



**Town Team Project Board Meeting**  
Via MS Teams link  
**Thursday 23<sup>rd</sup> February 2023 7.00pm**

**Present:**

		<b>Voting or Advisory Member?</b>	<b>Present (P) or virtually (V) present</b>
Les Allen	Lead Consultant	Advisory	V
Mrs. Kim Brownhill	Torpoint Town Partnership representative	Voting	V
Julie Martin	Coppola School of Performing Arts representative	Voting	V
Councillor Gary Davis (Chairman)	Torpoint Town Councillor / Chairman Neighbourhood Development Plan	Voting	V
Councillor Mrs. Chris Goodman	Torpoint Town Councillor	Voting	V
Catherine Thomson	Cornwall Council – Community Link Officer	Advisory	V
Councillor John Tivnan BEM	Cornwall Councillor for Torpoint	Voting	V
Milly Southworth	Town Clerk and RFO	Advisory	V

		<b>ACTION</b>
169. TTAG	<b>Welcome</b> The Chairman (Councillor Gary Davis) welcomed everyone to the meeting.	
170. TTAG	<b>Apologies for absence</b> Apologies for absence were received from: Adam Birchall - Cornwall Council, Kelly-Jane Brown – Coppola School of Performing Arts, Jules Cook - Torpoint Post Office and Shop Councillor Mrs Kate Ewert - Cornwall Councillor for Rame and St. Germans Councillor Jon Kidd - Maker with Rame Parish Council, Becky Lingard - CHAT (Community Health Around Torpoint), David List – General Manager Tamar Crossings, Sheena Morton - Torpoint Neighbourhood Development Plan, William Trinick - Antony Estate, Councillor John Weale - Maker with Rame Parish Council, Rob White - Deputy Chairman Torpoint Neighbourhood Development Plan Louise Wood - Cornwall Council.	

171. TTAG	<p><b>Minutes of the previous meeting held Thursday 5<sup>th</sup> January 2023.</b>  The minutes of the previous meeting held on Thursday 5<sup>th</sup> January 2023, as circulated, were taken as read and confirmed.</p> <p>i. Terms or reference to be updated – Action Chairman/Clerk.</p>	Cllr Davis/Clerk
172. TTAG	<p><b>Update on the Lower Fore Street Redevelopment (Chairman and consultant)</b>  The Chairman (Councillor G J Davis) introduced the consultant to give feedback on progress.</p> <p>The consultant presented the Powerpoint slides, with a brief reflection of the work which had been undertaken by the TTPB, since the Cornwall Cabinet visit on 20<sup>th</sup> October 2021. The summary included, the Vision for Torpoint; the Town Centre development agreed projects extracted from the Vision, plus the opportunities that existed; linking the emerging Neighbourhood Development Plan (NDP) and the timeline for the NDP to be completed to Referendum. The consultant explained:</p> <p><b>Torpoint Project 1 – One Public Estate Bid &amp; Removal of the Police Station</b> (slide 10)</p> <p>Giving an update on the critical timings, issues and risks of this project, along with a commercial and in confidence update on the Police Station temporary relocation. The Chairman (Councillor Gary Davis) minuted thanks to the consultant for going 'above and beyond' to meet the very tight timescales on the work needed by Cornwall Council to progress this project. Following a question from Councillor John Tivnan BEM, the consultant explained 'ICB' refers to Internal Commercial Board.</p> <p><b>Torpoint Project 2 – Growth Fund Bid for £4m – Jetty</b> (slide 11)</p> <p>Giving an update on the position of the bid, the consultant explained the amount of funding requested exceeds the total amount of the funding pot. A reply on the initial bid, from Cornwall Council, is expected by the end of February, the consultant anticipates further work will be needed to return with a second bid, with a submission deadline of the end of April 2023.</p> <p><b>Torpoint Project 3 – Community Levelling Up Programme – Mobility Hubs (TITAN)</b> (slide 11)</p> <p>The consultant detailed the bid for Community Levelling Up Funding submitted to conduct feasibility reports on six initial key hubs on the Rame Peninsula, submitted at the end of January 2023, for an amount of £76k. Bid clarification was sought by the bid team week commencing 13/02/23 and a response was compiled, with support from the Clerk and Support Officer and submitted week commencing 20/02/23.</p>	

	<p>The consultant explained the risk the funding may only come forward in a lump sum at the end of the feasibility studies requiring funding up front to achieve the outcome, although three staged payments of funding has been requested. This prompted the Chairman (Councillor G J Davis) to highlight that this project includes areas outside the Torpoint Parish boundary and therefore questioned how the shared project should be delivered. The Chairman highlighted that should the bid be successful, it will be essential to work closely with the local parishes, and he volunteered to engage with the local parishes, for an on behalf of the Town Team Project Board.</p> <p>This prompted discussion (again) about securing letters of support from other key stakeholders, again the Chairman agreed to take this action forward.</p> <p>The consultant wanted to encourage continued political engagement with Cabinet to secure their interest in the South East of Cornwall, action Councillor Mrs. Kate Ewert and Councillor John Tivnan BEM.</p>	<p>Cllr Davis/Clerk</p> <p>Cllr Davis/Clerk</p> <p>Cllrs Ewert &amp; Tivnan</p>
173. TTAG	<p><b>Discussion / Action Plans</b></p> <ul style="list-style-type: none"> <li>➤ The consultant highlighted another funding opportunity which could be worthwhile bidding for, to support the work on this project (possibly funding for the Neighbourhood Development Plan Regulation 14 consultation). The Community Capacity Fund has just been launched, webpage here: <a href="https://www.cornwall.gov.uk/business-trading-and-licences/economic-development/community-capacity-fund/">https://www.cornwall.gov.uk/business-trading-and-licences/economic-development/community-capacity-fund/</a>.</li> <li>➤ The consultant agreed to look into what engagement is needed on the Transport study, to enable the report to be adopted.</li> <li>➤ The consultant highlighted there will be an opportunity to display information about the development plans, on the hoardings which will surround the Police station.</li> <li>➤ Catherine Thomson provided an update following the submission to the Community Levelling Up fund, highlighting there have been a very high number of applications, with decisions expected by the end of March 2023. Catherine also detailed the proposed changes to the Community Network Areas, which are likely to become more involved in decision making.</li> </ul>	<p>L Allen</p>
174. TTAG	<p><b>Neighbourhood Development Plan (NDP) update</b></p> <p>The Chairman (Councillor G J Davis) explained the NDP is progressing, with a steering group meeting scheduled for Tuesday 28<sup>th</sup> February 2023.</p>	
175. TTAG	<p><b>Stakeholder and Communications Plan.</b></p> <p>None required currently.</p>	
176. TTAG	<p><b>Any other Business</b></p> <p>None.</p>	
177. TTAG	<p><b>Date and time of next meeting:</b></p> <p>Thursday 13<sup>th</sup> April 2023, 7.00pm, on MS Teams.</p>	

The meeting closed at 7.57pm.