

**Milly Southworth**

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**From:** Sarah Mason <Sarah.Mason@cornwall.gov.uk>  
**Sent:** 07 December 2022 10:04  
**To:** CornwallALC Enquiries  
**Cc:** Simon Mould; Esther Richmond; Sam Groom  
**Subject:** FW: National Armed Forces Day 2023 - Community Events Working Group

Information Classification: CONTROLLED

We have received the email below regarding forward planning for Armed Forces Day 2023 to be hosted in Cornwall by Falmouth TC. If your council would like to be included in planning for the community events please could you contact Sam direct and keep me copied in. Cllr Peter Tisdale has been nominated from the CALC Board and will also be attending but it would be good to have your involvement supporting planning for the event.

Kind regards,

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Hi Sarah, I hope this finds you well. I wanted to drop you a quick line with regards to National Armed Forces Day 2023. As you will be aware - Cornwall's bid to host the event between 23-25 June 2023 was successful.

Sam Groom of the Perfect Events Group has been appointed as Programme Director for the event and is putting together governance arrangements to oversee the planning and coordination of activities.

As part of this, a number of working groups under an overseeing Steering Group are being established. All will be multi agency and will provide an opportunity for those leading on key aspects of the event to come together to stay up to date with developments and ensure good coordination.

I have been asked through Localism to provide oversight of the Community Events Working group. Whilst we are drafting the terms of reference for the group the basic shape we are working to is to:

- Establish a communities sub-group to meet virtually once a month prior to the Steering Group meeting.



- Develop and maintains an overview of all community activities related to the event and encourage groups to sign up to the NAFD webpage to list their activities.
- Produce a community groups signposting guidance note/tools e.g. Memorial cleaning, contact Clean Cornwall
- Provide area contacts and content for communications e.g. Keeping Cornwall Updated/Town & Parish Newsletter/VSF newsletter.
- Link into the steering group to advise on progress and key enabling asks to support local communities etc in supporting the event/s
- Suggested attendees would include all the leads from the different organisations/leads on specific areas

Based upon the below could I please ask that you consider and nominate a representative from CALC who could sit on this working group to ensure we have an appropriate active voice for the sector.

I would also be interested to seek your view as to whether we should also have representation from the following councils based on their close ties with the Military and if so if we should approach all or if one could be the lead and represent the group: Bodmin, Torpoint, Helston, Newquay and Launceston?

Happy of course to chat this through noting all are extremely busy whilst I am sure wanting to support this event.

PS thanks again for your support at the safeguarding event and am following up the specific issue we discussed. Thanks

Simon

**Simon Mould | Head of Resilient Communities**

**Cornwall Council | Communities**

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