

## OPERATIONAL UPDATE

Finance and Operations Committee meeting Monday 30<sup>th</sup> January 2023

FACILITY	PROJECT	STATUS
COUNCIL CHAMBERS	Loose slates – Committee Room roof.	Ongoing
	Water leak into Pearn`s passage on continues. Main area of ingress seems to be around route of electric cable, between main building and Grace & Glamour.	Ongoing
	Some calking around the window needs replacing his could be an entry point.	Ongoing
	Buller Road main door, minor repair completed. 2 contractors have recommended replacement, due to age, wear and warping of door. Door is no longer sealing correctly.	Ongoing
	The boiler room gantry needs painting to prevent further corrosion. 1 fixing has failed but 9 still remain in place.	Completed
	Town Clerks Office roof leaking, this will be covered under 20 year guarantee, initial survey has been completed works to be completed.	Ongoing
	Gas safety inspection on catering equipment booked for this week.	Ongoing
	Loose plaster repaired in the Town Clerks office.	Completed
	Flag pole rope replaced.	Completed
	Support Officer and Operations Manager office decorated	Completed
LIBRARY & COM HUB	Notification from the energy supplier that the council does not qualify for the Energy Bill Relief Scheme.	Completed
	One window surround has fallen off, water ingress into library when windows were cleaned – reported to CC for action escalated since last meeting.	Ongoing
	Library main door intermittent issue reported to Cornwall Council.	Completed
	Void in the gas meter room highlighted by the plumbers, escalated to Cornwall Council.	Ongoing
	Heating in Library needed bleeding, this was carried out by the Operations team although further work would be needed to get this working to full capacity.	Completed
Lorne Stewart due to return to investigate a fault with the new heater installation.	Ongoing	
PARKS	<b>Bénodet Park</b>	Ongoing
	Camera booked to be installed, unfortunately wrong part sent to contractor	Ongoing
	<b>Water</b>	Ongoing
	Sewerage leak reported to CORMAC and SW Water	Ongoing
	<b>Mowing.</b> Occasional when wet weather allows.	Ongoing
<b>Rendel Park</b>	Ongoing	
Awaiting outcome of Cornwall Council survey proposals on retaining wall.	Ongoing	

	<p><b>Cambridge Field</b> Damage to wall boundary wall adjacent to Wellington Street, contractor instructed to carry out repairs.</p> <p><b>Thanckes Park</b> Replacement gate has been ordered.</p>	<p>Ongoing</p> <p>Ongoing</p>
PUBLIC CONVENIENCES	<p>2 incidents involving the Disabled toilet, Antony Road. Awaiting update from Devon and Cornwall Police</p> <p>1 Caretaker threatened with Violence after asking an Intoxicated gentleman to leave the facility. Reported to the Police. Awaiting possible formal identification.</p> <p>2<sup>nd</sup> Caretaker discovered a male sleeping in the facility overnight when he opened up in the morning. <b>Awaiting update from Devon and Cornwall Police</b></p> <p>Antony Road development – meeting held – new drawing agreed by Council.</p> <p>Urinals at Antony Road blocked, cleared by operations team</p> <p>Wallgate hand cleaning units in Benodet conveniences in need of service, only option is to sign up for 3-year servicing, revised quote received.</p>	<p>Ongoing</p> <p>Monitoring</p> <p>Ongoing</p> <p>Completed</p>
TRAINING	<p>Operations Manager attended introduction to CILCA training online meeting.</p> <p>Operations Manager awaiting results of IOSH Managing Safely training. Have spoken to training provider ask them to investigate delay.</p>	<p>Completed</p> <p>Ongoing</p>
BENCHES	<p>Permission given, awaiting 2<sup>nd</sup> quote for Bench Eliot Square/Harvey Hill. Bench ordered. Operations team will install.</p>	<p>Ongoing</p>
FOOTPATHS	<p>Visit by Cormac to look at foot bridge on path 4. Awaiting work to be started on footbridge bridge.</p> <p>New report of farm effluent running down this path raised with the Environment team.</p>	<p>Ongoing</p>
JAPANESE KNOTWEED	<p>Operations Manager started dialogue with Cornwall Council about renewing SLA for Knotweed treatment. Town Clerk received agreement.</p>	<p>Completed</p>
CHRISTMAS LIGHTS	<p>Operations Team supported with the Christmas lights and Tree removal.</p>	<p>Completed</p>
OTHER	<p>Quote received from NDF Civils to carry out all works using MEWP. Discussions with Church continue to obtain Ecclesiastical Exemption from Listed Building Consent.</p> <p>Bowling club chain link fence. In need of replacement. Safety concerns with steep drop on the Tennis court side should someone fall against it.</p>	<p>Ongoing</p> <p>Ongoing</p>