



## TORPOINT TOWN COUNCIL

**MINUTES** of a meeting of the **Extraordinary** Finance and Operations Committee held on Monday 9<sup>th</sup> January 2023 at 7.00pm in the Council Committee Room, 4 York Road, Torpoint.

**PRESENT:** - Councillor Mrs. K Brownhill (Chairman), Councillor Miss R A Evans BEM (Town Mayor), G J Davis (Deputy Town Mayor), Councillors Mrs. J M Martin, C R Still, M Thomson-Neall, B A Walsh, R M Willoughby, J Tivnan BEM, plus the Town Clerk & RFO (Clerk) and the Operations Manager.

**ALSO PRESENT:** - Councillors Mrs. L Fellows, Mrs. C E Goodman, L E Keise and C R Sawyer for the entire meeting.

	<b>ACTION</b>
<p><b>95-22F&amp;O Apologies for absence</b> Apologies for absence were submitted on behalf of Councillors L Sanderson and M J Spurling.</p>	
<p><b>96-22F&amp;O Declarations of Interest relating to items on the Agenda</b> a) An NRI (Non-Registerable Interest) was declared by: - Councillor Mrs. C E Goodman – Agenda item 4. (for any discussions related to the Torpoint Sports Action Group). b) An NRI (Non-Registerable Interest) was declared by: - Councillor C R Still – Agenda item 4. (for any discussions related to the Torpoint Sports Action Group).</p>	
<p><b>97-22F&amp;O Planning Applications</b> a) PA22/10838 Non-material amendment in relation to decision notice PA15/04438 dated 01/03/2016 for changes on a small part of the site to some pipework and buildings, the location of the foam tank slab, switchgear slab and transformer slab and the location of the fire control building slab - MOD Thanckes Oil Fuel Depot Pengelly Hill, Wilcove Torpoint Cornwall. No objections or observations.</p>	Clerk
<p><b>98-22F&amp;O To consider the Planned Projects and Reserves for the 2023-24 financial year.</b> (See minutes 86-22D&amp;L (b) of the Development and Localism Committee meeting held on Thursday 3<sup>rd</sup> November 2022 and the Budget for the 2023-24, 2024-25 and 2025-26 financial years, as agreed at the December 2022 Council meeting.)</p> <p>Members considered the following projects individually and it is <b>recommended</b> to allocate reserves funding accordingly or return funds to general reserves for the financial year 2023-24, as detailed over the page. Notes to support the decisions are recorded below the table of projects.</p> <p>(Councillors Mrs. C E Goodman and C R Still left the meeting for the discussions relating to the Torpoint Sports Action Group.)</p>	<b>Council</b>

No.	Project	Actual Spent to date 2022-23 (£)	Budget 2022-23 (£)	Remaining as at 4 January 2023 (£)	Additional amount OR Return General (GR) reserves (£)	TOTAL ALLOCATED RESERVES 2023/24 (£)
1.	Vision Projects	0	15,266	15,266	40,000	55,266 <b>Less exp incurred in Jan-Mar '23</b>
2.	Bench Replacement	0	1,082	1,082	Return to GR	N/A
3.	Civic Functions c/f 2020-21	79	762	683	Return to GR	N/A
4.	Freedom Parade	N/A	N/A	N/A	1,500	1,500
5.	Election Expenses	262	5,000	4,738	262	5,000 <b>Less exp incurred in Jan-Mar '23</b>
6.	Library Improvements	15,092	13,000	-2,092	N/A	N/A
7.	MUGA/Other	0	10,000	10,000	0	10,000
8.	NDP Improvements	0	6,746	6,746	0	6,746
9.	Other External Projects/ Equipment	0	4,882	4,882	Return to GR	N/A
10.	Platinum Jubilee	9,996	10,000	4	N/A	N/A
11.	Play Areas and Tennis courts	86,472	95,301	8,829	7,500	16,329 <b>Less exp incurred in Jan-Mar '23</b>
12.	Section 137 c/f	0	13,956	13,956	0	13,956
13.	Reserves – Skate Park Improvements	0	20,000	20,000	0	20,000
14.	Reserves – Video Conference & Projection Facilities	0	12,071	12,071	Return to GR	N/A
15.	Accessibility Improvements	0	0	0	7,000	7,000

