

TO ALL CALC MEMBERS

Please find attached our Latest Summer Training programme.

Many thanks to the members, exhibitors and executive members who attended the Community Housing Conversations event on Wednesday 19th April at Heartlands – the event was well attended and the feedback from attendees expressed an enjoyable, informative and valuable experience!

Highlights for the Summer Training programme include:

Councillors: Data Protection Training	Friday 2 nd June at 6.30pm	Breakthrough Communications	£30 plus VAT per delegate
Finance for Councillors	Tuesday 6 th June at 10am	Steve Parkinson Partnership	£30 plus VAT per delegate
New Clerks Finance	Thursday 8 th June at 10am	Steve Parkinson Partnership	£30 plus VAT per delegate
Social Media for Councils: Getting Started	Wednesday 14 th June at 10.30am	Breakthrough Communications	£30 plus VAT per delegate
Code of Conduct	Tuesday 20 th June at 6.30pm	CALC: via zoom	£20 plus VAT per delegate
Smaller Councils Clerks Briefing	Monday 26 th June at 10am	CALC: Hosted by Julie Larter	FREE
Being a Good Chair	Monday 26 th June at 7pm	CALC: Face-to-face at Liskeard	£30 plus VAT per delegate

The attached PDF provides an overview of training opportunities for **June, July & August 2023** - dates are also on the [CALC website](#) with a list of training information and booking instructions.

Sarah Mason will be presenting a range of training sessions including Code of Conduct, Being a Good Chair and leading the CiLCA 2023 cohort training sessions.

If you have any questions about training or would like to discuss future opportunities for one-off CALC training events, please do get in touch at training@cornwallalc.org.uk

We are also offering:

A wide range of **E-learning modules** available from **SWALC/Nimble** including **Equality, Diversity and Inclusion essentials to An Introduction to Local Councils** – please see highlights below

<u>E-learning Modules</u>	Information Security Awareness	<u>Civility & Respect Modules</u>
Bullying and Harassment Essentials	Stress Management Essentials	Social Media
Data Protection Essentials	Unconscious Bias Essentials	Leadership in Challenging Situations
Equality, Diversity and Inclusion Essentials		Emotional Intelligence
Freedom of Information Essentials	Introduction to Local Councils	

Our website calendar also lists [NALC webinars](#)

To make a booking for courses led by **Sarah Mason, Steve Parkinson, or SWALC/Nimble** please reply to: training@cornwallalc.org.uk with the following details:

Course Name:
Course Date you require:
Delegate Name(s):
Council Name/Email for invoicing purposes:
Email address for each of the delegate(s):

N.B. Council VAT number: required for Steve Parkinson VAT courses only

To book **Breakthrough Comms courses** follow this link and book direct through the website: [County Association Training Events - Breakthrough Communications \(breakthroughcomms.co.uk\)](#)

To book **NALC webinars** follow this link and book direct with NALC - [Online events \(nalc.gov.uk\)](#) please note: you need to select the **member rate** (CALC members are automatic members of NALC).

A minimum of one week's notice is required for all cancellations. Councils will be invoiced for all training by CALC.

Please confirm that delegates are willing for their contact details to be shared with CALC or outside training providers, solely for the purposes of this training.

Once again, any questions please do get in touch.

Kind regards,

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