

Milly Southworth

From: Daniel Pattingale <Daniel.Pattingale@cornwall.gov.uk>
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To: Cornwall Pension Fund
Cc: Matthew Allen; Matthew Davies; Zoe Johnston
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Employer Newsletter
May 2023



REMINDER | Employer Meetings 2023/2024

Our next virtual employer meetings will be as follows:

- Colleges and Academies – 20th September 2023 and 13th March 2024 both at 2pm
- Town and Parish Councils – 20th September 2023 and 13th March 2024 both at 10am
- CORSERV Group companies – 21st September 2023 and 12th March 2024 both at 2pm
- Cornwall Council – 22nd September 2023 and 14th March 2024 both at 10am
- Admitted bodies – 21st September 2023 and 12th March 2024 both at 10am

These meetings are grouped by employer type to ensure you receive relevant information and to give you the opportunity to raise any issues that others may also be experiencing in your sector. Each meeting lasts approximately 1.5hrs.

Areas typically covered include future changes, updated legislation, training and common issues, plus time for any of your questions.

The Admitted bodies employer meeting will include all catering and cleaning companies, charities, and any other private organisations not covered by the other employer meetings.

If you and/or anyone in your organisation would like to attend these meetings, please email Daniel.Pattingale@cornwall.gov.uk and he will send you the Microsoft Teams appointment details.

Ill health retirement

As an employer, one of your responsibilities is to make a decision regarding eligibility for ill health retirement benefits in respect of your current and previous Local Government Pension Scheme (LGPS) members. Failure to complete this process without undue delays can have a significant financial impact on the scheme member and, if they are gravely ill, upon their family if the process is not completed in a timely manner. This would also leave you as their employer or ex-employer open to complaints under the pension scheme's Internal Disputes Resolution Procedure (IDRP) and ultimately the Pensions Ombudsman.

If you outsource your Occupational Health services, please make sure you are aware of any costs involved and confirm with your provider they have a suitably qualified Independent Registered Medical Practitioner (IRMP) available to complete the assessment.

More information on [ill health retirement](#) for employers can be found on the [Cornwall Pension Fund](#) website.

Inducement to opt out

Within the pension regulations safeguards are put in place for members, including the prohibition of employers encouraging them to opt out or leave a workplace pension scheme, such as the Local Government Pension Scheme (LGPS).

It is also worth noting, that you are not permitted to issue an opt out form to any staff, as this can be seen as inducement to leave the scheme – these forms can only be obtained by the member directly from us or by them completing the form online via our website.

Backdated pay award FAQs

The Local Government Association (LGA) has recently published a document covering backdated pay award FAQs. It covers the frequent questions that arise when an employer pays a backdated pay award.

You can find these FAQs on the [employer guides and sample documents](http://www.lgpsregs.org) page of www.lgpsregs.org

HR and Payroll Guides

The HR and Payroll Guides, issued by the LGA, have recently been updated. These latest versions have been amended to reflect the annual updates for 2023/24. Both of these guides can be found on the [employer guides and sample documents](http://www.lgpsregs.org) page of www.lgpsregs.org. **Please ensure both you and your payroll provider are using the most up to date guides.**

Employer role training

The Local Government Association (LGA) are offering “Employer Role” training that you may find useful, these sessions are available to view and book via the [LGA events website](http://www.lga.gov.uk). This training will provide an overview of the scheme rules for the Local Government Pension Scheme (LGPS) in England and Wales. It is aimed at those employers who have administrative responsibilities for members within the scheme.

The training sessions available are as follows:

- 1st June 2023 – Online
- 20th June 2023 – London
- 31st August 2023 – Online
- 26th September 2023 – Online
- 24th October 2023 – Online
- 7th November 2023 – Online

All bookings are on a first come, first served basis. For fairness, the LGA has capped each course at five delegates per organisation. If you are unable to book a place on a course, email training.lgps@local.gov.uk for assistance.

Latest contact information

As the Fund continues to grow it is important to make sure we are communicating effectively and efficiently with employers and members. This includes using the right email directory when contacting us, as we have separate email address depending on your query.

For all employer process, discretions, TUPE or general employer queries -- Please email zoe.johnston@cornwall.gov.uk

For all employer data queries, i-Connect, new entrant & Leaver forms – Please email employerdata@cornwall.gov.uk

If any members need to contact the Pension Fund regarding their own membership information or an employer seeking information on a single member – Please email pensions@cornwall.gov.uk

Reminder - Members can view their pension online using My Pension Online. Members will need to complete an access form before accessing the online portal for the first time.

For all monthly contribution schedules or any employer contribution queries – Please email pensioninvestments@cornwall.gov.uk

Contact:



Cornwall Pension Fund. 4th Floor South Wing, County Hall, Truro TR1 3AY



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www.cornwallpensionfund.org.uk



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