**TOTAL return to general reserves = £18,718**

**TOTAL additions to allocated reserves = £56,262 (minimum, dependant upon expenditure January – 31<sup>st</sup> March 2023).**

Notes to support the discussions and proposals: -

1. Vision Projects.

The Town Team Project Board are working with the consultant, the £15,266 budget remaining for 2022-23 is planned to be expended before the end of this financial year. Ensure an additional £40k is allocated from general reserves.

3. Civic Functions c/f 2020-21 and 4. Freedom Parade.

Return balance of £683 to general reserves to enable total allocated to Freedom Parade = £1,500.

5. Election Expenses.

Ensure once expenditure incurred for current councillor vacancy is made, the amount remains at £5,000 in allocated reserves.

7. MUGA/Other.

£10,000 remain the same.

8. NDP Improvements.

£6,746 remain the same.

9. Other Internal Projects/Equipment.

Discussed the possibility of moving the sound hut at Bénodet Park, agreed to return fund of £4,882 to general reserves.

11. Play Areas and Tennis courts.

An additional £7,500 will be taken from general reserves to allocate to tennis hut refurbishment costs, plus financial provision of a 'sinking fund' for the play park equipment.

12. Section 137 c/f.

£13,956 remain the same.

13. Reserves – Skate Park Improvements.

Following in-depth discussion it is proposed to keep £20,000 in allocated reserves, with no additional funding allocation.

15. Accessibility Improvements.

With the funds allocated for tennis court improvements donated from the Friends of Thanckes Park group (£1,899.59), it is agreed to add £7,000 to allocated reserves.

Torpoint Sports Action Group

Members debated the provision of the council's non-binding letter of interest for this project, dated 20<sup>th</sup> June 2022 and the conditions attached to the proposed financial contribution, which is understood to be in the region of £100k-£150k. The council wishes to re-affirm its continual support for this project and the Town Mayor (Councillor Miss R A Evans BEM) is directed to verbally communicate this information, for and on behalf of the town council.

Clr Evans

**99-22F&O Accounts for payment**

Contact Name	Invoice Number	Total (£)	VAT (£)	NET (£)	Description
FOY- Air Enterprises Ltd. T/A LittleMops UK	1921	67.66	11.28	56.38	Cleaning Materials/Consumables Council Chambers
FOY- Air Enterprises Ltd. T/A LittleMops UK	1922	83.84	13.98	69.86	Cleaning Materials/Consumables Library & Com Hub
FOY- Air Enterprises Ltd. T/A LittleMops UK	1923	34.80	5.80	29.00	Cleaning Materials/Consumables Public Conveniences
Waterwise	36090	15.12	2.52	12.60	Plumbing supplies
SMP Pipe Systems Ltd.	3836	72.00	12.00	60.00	Council Chambers – Plumbing works
WesternWeb Ltd	28459	54.00	9.00	45.00	Updates to website Climate Emergency banner plus Civility & Respect Pledge
Defence Infrastructure Organisation (Public Sector Acct HMG 4806)	1156744/Account Reference 1200792	50.00	0.00	50.00	Lease of land 01/01/23 – 31/12/23 at Yonderberry Point for seat
L & L Diverse Solutions Ltd	016/2022	4,110.00	685.00	3,425.00	Five days consultancy to support the development and submission of Growth Fund Bid and other works.

**100-22F&O Date of next meeting**

Monday 30<sup>th</sup> January 2023.

Meeting closed at 8.18pm \_\_\_\_\_ Chairman