



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Operations Committee will be held on Monday 28<sup>th</sup> November 2022 at 7.00pm in the Council Committee Room, 4 York Road, Torpoint to which all members of this Committee are summoned to attend.

(Please note – **all** members of the Council are summoned to attend for agenda items 1 - 4 inclusive.)

### **AGENDA**

- 1. Apologies for absence.**
- 2. Declarations of interest relating to items on the Agenda.**
- 3. To consider the Hiring and Letting Charges for the 2023-24 financial year.**  
(Working Paper to follow.)
- 4. To consider the Council Budget for the 2023 -24, 2024-25 and 2025-26 financial years.**  
(Working Paper to follow.)
- 5. Minutes of the previous meeting.**  
Minutes of the previous Finance and Operations Committee meeting held on Monday 31<sup>st</sup> October 2022.
- 6. Matters Arising from the minutes**
  - a) Sparrow Park sign (minute 75-22F&O (a) refers).
  - b) Caravan disposal (minute 75-22F&O (b) refers).
  - c) Civic Functions (minute 75-22F&O (c) refers).
  - d) Memorial bench in memory of Mr Powles (minute 75-22 (d) refers).
  - e) Visit resident regarding weed spraying contract (minute 75-22F&P (e) refers).
  - f) Alter railings around the war memorial (minute 75-22F&P (g) refers).
  - g) Town Clock proposed repairs (minute 75-22F&P (h) refers).
  - h) Buller Road entrance additional quotation replacement door (minute 77-2F&O (c) refers).
  - i) Wallgate units (minute 77-22F&O (c) refers).
- 7. To consider Policies referred to this Committee**
  - a) Health and Safety Policy (to follow).
- 8. To consider the Council Risk Management**
  - a) Creditors/Debtors (will be presented at the meeting).
  - b) Budget Variance – Finance and Operations Committee responsibilities (October 2022 Budget Variance Information) (as circulated).
  - c) Operations Report - Report on any matters relating to council assets, facilities and operations, including the Library and Christmas Lights (as circulated - report from the Operations Manager).
- 9. Planning Applications**  
None.
- 10. Items Referred to this Committee**  
None.

**11. Health and Safety**

- a) Reports and any new, proposed regulations/legislations and current issues.
- b) Fire Risk Assessment for all buildings.

**12. Correspondence**

- a) Update on the Councillor Vacancy – East Ward – following the resignation of former Councillor Robert Newcombe (to be published Wednesday 30<sup>th</sup> November).
- b) Let Cornwall Decide – Mayor of Cornwall (as circulated).
- c) The Public Sector Deposit Fund Newsletter – CCLA (as circulated).
- d) Report following free of charge use – Torpoint Town Partnership (as circulated).
- e) Civility and Respect Newsletter – November 2022 (as circulated).
- f) Healthy Cornwall Training information – circulated via NHS Social Prescriber (as circulated).
- g) Offer of free cyber Security Presentation – Devon & Cornwall Policy (as circulated).
- h) Information to become a member of the Rural/Market Town Group (as circulated).
- i) Change to pricing December 2022 – Biffa (as circulated).

**13. Climate Emergency Action Plan**

- a) To consider the actions relating to this Committee.

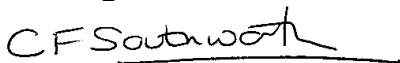
**14. Accounts for Payment.**

PAYEE	Invoice Number	Total	TAX	NET	Description
Biffa	Invoice 522C83969	40.63	6.77	33.86	Waste Collection Council Chambers
Biffa	Invoice 522C83968	11.16	1.86	9.30	Recycling Collection Chambers
Biffa	Invoice 522C83967	31.13	5.19	25.94	Waste Collection Library
Biffa	Invoice 522C83966	22.32	3.72	18.60	Recycling Collection Library
Andy Campfield	Invoice Remembrance	30.00	0.00	30.00	Photos of Person Of Courage and Remembrance parade
Waterwise	Invoice 36034	22.99	3.83	19.16	Christmas tree equipment
Cornwall Council	Invoice 8100315067	2,262.38	377.06	1,885.32	Cleansing of the four play areas in Torpoint during 2022-23 PO number PO-0279
ASG Security	Invoice 39236	199.45	33.24	166.21	Service call out to fire alarm system on 14.11.22
South West Hygiene	Invoice 280484	155.86	25.97	129.89	Sanitary unit rental/service additional units
Cornwall Council - Dog Waste Bags	Invoice 8100311731	25.02	4.17	20.85	Dog Waste Bags
ITEC	Invoice 785396	55.02	9.17	45.85	Printing costs
James Hallam Ltd	Invoice 518615888	12.50	0.00	12.50	Insurance

**15. Date of next meeting.**

Monday 30<sup>th</sup> January 2023.

**16. Any Business that has been disclosed to the Chairman and members prior to the meeting.**



Mrs C F Southworth Cert (HE), BA (Hons), FSLCC  
Town Clerk and RFO

Tuesday 22<sup>nd</sup> November 2022