

## Milly Southworth

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**From:** Milly Southworth <clerk@torpointtowncouncil.gov.uk>  
**Sent:** 26 January 2023 17:22  
**To:** Carla Bennett; chris burns; Christine Goodman; cstevens2482; jessica.hirons4@nhs.net; Keiran Moon; Lizeta Fellows (lizeta.fellows@torpointtowncouncil.gov.uk); Neil Stewart; Paul Goodall; Rebecca Lingard  
**Cc:** Rachel Evans (rachel.evans@torpointtowncouncil.gov.uk); Gary Davis; Phil Griffiths (opsman@torpointtowncouncil.gov.uk); Paul Smythe; Harriet Bastin (admin@torpointtowncouncil.gov.uk); John Tivnan (cllr.john.tivnan@cornwall.gov.uk); Cllr Kate Ewert  
**Subject:** Torpoint Diverse Advisory Panel update after meeting held 11th January 2023  
**Attachments:** Photos.zip

Good afternoon members of Torpoint Diverse Advisory Panel

Following the second meeting held on Wednesday 11<sup>th</sup> January 2023, at Torpoint Library and Community Hub, some brief notes are shared here as a summary of the meeting.

Present: Christopher Burns, Cllr Mrs Lizeta Fellows (Chairman), Paul Goodall, Cllr Mrs Chris Goodman, Jes Hirons, Keiran Moon, Neil Stewart and Milly Southworth (Town Clerk & RFO/Note taker).

1. All were welcomed and introductions made.
2. Clare Stevens and Sam Chaston (Torpoint Youth Club/Action for Children) submitted their apologies in advance of the meeting.
3. Notes/Actions from the previous meeting held Wednesday 12<sup>th</sup> October 2022.
  - Paul asked whether Milly had received photos sent via Messenger of kerb along Trevol Road, outside The Carbeile Inn, unfortunately not received, therefore Paul will forward again.
  - The suggestion to invite a blind resident or a resident with a vision impairment, welcome to Neil!
  - Christopher agreed to re-share the information/photos and highlighted National Lottery Funding as a potential funding provider.
  - The suggestion to update the Terms of Reference (ToRs) will be actioned at the beginning of the Town Council 2023 Civic year in May, when all Terms of Reference are reviewed, updated and subsequently approved. Following a question from Keiran about whether a Deputy Chairman should be elected, and included in the ToRs, in the event of the Chairman not being available, it was agreed that a Chairman could be elected at the beginning of the meeting.
  - Possibly include an Oakwood College representatives, Lizeta has a contact there and Milly is meeting a representative of theirs, both agreed to see if a representative would be interested to join the group. This discussion prompted a suggestion to seek representative(s) from the three local schools to be invited to join the group, this was debated at length. Jes then volunteered to raise awareness of the group with any school Student Ambassadors or members' of Student Council, and it was agreed for Jes and Lizeta to look at how schools/young people with learning needs could be engaged to feed ideas into the group.
  - Accessibility Audit has been updated, there is now a separate audit for "Torpoint".
4. UPDATED Accessibility Audit
  - Lizeta explained, having met with Cllr John Tivnan BEM with the Clerk the day before, that all Cornwall Council Highways concerns have been discussed with Cllr Tivnan. These include a detailed discussion about dropped kerbs in the town, the proposal to have two accessible car parking spaces in the 'car park area' alongside Bénodet Park at the skate park end, also an ask to look at the recently patched tarmac/slope at Bénodet Park. At the meeting Cllr Tivnan had advised that Highways has indicated that dropped curbs are being installed at bus stops and also on the road opposite to bus stops.
  - Bénodet Park 'accessible drop off point' sign is being sourced by the Operations Manager, to be put up as soon as possible.

- Public conveniences Bénodet Park, on reconsideration it had been decided not to lower the height of the disabled toilet door. However, it is now agreed to re-look at this once more information is known regarding the height of a child's wheelchair.
  - Skate park / Thanckes Park play park accessibility – Lizeta suggested the next Diverse Advisory Panel meeting starts as a site meeting to physically review the options for wheelchair access to Thanckes Park – all agreed.
  - Tennis courts – Lizeta highlighted the Town Council is taking receipt of up to £2k in funding from the Friends of Thanckes Park (FoTP) group, which will be ring fenced to help fund improved accessibility to the tennis courts, which is great news, thank you to the FoTP group!
  - Cambridge Field- remove handrail, this will need to be discussed at the next meeting of the Development and Localism Committee.
  - Torpoint Library & Community Hub – changes to the Yellow Lines outside has been referred to Cllr Tivnan. Accessible car park spaces in Tamar Street car park – suggested to relocate in front one space in front of the Library plus one on Tamar Street alongside the taxi rank.
  - Torpoint Library & Community Hub – doors to be pinned back – completed.
  - Torpoint Library & Community Hub – mobile hearing loop, quotation obtained, consider purchase in 2023/24 financial year.
  - Council Chambers – accessible ramp to the Main Hall, this will be reviewed – action Lizeta and Claire.
  - Council Chambers – carpet colour/coloured tape – consider making improvements/changes in 2023/24 financial year.
  - Council Chambers – no bobbed stones, will be referred to Cllr Tivnan.
  - Council Chambers – hearing loop, quotation to service the existing loop is being sought.
  - Access Statement – Lizeta detailed the plans to publish an Access Statement on the Town Council website (with link to videos on YouTube) and transcripts of the videos needed, highlighting this is an exciting project, which will require substantial planning, plus funding will be needed to record/edit the videos and transcripts. All agreed to start to consider funding opportunities to make this happen. Lizeta/Milly will also contact Matthew Pontin, who is currently supporting the Friends of Thanckes Park Group, as he may have some valuable ideas to help progress this project.
5. Communications plan. Lizeta was pleased to advise that an article about the works undertaken to date had been included in the recent Town Council Newsletter and that perhaps in the future another article could be included, when further progress had been made. In the meantime, Jes and Christopher highlighted an idea to launch this group and the progress made during an event, perhaps celebrating Disability Awareness Day. Jes agreed to look into this and will be feedback to Lizeta with ideas. Agreed it is too soon for a social media post, however, in the future, 'quick wins' could be posted.
6. Any other Business, included: -
- i) Christopher mentioned having attended the disability Job Fair at the Council Chambers in December, that in his opinion he felt the event did not meet all the different learning needs;
  - ii) Jes commented, having attended the pop-up vaccination clinics at the Council Chambers, that accessibility to the building was suitable for persons with a range of accessibility needs.
7. The next Diverse Advisory Panel meeting date is scheduled for Wednesday 19<sup>th</sup> April 2023, meet at **4.00pm at Bénodet Park.**

Some photos are attached and shared.

Any questions please do not hesitate to get in touch.

Kind regards

Milly

**Milly Southworth Cert(HE), BA(Hons), FSLCC**

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