



Application for permission to use Council facilities at no cost

A charge of £10.00 is made for a maximum number of 6 free of charges uses to be applied for, in any 12 month period.

Please Note - The Council will not permit free of charge use of facilities for the following:-

- a. Companies, private businesses or organisations seeking to make profit or financial gain for their business or organisations *
- b. Individuals seeking to make personal financial gain.

(*The Town Council may consider an exception for a new organisation wishing to start up and located within the parish. If this is relevant to the application, please speak to the Town Clerk & RFO in the first instance.)

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1	Name of Organisation or Individual	Kelly-Jane Brown The Coppola School of Performing Arts
2	Name, Address and Status of Contact	49a Chapeldown Road, Torpoint Cornwall PL11 2HU
3	Telephone Number of Contact	07889063330
4	Email of Contact	Coppolaschool@hotmail.co.uk
5	Reason for the request	Children's Performance of Disney's Frozen Junior
6	Please list the beneficiaries from any free use of the facilities	No financial beneficiaries. The production is self-funding.
7	Is the organisation a Registered Charity?	No
8	If an organisation, please confirm bank statement or accounts are enclosed	Yes see attached
9	Please confirm the status of the organisation (if applicable)	
10	Venue and Dates (s) Required	February 6 th -11 th Evening rehearsal & Performances
	Notional Value of Hire (To be completed by the Council Officer)	

You may use a separate sheet of paper to submit any other information which you feel will support this application. By signing this form you are agreeing to provide the Council with a receipts and payments record within 28 days of the event or use and also confirming that no individual is making personal financial gain from the event or use.

SignedK	elly-Jane	Brown	Date	23/01	/2023



This form to be completed and returned to the Town Council Offices within 28 days of the event.

(Please provide a breakdown of income)	£	р	(Please provide a breakdown of expenses)	£	р	Are receipts available if required)
						1-1-7
Total Income			Total Expenses			
Surplus Income over Expenses for use by Charity						
I confirm that the above				rd of the ev	/ent/u	se of facilities at
no cost and that records I further confirm that To				facilities at	no co	st will be
mentioned in any publicit	ty connect	ed to	this event.			
Signed			Date			

Outgoing		
Show Materials	Licence, Show Pack and Scripts	£495.00
	Additional Scripts	£42.00
	Performance Royalties (Min)	£300.00
Props	Velcro Olaf Toy	£17.99
	Streamers	£42.95
	Ice Fabric	£14.98
Production Cost	Andy Martin Production Support	£1,500.00
Principle Costume	Olaf Costume	£17.99
	Bishop Costume	£19.89
	Kristoff Costume	£19.98
	Sven Costume	£21.95
	Young Elsa x2, Anna & Queen	£85.46
	Elsa	£38.99
	Elsa Coronnation	£0.00
	Anna Corornation	£0.00
	Anna Travelling	£189.62
	Wigs x2 Anna & Elsa	£30.98
Chorus Costumes	Hugge Shirts	£47.00
	Hugge Socks	£25.77
	Hugge Hats	£26.08
	Trolls Grey Fabric	£83.79
	Trolls Green Fabric	£11.95
		£3,032.37

