



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Development and Localism Committee will be held on Thursday 1<sup>st</sup> June 2023 at 7.00pm in the Council Committee Room, 4 York Road, Torpoint to which all members of this Committee are summoned to attend.

### AGENDA

- 1. Apologies for absence.**
- 2. Election of Chairman for the Civic Year 2023-24.**
- 3. Election of Vice Chairman for the Civic Year 2023-24.**
- 4. Declarations of interest relating to items on the Agenda.**
- 3. Minutes of the previous meeting.**  
Minutes of the meeting held on Thursday 4<sup>th</sup> May 2023.
- 4. Matters Arising from the minutes**
  - a) Newsletter - Council information plus Linked In profile (minute 05-23D&L (a) refers).
  - b) CIL funding – update from CALC (minute 15-23D&L (a) refers).
- 5. Community Hub and Library:**
  - a) Report from Community Hub & Library Manager (as circulated).
  - b) Café Income & Expenditure (to follow).
- 6. Policies referred to this Committee**
  - a) Review Terms of Reference Development and Localism Committee (as previously circulated).
  - b) Review Terms of Reference Neighbourhood Development Plan (as circulated).
  - c) Review Terms of Reference Torpoint Diverse Panel (as circulated).
  - d) Review Terms of Reference Town Team Project Board (as previously circulated).
- 7. To consider the Council Risk Management**
  - a) Budget Variance – Development & Localism responsibilities (April 2023 Budget Variance Information) (as previously circulated).
- 8. Items Referred to this Committee**
  - a) None.
- 9. Devolution of the four Play Parks and tennis courts**
  - a) Update regarding progress with the LTA on installing booking and gate access.
- 10. Planning Applications**
  - a) None.

**11. Localism**

- a) Town Team Project Board / Good Growth programme (minute 11-23D&L (a) refers).
- b) Vision and other Projects.
  - i) Sports Facilities (minute 11-23D&L (b) (i) refers).
- c) Neighbourhood Development Plan (minute 11-23D&L (c) refers).

**12. Climate Emergency Action Plan**

- a) To update on the actions relating to this Committee.

**13. Equality, Diversity and Inclusion**

- a) Next steps (notes of the meeting held Wednesday 19<sup>th</sup> April 2023, as circulated).

**14. Accounts for Payment.**

Contact Name	Invoice Number	Total (£)	Tax Total (£)	Net (£)	Description
Complete Banner Solutions (A/C Name BZ Commercial Finance DAC)	SINC03671363	169.20	28.20	141.00	Stationery (Recycled White Paper)
T Clarke Waldon Security	SL-23050219	25.36	4.23	21.13	Materials following site visit
Cornwall Council	8100372306	240.00	40.00	200.00	Occupational Health Retainer and Referral

**15. Correspondence.**

- a) CAPs – Top three priorities of parish/town council – Cornwall Council (information as circulated).
- b) 2023 Off-Street Parking Order – Cornwall Council (as circulated).
- c) 20mph rollout update – Cornwall Council (as circulated).
- d) Public Spaces Protection Order renewals – Cornwall Council (as circulated).
- e) Summer Training Programme - CALC (as circulated).

**16. Date of next meeting.**

Thursday 6<sup>th</sup> July 2023.

**17. Any Business that has been disclosed to the Chairman and members prior to the meeting.**

*C F Southworth*

Mrs C F Southworth Cert (HE), BA (Hons), FSLCC  
Town Clerk and RFO

Thursday 26<sup>th</sup> May 2023