



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 15th December 2022 at 7.00pm in the Committee Room, 4 York Road, Torpoint to which you are summoned to attend.

(An Open Forum will precede the meeting. Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk.)

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to matters on the Agenda.

3. Planning Applications.

a) PA22/10313 – 'Change of Use' of existing commercial premises (Dashers Pasties) into a one bedroomed self contained unit – Dashers Pasties, 63 Fore Street, Torpoint.

4. Cornwall Council Reports (one as circulated, one to follow).

5. Police Activity Report (to follow).

6. Minutes of the previous meeting.

Minutes of the previous meeting held on Thursday 17th November 2022 (as circulated).

7. Matters arising from the minutes.

- a) Political Youth programme (previous correspondence from J Nelson) (minute number 145-22 (a) refers).
- b) Correspond with Cornwall Council regarding A374 and correspondents (minute number 145-22 (b) refers).
- c) To consider for approval and signature the Legal documentation / Agreements for the transfer of the Public Conveniences, Antony Road, Torpoint with Cornwall Council, Torpoint Town Council and Plymouth Boat Park Limited (150-22).

8. Mayor's communications.

9. Finance and Operations Committee.

Minutes of the meeting held on Monday 28th November 2022 and to consider the recommendations in the minutes: - 88-22F&O (Hiring and Letting Charges for the 2023-24 financial year) and 89-22F&O (Council Budget (excluding Reserves) for the 2023-24 financial year), as circulated.

10. Minutes of the Development and Localism Committee.

Minutes of the meeting held on Thursday 1st December 2022 and to consider the recommendations in the minutes, to follow.

11. Minutes of the Personnel Committee.

Minutes of the meeting held on Thursday 8th December 2022 and to consider the recommendations in the minutes: - 32-22Pers (NJC Spinal Point increased 1st April 2023) and 37-22Pers (Set up Service Level Agreement with Cornwall Council for access to employees benefits scheme), as circulated.

12. Question of which notice has been given or notice of motion.

13. Torpoint Ferry statistics (to follow).

14. Financial Information.

November 2022 Budget Variance (as circulated).

15. Accounts for payment.

PAYEE	Invoice /Reference No.	GROSS (£)	(VAT) (£)	NETT (£)	REASON
Outersight (UK) Ltd	INV-1837	108	18	90	Hire of Honda Generator for xmas fair 26/11/22
Cornish Tea & Cornish Coffee Co Ltd	SL66547	38.44	0	38.44	Library cafe supplies
Cornish Tea & Cornish Coffee Co Ltd	SL66389	554.8	0	554.8	Price per cup
Duchy Defibrillators	JN963	110.4	18.4	92	Replacement battery and pads pack
D J W Window Cleaning	INV0053	18	0	18	Bus shelter cleaning
D J W Window Cleaning	INV0052	55	0	55	Window cleaning for council chambers
HSS Hire	Fee 19698387	30	5	25	Cancelled Collection Fee
ITEC	799038	48.6	8.1	40.5	Xerox meter readings (2)
Kathy's Fruit & Veg	61	25.65	0	25.65	Library cafe supplies
Francis Thomas Mobile Servicing Limited	5352	142.39	23.73	118.66	Weibang Mower
Francis Thomas Mobile Servicing Limited	5351	588.68	98.11	490.57	Strimmer and Mountfield mower
Francis Thomas Mobile Servicing Limited	5350	226.15	37.69	188.46	Back pack blower and chainsaw
Francis Thomas Mobile Servicing Limited	5349	280.99	46.83	234.16	Strimmer Maintainance
Waterwise	36034	22.99	3.83	19.16	Drill Bit
Don Benson	33	60.00	0.00	60.00	clock winding 11/22
RD Johns Ltd	207547	64.80	5.38	59.42	Library Cafe Supplies
HSS Hire	19698387	13.92	2.32	11.60	Transformer hire charges less discount as not used
Cornwall Council - Bus Rate Tennis Courts	Dec-22	55.00	0.00	55.00	Bus Rates December 2022
Cornwall Council - Rm 6 Bus Rates	802720466	125.00	0.00	125.00	Bus Rates January 2023
Cornwall council - Bus Rate Library	802715760	410.00	0.00	410.00	Library Bus Rates January 2023
Cornwall Council - Bus Rate Chambers	802311466	1509.00	0.00	1509.00	Business Rates January 2023
RD Johns Ltd	Invoice 196677	33.58	0.00	33.58	Café supplies
RD Johns Ltd	Invoice 196676	72.91	6.59	66.32	Café supplies
FOY-AIR Enterprises	Invoice 1741	224.56	37.43	187.13	Council chambers

Ltd T/A LittleMops					
St John Ambulance	SP22004993	115.20	19.20	96.00	First Aid Civic Service
Cornish Pod	no. to follow	48.00	0.00	48.00	Library thank you buffet
Richards Builders Merchants	840554	38.50	6.41	32.09	Council Chambers Materials
Richards Builders Merchants	840694	33.09	5.52	27.57	Council Chambers Materials
Cornwall council	34190700166	61.32	10.20	51.12	Council garage rent 12/12 - 08/01
Cornwall Council	8100315569	96.00	0.00	96.00	Seagull Bags
Cornwall Council	8100315625	25.02	4.17	20.85	Dog waste bags

16. Correspondence.

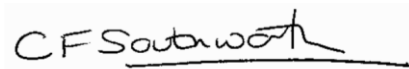
- a) Update on the Councillor Vacancy – East Ward (published Wednesday 30th November).
- b) The Public Sector Deposit Fund Newsletter – CCLA (as circulated).
- c) Report following free of charge use – Torpoint Town Partnership (as circulated).
- d) Civility and Respect Newsletter – November 2022 (as circulated).
- e) Healthy Cornwall Training information – circulated via NHS Social Prescriber (as circulated).
- f) Offer of free cyber Security Presentation – Devon & Cornwall Policy (as circulated).
- g) Information to become a member of the Rural/Market Town Group (as circulated).
- h) Change to pricing December 2022 – Biffa (as circulated).
- i) Employer Newsletter – December 2022 Cornwall Pensions (as circulated).
- j) National Armed Forces Day 2023 – Community Events Working Grop – offer from CALC/Cornwall Council (as circulated).

17. Reports.

- a) Climate Emergency Action Plan update (to follow).
- b) Neighbourhood Development Plan.
- c) Torpoint Town Partnership.
- d) Town Team Project Board.
- e) Reports from delegates to outside bodies.

18. Date of next meeting.

Thursday 19th January 2023.



Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk and RFO

Friday 9th December 2022