



MINUTES of a meeting of the Development and Localism Committee held on Thursday 4th May 2023 at 7.00pm in the Council Committee Room, 4 York Road, Torpoint.

PRESENT: - Councillor G J Davis (Deputy Town Mayor) (Chairman), Councillor Miss R A Evans BEM (Town Mayor), Councillors Mrs. L Fellows, Mrs. C E Goodman, L E Keise, Mrs. J M Martin, C R Sawyer, C R Still, J Tivnan BEM and B A Walsh plus the Town Clerk & RFO (Clerk) and the Community Hub and Library Development Manager (CH&LDM).

ALSO PRESENT: - Councillor M Thomson-Neall.

	ACTION
<p>01-23D&L Apologies for absence None.</p>	
<p>02-23D&L Declarations of Interest relating to items on the Agenda a) An NRI (Non-Registerable Interest) was declared by: - Councillor Mrs. C E Goodman – Agenda item 11b. (As a member of the Torpoint and Rame Active Community Network.) b) An NRI (Non-Registerable Interest) was declared by: - Councillor C R Still – Agenda item 11b. (As a member of the Torpoint and Rame Active Community Network.)</p>	
<p>03-23D&L Community Hub and Library a) The Community Hub and Library Development Manager presented the Library and Community Hub and Library report as previously circulated (his final presentation to Members’): -: <ul style="list-style-type: none"> ➤ The average footfall to the building is now 191 per day open. ➤ The facility continues to go from strength to strength, with the last ‘Sustainable Sunday’ opening on 30th April from 1000 – 1400, the footfall was over 200. ➤ Friday 5th May 1000 – 1200 sees ‘Time for a Cuppa’ annual Dementia UK fundraising event, with refreshments and cakes, on a Coronation theme. b) Café Income and Expenditure: - A vote of thanks was minuted to the team, including volunteers, at the Library and Community Hub, for the increased profit generated at Dreckly’s café. c) Submission of Community Hub support funding bid, in partnership with other organisations – Volunteer Cornwall : - The Clerk detailed the funding opportunity, with information as previously circulated from Volunteer Cornwall, explaining this funding application has to be planned in partnership with other organisations. The proposed key activities of the bid would include: - <ul style="list-style-type: none"> ➤ Project GreenFit - Therapy by exposure to plants and gardening: ➤ Project SelfHealth - Using digital devices to self-manage health care (working with Link into Learning): ➤ Project FreeDrinks - Connecting people with people to combat loneliness. ➤ Project GreenSpace - Connecting people with nature to improve health and mental health ➤ Social Prescriber - Funding to link with CHAT to provide Memory in Mind, Bereavement, and pay-as-you-feel art workshops. </p>	

