



**Town Team Project Board Meeting**  
Via MS Teams link  
**Wednesday 12<sup>th</sup> April 2023 7.00pm**

**Present:**

		<b>Voting or Advisory Member?</b>	<b>Present (P) or virtually (V) present</b>
Les Allen	Lead Consultant	Advisory	V
Julie Martin	Coppola School of Performing Arts representative	Voting	V
Councillor Gary Davis (Chairman)	Torpoint Town Councillor / Chairman Neighbourhood Development Plan	Voting	V
Councillor Mrs. Chris Goodman	Torpoint Town Councillor	Voting	V
William Trinick	Antony Estate	Voting	V
Councillor John Tivnan BEM	Cornwall Councillor for Torpoint	Voting	V
Rob White	Deputy Chairman Torpoint Neighbourhood Development Plan	Voting	V
Milly Southworth	Town Clerk and RFO	Advisory	V

		<b>ACTION</b>
178. TTAG	<b>Welcome</b> The Chairman (Councillor Gary Davis) welcomed everyone to the meeting.	
179. TTAG	<b>Apologies for absence</b> Apologies for absence were received from: Adam Birchall - Cornwall Council, Kelly-Jane Brown – Coppola School of Performing Arts, Mrs. Kim Brownhill - Torpoint Town Partnership representative, Jules Cook - Torpoint Post Office and Shop Councillor Mrs Kate Ewert - Cornwall Councillor for Rame and St. Germans Councillor Jon Kidd - Maker with Rame Parish Council, Becky Lingard - CHAT (Community Health Around Torpoint), David List – General Manager Tamar Crossings, Sheena Morton - Torpoint Neighbourhood Development Plan, Catherine Thomson - Cornwall Council – Community Link Officer Councillor John Weale - Maker with Rame Parish Council, Louise Wood - Cornwall Council.	

180. TTAG	<p><b>Minutes of the previous meeting held Thursday 23<sup>rd</sup> February 2023.</b> The minutes of the previous meeting held on Thursday 23<sup>rd</sup> February 2023, as circulated, were taken as read and confirmed.</p> <ul style="list-style-type: none"> <li>i. Terms or reference to be updated – Action Chairman/Clerk.</li> <li>ii. Stakeholder letters of support – to be discussed later in the meeting.</li> </ul>	Cllr Davis/Clerk
181. TTAG	<p><b>Update on the Lower Fore Street Redevelopment (Chairman and consultant)</b> The Chairman (Councillor G J Davis) introduced the consultant to give feedback on progress.</p> <p>The consultant presented the Powerpoint slides, which had been circulated immediately prior to the meeting. The consultant explained:</p> <p><b>Torpoint Project 1 – One Public Estate Bid &amp; Removal of the Police Station</b> Giving an update on the critical timings, issues and risks of this project, along with an update on the commercial and in confidence temporary relocation for the Police Station. The consultant detailed the next steps and the studies needed, in advance of demolition of the Police Station, by March 2024. Discussion around communicating the move has started, the consultant will include the Clerk in correspondence to Cornwall Council, the Police and Catherine Thomson, for the communications message to be 'joined up' (ideally within one month).</p> <p><b>Torpoint Project 2 – Growth Fund Bid for £4m – Jetty</b> Giving an update on the position of the bid, submitted early December 2022, the consultant gave a detailed explanation about the discussions and meetings held since the opportunity to re-submit a funding application had been given. However, following a meeting with Cornwall Council, held on 30<sup>th</sup> March, it was agreed the funding bid for the Jetty would be stopped.</p> <p>The Chairman (Councillor G J Davis) explained the conversations he had been involved with Cornwall Council on this project. He continued, there is an opportunity to invite Cornwall Councillors Connor Donnithorne (Portfolio Holder for Transport) and Louis Gardner (Portfolio Holder for Economy) to Torpoint to strategically engage Cornwall Council on this project, ideally the meeting would be before the end of May. Councillor J Tivnan BEM to mention this to them and the Chairman will liaise with their PA's for a suitable diary date for the meeting.</p> <p><b>Torpoint Project 3 – Community Levelling Up Programme – Mobility Hubs (TITAN)</b> The consultant was delighted to advise the bid for Community Levelling Up Funding submitted to conduct feasibility reports on six initial key hubs on Torpoint and the Rame Peninsula, submitted at the end of January 2023, for an amount of £76,850 has been successful. The grant funding offer letter is</p>	Cllr Tivnan/ Cllr Davis

