

OPERATIONAL UPDATE

Finance and Operations Committee meeting Monday 3rd April 2023

FACILITY	PROJECT	STATUS
COUNCIL CHAMBERS	Loose slates – Committee Room roof. Will be addressed at same time as leak in the Clerk’s office.	Ongoing
	Water leak into Pearn`s passage continues. Main area of ingress seems to be around route of electric cable, between main building and G&G.	Ongoing
	Some calking around the window needs replacing this could be an entry point.	Ongoing
	Buller Road main door, minor repair completed. 2 contractors have recommended replacement, due to age, wear and warping of door. Door is no longer sealing correctly.	Ongoing
	Town Clerks Office roof leaking, this will be covered under 20yr guarantee, initial survey has been completed works to be completed.	Ongoing
	Gas safety inspection on catering equipment booked for this week. This had to be rescheduled.	Ongoing
	Hearing loop service booked for 3 rd April 2023.	Ongoing
LIBRARY & COM HUB	One window surround has fallen off, water ingress into library when windows were cleaned – reported to CC for action escalated since last meeting.	Ongoing
	Void in the gas meter room highlighted by the plumbers, escalated to Cornwall Council. Deemed to be Town Councils responsibilities, this will be reviewed as part of the Fire Risk assessment.	Ongoing
	Lorne Stewart due to return to investigate a fault with the new heater installation.	Ongoing
	New bin fund raised for by FOTP, installed by the Operations Team.	Completed
PARKS	Bénodet Park Camera installed; feed is not as clear as it should be. Contractor in conversation with suppliers. After further visits replacement equipment has been ordered.	Ongoing
	Water Sewerage leak reported to CORMAC and SW Water	Completed
	Mowing. All areas on 2 nd or 3 rd cut of the season.	Completed
	Rendel Park Contacted the ferry due to concerns from member of the public, regarding the retaining wall. Monitoring by the Ferry staff continues.	Ongoing
	After a report from Councillor Spurling of continued use for dog exercising, the ferry staff have been asked to lock the gate in position when the park is open to prevent gates being shut and dogs let off the lead.	Completed

	<p>Cambridge Field Damage to boundary wall adjacent to Wellington Street, contractor instructed to carry out repairs. Damaged cradle swing, collected for repairs by installers, awaiting report as vandalism or failure.</p> <p>Thanckes Park Replacement gate has been ordered and should be in position by the end of the Easter school holidays. Large wooden gate repaired by the operations team. Operations Manager and FOTP working together to plant some fruit trees below the Tennis Courts, permission granted by Cornwall Council as long as over all responsibility and planting is overseen by the Town Council.</p> <p>Tennis Courts Pressure washing and staining of score hut continues as weather allows.</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing Completed</p> <p>Ongoing</p>
PUBLIC CONVENIENCES	<p>Antony Road development – meeting held – new drawing agreed by Council.</p> <p>Wallgate hand cleaning units in Benodet conveniences in need of service, only option is to sign up for 3-year servicing, Purchase Order raised.</p>	<p>Ongoing</p> <p>Completed</p>
TRAINING	<p>Operations Manager attended first face to face training session for his CiLCA qualification on 17th March. The Town Clerk attended Spaces and Place training at Newquay Orchard. 17th March. The Town Clerk, Operations Manager and some members attended the Cyber Security awareness session on 23 March.</p>	<p>Completed</p>
BENCHES		
FOOTPATHS	<p>Visit by Cormac to look at foot bridge on path 4. Awaiting work to be started on footbridge bridge. Raised safety issue again of footpath from Albion Road to the Lawn with Cornwall Council Environment Team.</p>	<p>Ongoing</p> <p>Ongoing</p>
JAPANESE KNOTWEED		
CHRISTMAS LIGHTS	<p>The Operations Manager is investigating options for lights with Torpoint Town Partnership, including using solar power in Sparrow Park.</p>	<p>Ongoing</p>
OTHER	<p>Quote received from NDF Civils to carry out all works using MEWP. Discussions with Church continue to obtain Ecclesiastical Exemption from Listed Building Consent. Drone Survey arranged when weather permits.</p> <p>Bowling club chain link fence, after discussions with Cornwall Councils Asset team, Capital & Commercial Services, Cornwall Council will now continue the communications with Torpoint Bowling Club.</p> <p>The Operations Team supported the first market of the year.</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Completed</p> <p>Completed</p> <p>Completed</p>

	<p>Trees on Albion Road reported to Cornwall Council after an email expressing concern about the damage and potential of trip hazard.</p> <p>Bunting put has been put up for 2023. Awaiting invoice.</p>	<p>Completed</p>
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