<ul style="list-style-type: none"> ➤ CHAT - Funding to support the delivery of health and wellbeing related groups and activities e.g. dementia, bereavement, arts and crafts etc. ➤ Other: TEA (Torpoint Environmental Action) - Funding to support the Repair café and other environmental related activities and extending opening hours. <p>The Clerk explained the urgency to submit a funding application, in order to successfully secure 'Gold' funding of £20,000, which would be an allocation for the next 12 months. The Clerk highlighted this month it is the Annual Meeting, with all council decisions being delayed by one week. Following consideration of all the information given, plus the terms and conditions of the funding bid, following a proposal put by Councillor C R Sawyer, which was seconded by Councillor Mrs. J M Martin, it is resolved to delegate to the Clerk to submit an application to Volunteer Cornwall for 'Gold' Community Hub support funding, for £20,000, for and on behalf of Torpoint Town Council. The Clerk to ensure that all the correct governance and financial arrangements are in place regarding the collaborative working with all other parties.</p> <p>The Chairman (Councillor G J Davis) minuted thanks to Paul Smythe (Community Hub and Library Development Manager) for the last four years' of service to Torpoint Town Council/the Library and Community Hub. Summarising Paul's accomplishments "with the closure, subsequent redevelopment and launch of the community hub and library building in May 2019, to steering and continuing to provide remote services during the Covid-19 pandemic, he has faced every challenge with professionalism at all times. The facility has been developed, under his leadership and is a thriving community hub supporting residents of Torpoint and the Rame Peninsula."</p> <p>(The Community Hub and Library Development Manager left the meeting at this point.)</p>	<p>Council</p> <p>Clerk</p>
<p>04-23D&L Minutes of the previous meeting It was resolved that the minutes of the Development and Localism Committee meeting held on Thursday 13th April 2023 were taken as read, confirmed and signed by the Chairman.</p>	
<p>05-23D&L Matters arising from the minutes a) Newsletter: - Pursuant to minute number 148-22D&L (c), the Clerk explained publication of the May 2023 newsletter is behind schedule. b) Skate park event with the Friends of Thanckes Park / Team Rubicon: - Pursuant to minute 153-22D&L, the Clerk explained the skate park event has been booked, with support from the Friends of Thanckes Park group and is scheduled for Saturday 23rd September, at a cost of £920.00 (plus VAT). A donation of 50% towards the cost of the event is anticipated from the Friends of Thanckes Park group.</p>	
<p>06-23D&L Policies referred to this Committee None.</p>	
<p>07-23D&L To consider the Council Business Risk Management a) Budget Variance – Development and Localism Committee Responsibilities: - The Committee considered the March 2023 financial information, as previously circulated and the items relevant to this Committee, there were no concerns.</p>	
<p>08-23D&L Items Referred to this Committee None.</p>	

<p>09-23D&L Devolution of the four Play Parks and tennis courts</p> <p>a) Update regarding progress with the LTA (Lawn Tennis Association) on installing booking and gate access: - The Clerk explained having held another meeting with the LTA regarding the proposals, this time highlighting the council's request to consider whether there would be funding available in the future for re-surfacing. It is agreed the Clerk to review the proposals and present a costed plan to this committee for consideration.</p> <p>b) Photos showing a 'busy' Cambridge Field, shared by a resident: - The Chairman (Councillor G J Davis) minuted thanks to the resident for the photos and all agreed it is superb to see evidence of the Park and equipment being used more, following the improvements made.</p>	<p>Clerk</p>
<p>10-23D&L Planning Applications</p> <p>a) PA23/02655 – Proposed rear extension to dwelling - 16 Beech Close, Torpoint, PL11 2NF It is resolved there are no observations or objections.</p>	
<p>11-23D&L Localism</p> <p>a) Town Team Project Board (TTPB): - Pursuant to minute 155-22D&L (a) the Chairman (Councillor G J Davis) gave an update on the progress of the Town Team Project Board projects.</p> <p>The Clerk has now received the grant funding offer letter for Torpoint Project 3 – Community Levelling Up Programme – Mobility Hubs (TITAN) for the amount of £76,850. In order to accept the terms of the offer, the Town Council needs to advise that it is a Real Living Wage (RLW) employer. Clerk delegated to advise Cornwall Council, details of the one part time employee, who is currently employed below the RLW, highlighting that the Town Council is committed to being a RLW employer.</p> <p>b) Vision and other Projects.</p> <p>i) Sports Facilities – request for financial support for the All Weather Pitch Project – Torpoint Community College: - Pursuant to minute 155-22D&L (b.) (i) the Chairman (Councillor G J Davis) summarised the work to-date on the project and the request from Torpoint Community College for financial support from the Town Council towards the All Weather Pitch. The Chairman read out the correspondence which had been sent, in June 2022, to the Torpoint and Rame Active Community Network and following in depth debate, the following proposal was made by Councillor Mrs. J M Martin and seconded by the Town Mayor (Councillor Miss R A Evans BEM. It is recommended this Town Council corresponds with Torpoint Community College, in a similar format to the previous letter, to financially support the installation of an All Weather Pitch, on land at Torpoint Community College, with the exact details of how the funds will be provided to be agreed, up to a maximum amount of £150k, with the addition of a condition that the facility is made available for community use.</p> <p>Councillors Mrs. C E Goodman and C R Still spoke briefly about the project and re-iterated the importance of ensuring: -</p> <ul style="list-style-type: none"> i) The facility needs to be really well maintained; ii) Pricing for community users of the facility needs to be realistic. <p>Once the vote had been taken, the Chairman then detailed other funding and key marketing opportunities, which Torpoint Community College will be encouraged to pursue, highlighting the</p>	<p>Clerk</p> <p>Council</p>

importance of ensuring community support is evidenced, in order for the Town Council to make such a significant financial contribution to the project.