	<p>awaited and once the offer has been accepted, the consultant will set about drafting and issuing a tender for this work. The feasibility study will identify the key locations for the six hubs. The Chairman (Councillor G J Davis) explained he will be arranging a meeting with Chief of staff at Babcock International, to share this information. This prompted the Clerk to ask about when other partners (Parish Councils) in the Rame Peninsula, will be updated on this success of this funding bid and was reminded that the Chairman of Maker with Rame Parish Council is an Advisory member of the Board, therefore receiving agenda and minutes, with an invitation to attend all meetings.</p> <p><b>Torpoint Project 4 – BUS006 Bid for Feasibilities on New Build</b></p> <p>The consultant explained the process and meetings which had taken place with the Economic Growth team at Cornwall Council, whereby a decision was then taken (on 30<sup>th</sup> March) to submit a funding bid, by close of play Monday 3<sup>rd</sup> April, for funding towards feasibilities for new build (RIBA 2 Stage). Following confirmation of costs with three architectural practices, the bid was written over the weekend and having worked with the Clerk on Monday 3<sup>rd</sup> April, was submitted by the deadline for consideration in the next round of funding. The bid is for £74,000 of £92,500 (80% of the bid), with match funding of £18,500 required (£10,500 from Torpoint, £8,000 from Cornwall Council). A response on this bid is expected in July 2023.</p> <p>'Other Items'</p> <ul style="list-style-type: none"> <li>➤ Community Capacity Fund funding available for between £2,000 - £25,000. A draft bid has been written for funding for community engagement on the CORMAC Transport study, however, not proceeding with this at the moment.</li> <li>➤ Councillor G J Davis has secured funding with sustainable transport of £8,000.</li> <li>➤ Further to a discussion which had been had with Clifton Emery Design, the consultant is linking with students' from the University of Plymouth.</li> </ul> <p>A summary of the funding secured to date:</p> <p>£ 50,000 Town Vitality Funding  £546,468 BLRF (Brownfield Land Release Fund)  £ 76,850 Growth Fund  £ 8,000 Cornwall Council</p> <p><b><u>£681,318 TOTAL</u></b></p> <p>The consultant shared an updated 'star chart' of where these project/funding outcomes sit within the relevant Vision projects.</p>	<p>Clr Davis</p> <p>Clrs Ewert &amp; Tivnan</p>
182. TTAG	<p><b>Discussion / Action Plans</b></p> <ul style="list-style-type: none"> <li>➤ Once returned from leave, the consultant will continue to support these funding opportunities.</li> </ul>	
183. TTAG	<p><b>Neighbourhood Development Plan (NDP) update</b></p>	

	The Chairman (Councillor G J Davis) explained the NDP is progressing, with work continuing with the consultant Clifton Emery Design to update the NDP policies and the mapping. The Regulation 14 consultation is being planned to start at the end of May and take six weeks and GoCollaborate are being contracted to provide the online community consultation platform.	
184. TTAG	<b>Stakeholder and Communications Plan.</b> Likely to be communication circulated in one month's time.	
185. TTAG	<b>Any other Business</b> ➤ It is agreed the stakeholder letters of support are not currently needed to be obtained.	
186. TTAG	<b>Date and time of next meeting:</b> Tuesday 16 <sup>th</sup> May 2023, 7.00pm, on MS Teams.	

The meeting closed at 8.05pm.