

Torpoint Town Council

Climate Emergency Action Plan



This Action Plan was originally adopted by Torpoint Town Council on 18th August 2022 following the declaration of a Climate Change Emergency in October 2021. Progress to be reviewed twice annually by the Development and Localism Committee, with an annual review in time for the annual Development Plan and a report produced and presented to the Annual Town Meeting.

Thank you to Wem Town Council, where the initial format and inspiration for the emergency action plan was taken <https://www.wem.gov.uk/>

Action	Timescale S – 2022/23 M - 2023/26 H – 2026/31	Time Commitment 🕒 low 🕒🕒 medium 🕒🕒🕒 high	Cost £ low ££ medium £££ high	Committee Responsibility	Updated & Last Approved 15/12/22
Lobbying and Leadership					
Organisational Review of Policies to align with Climate Emergency Commitment	Short	🕒🕒	£	ALL	Review in line with Policy review periods - Policies reviewed
Publicise commitment	Short	🕒	£	WP group	WP group Climate emergency declared on website and social media
Join Global Covenant of Mayors	Short	🕒	£	WP group	www.globalcovenantofmayors.org
Request support for carbon neutral status	Short	🕒	£	F & O	Research CC carbon neutral team
Climate Emergency Page on Website	Short	🕒	£	D & L	Research other webpages
Make reference to Climate Emergency and need for renewable energy measures when commenting on planning applications	Short	🕒	£	ALL	Seek guidance from Cornwall Council Planning for CC / Environmental issues to guide decision making
Add Climate Emergency References in all new contract specifications and Tenders and add to the evaluation process	Short	🕒	£	ALL	Update tender documentation
Carbon Reduction of Assets					
Undertake Carbon Footprint Audit	Short	🕒🕒	££	F & O	Secure price to undertake audit by 2023 Operations Manager researching local Carbon Footprint auditors. See Parish report attached.
Undertake a Buildings Audit to identify any efficiency measures	Short	🕒🕒	££	F & O	Understand when last undertaken to consider next review date. Buildings audit - will be complete early 2023. Easy fixes, new front door Buller Road quotes received and draught excluders to be replaced.

Replace all Council lighting with LED	Short	🕒🕒	£££	F & O	Agree schedule for replacement programme. Quotation received from G&R to replace lighting with LED or other energy saving equipment. No price for installation as yet.
Consider climate impact on new purchases of plant & machinery	Medium	🕒🕒	££	ALL	New crosscutter/grass trimmer quotation for battery replacement expected soon, (expected to be £700-£800)
Reduce carbon footprint of toilets	Medium	🕒🕒	£££	F & O	Consider the proposed redevelopment of Antony Road toilets, plus all others
Consider carbon footprint of any buildings to be taken on by the Town Council in the future	Long	🕒🕒	££	D & L	PID (project Initiation document) to be reviewed. Costs on individual items being monitored with a plug in energy monitor.
Reduce carbon footprint of Town Council office activities	Short	🕒	£	F & O	Reduce printing, request minimal packaging on items ordered e.g paper All appliances with exception of phones and CCTV turned off at plug each weekend. Turn off copiers at end of each day Use bicycle for travel to meetings / inspections within the town. Staff are very mindful of reducing the carbon footprint of office activities.
Renewable Energy					
Request energy from Town Council's electricity providers is renewable	Medium	🕒	£	F & O	Consider the current providers contractual arrangements, is it renewable and if not, cost to change to renewal
Explore potential for installing Solar/Wind mitigating measures on Council Land/Buildings	Long	🕒🕒🕒+	£££+	D & L	
Transport					
Explore infrastructure requirements and power capacity for electric vehicles	Long	🕒🕒	£££+	D & L	
Improve pathways and encourage walking & cycling	Medium	🕒🕒🕒	£££+	D & L	Integrated transport opportunities via the Town Team Project Board
Waste Minimisation					
Paperless Council Meetings	Short	🕒	£	ALL	
Encourage Contractors to have a "Zero to Landfill" policy	Long	🕒🕒	£	F & O	Initially clarify current BIFFA arrangements for disposal, then review contractors' policy on the same
Review Litter Bin Locations	Medium	🕒🕒	££	F & O	
Ensure all waste is recycled and reused wherever possible	Short	🕒	£	F & O	Office waste is recycled, slightly more difficult with waste collected on recreation ground and bins as this is labour intensive also concerns for health and safety of staff
Open Spaces					
Develop Open Space Management Plans	Medium	🕒🕒🕒+	££	F & O	

Any future Public Open Space adoption to include any Climate Emergency Needs	Medium	🕒🕒	££	D & L	
Develop a long-term approach to tree planting, including, encouraging community tree planting and identifying locations for bulk planting	Medium	🕒🕒	£££	D & L	
Use own compost, then subsequently purchase Peat-Free Compost	Medium	🕒🕒	££	F & O	Already doing
Reduce the amount of herbicides used by the council	Short	🕒	£	F & O	In discussion with Contractor
Consider alternative location for the provision of additional allotment space in the town	Medium	🕒🕒	££	D&L	Liaise with the Torpoint Allotment Association for initial advice and guidance. Approached local landowners and discussion with Torpoint Allotment association has happened.
Continue replacement of floral planters with built-in water reservoirs to reduce the need for watering	Medium	🕒🕒	££	F & O	Move towards drought resistant planting. Move towards rain harvesting. Plants put in this spring are more drought tolerant
Community Engagement					
Consider amending Town Council's grant application form to request evidence of applicants commitment to tackling the climate emergency	Medium		£	F&O	
Encourage and support Torpoint Environmental Action forum to encourage the community to embrace the Climate Emergency agenda	Short	🕒			Established prior to Action Plan – group has met as a standalone group and projects are being developed.
Encourage Councillors to promote climate change	Short	🕒		ALL	ongoing
Publicise and promote achievements in reducing the Council's carbon footprint on website and in the Newsletters	Medium	🕒	£	D&L	Discussion with Town Clerk relating to timescale and content. Climate Emergency Action Plan information published in council Newsletter.
Investigate the production of reusable "TorCups" for use in takeaways and at Town Events	Short	🕒	£		http://www.shrewsburycup.co.uk/ insufficient number of town events to warrant this outlay however something that could be pursued in the future
Young People					
Include Climate Emergency in any youth activity	Short	🕒	£		Ongoing
Liaise with schools about Climate Emergency initiatives for young people with appropriate incentives	Medium	🕒🕒	£		Possibility of offering Torpoint Town Council Awards for climate change consulting with young people.
Monitoring					
Climate Actions should be a consideration of all committees	Short	🕒	£	ALL	Climate change to be on the agendas for meetings. Town Clerk to action. Actioned.

Report twice annually reviews against plan	Short	🕒	£	F&O	Dates to be calendared... September and April tbc. December 2022 first report.
Undertake annual carbon footprint audit	Short	🕒🕒	££	F&O	