c) Neighbourhood Development Plan (NDP): -

The Chairman (Councillor G J Davis) explained the Clerk had recently held a meeting with Antony Estate who are reviewing some land proposals alongside the Northern Fringe site. Changes to the draft NDP plan will now be reviewed, which will impact on the project plan/timescale.

12-23D&L Climate Emergency Action Plan

a) To consider the actions relating to this Committee: -

It is agreed a task and finish group will be convened in June, to review and update the Climate Emergency Action Plan. Members of this committee wishing to participate in this group include: - the Town Mayor (Councillor Miss R A Evans BEM), Councillors Mrs. L Fellows and Mrs. C E Goodman. The Chairman will seek any additional members at the Adjourned Annual meeting.

Council

13-23D&L Equality, Diversity and Inclusion

a) Councillor L Fellows was pleased to advise the Torpoint Diverse Panel group had recently met at Bénodet Park, to establish whether a manual wheelchair user would be able to cross the skate park, to then access Thanckes Park Play Park from the 'top gate' (currently not a public access entrance). Councillor Fellows explained that the test had been successful and the panel member had clearly shown, this path is 'doable'. It is accepted an improvement path would be needed, through the grass, with changes also needed to the gate entrance, however, this had been a positive way forward. The group are also continuing to research Awards For All National Lottery funding opportunities, to produce an access statement for all council properties/sites, which would need to be in visual, written and audio formats.

14-23D&L Accounts for Payment.

Contact Name	Invoice Number	Total	Tax Total	Net	Description
Kathy's Fruit and Veg	55	37.60	0.00	37.60	Café supplies
Cornwall Council	34190700166	67.52	11.24	56.28	Garage Rent
T Clarke (Waldon Security)	SL-23040066	238.68	39.78	198.90	Intruder alarm monitoring and maintenance Library
Clifton Emery Design	SI-4011	1800.00	300.00	1500.00	Work to update draft Neighbourhood Plan

15-23D&L Correspondence

a) Notification of allocation of CIL (Community Infrastructure Funding) for Torpoint 2023 – Cornwall Council: -

Members' were delighted to receive notification of the council's first allocation of CIL funding, agreeing to ensure the CIL funding is spent according to the terms of the funding and on projects from The Vision. Clerk tasked to enquire to CALC, what other communities usually spend their CIL funding on.

b) Trevol Business Park – Breach of Conditions Notice – for and on behalf of Lamorna Park residents': -

Following in depth discussion, it is **resolved** for the Clerk to immediately correspond with Cornwall Council on the matter, due to the urgency of the residents' complaints and for the letter to: -

- i) Explicitly ask Cornwall Council to support the residents' concerns;
- ii) Ask, is there anything the Town Council can do to support the residents'?
- iii) Ask, that communications between Cornwall Council and the residents' representative is improved, whilst keeping the council informed on progress.

Clerk

Clerk



<p>The Town Mayor (Councillor Miss R A Evans BEM) explained a meeting is being arranged with the residents' representative to progress the situation.</p> <p>c) Cornwall Emotional Support Service – Stroke Association – leaflet: - Noted.</p>	
<p>16-23D&L Date of next meeting Thursday 1st June 2023, the Town Mayor (Councillor Miss R A Evans BEM) and Councillor Mrs. J A Martin submitted their apologies for this meeting.</p>	
<p>17-23D&L Any Business that has been disclosed to the Chairman and members prior to the meeting</p> <ul style="list-style-type: none"> ➤ The Rame Peninsula Public Transport Users Group questionnaire can be returned to the Library and Community Hub. <p>Meeting closed at 8.32pm _____ Chairman</p>	Clerk