



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 17th November 2022 at 7.00pm in the Committee Room, 4 York Road, Torpoint to which you are summoned to attend.

(An Open Forum will precede the meeting. Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk.)

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to matters on the Agenda.

3. Planning Applications. None.

4. Cornwall Council Reports (one as circulated, one to follow).

5. Police Activity Report (to follow).

6. Minutes of the previous meeting.

Minutes of the previous meeting held on Thursday 20th October 2022 (as circulated).

7. Matters arising from the minutes.

- a) Political Youth programme (previous correspondence from J Nelson) (minute number 124-22 refers).
- b) Correspond with Cornwall Council regarding A374 (minute number 136-22 refers).

8. Mayor's communications.

9. Finance and Operations Committee.

Minutes of the meeting held on Monday 31st October 2022 and to consider the recommendations in the minutes: - 75-22F&O (h) (Town Clock Repairs), 76-22F&O (a) (Reserves Policy), 76-22F&O (b) (Financial Regulations & Best Value Statement), 76-22F&O (c) (Business Continuity Plan), 76-22F&O (d) (Flag Flying Policy), 76-22F&O (e) (Unreasonable Behaviour Policy), 82-22F&O (b) (Environment Policy) and 85-22F&O (Friends of Thanckes Park dissolution of funds), as circulated.

- a) Japanese Knotweed Service Level Agreement proposal, as circulated.
- b) Parish and Town Council Precepts for the 2023/24 Financial Year and Council Taxbase 2023/24 with 2022/23 comparison, as circulated.

10. Minutes of the Extraordinary Personnel Committee.

Minutes of the meeting held on Monday 31st October 2022. Due to the confidentiality of the discussion and pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press will leave the meeting for the recommendation to be considered 27-22Pers/28-22Pers, as circulated.

11. Minutes of the Development and Localism Committee.

Minutes of the meeting held on Thursday 3rd November 2022 and to consider the recommendations in the minutes: - 86-22D&L (b) (Budget requirements TO BE DEFERRED), 88-22D&L (a) (iv) (Thanckes Park Play Park gate) and (95-22D&L (22-23 National Salary Award), as circulated.

12. To consider for approval and signature the Legal documentation / Agreements for the transfer of the Public Conveniences, Antony Road, Torpoint with Cornwall Council, Torpoint Town Council and Plymouth Boat Park Limited. (Confidential documentation to be circulated).

13. Question of which notice has been given or notice of motion.

14. Torpoint Ferry statistics (to follow).

15. Financial Information.

October 2022 Budget Variance (as circulated).

16. Accounts for payment.

PAYEE	Invoice /Reference No.	GROSS (£)	(VAT) (£)	NETT (£)	REASON
ASG Security	Invoice 39219	106.80	17.80	89.00	Service call out
MRS B MILLINER	Invoice 72	20.00	0.00	20.00	Flowers Civic Award
Festive Lighting	Invoice 20303	3,427.49	571.25	2,856.24	Annual Christmas Lights Hire
Richards Builders Merchants Ltd	Invoice 836059	2.38	0.40	1.98	Chambers maintenance
EDF Energy	Invoice 000013487816	195.29	9.30	185.99	Christmas Lights energy charges 2021/22
Cornish Tea & Cornish Coffee Co Ltd	Invoice SL54660	38.44	0.00	38.44	Cafe supplies
PPL PRS Ltd	Invoice SIN2232878	378.70	63.12	315.58	Music license
Richards Builders Merchants Ltd	Invoice 836712	24.30	4.05	20.25	Pub cons maintenance
Richards Builders Merchants Ltd	Invoice 836584	17.13	2.86	14.27	Library maintenance
Richards Builders Merchants Ltd	Invoice 836559	3.74	0.62	3.12	Chambers maintenance
Richards Builders Merchants Ltd	Invoice 836332	26.27	4.38	21.89	Parks maintenance
Richards Builders Merchants Ltd	Invoice 836065	12.56	2.10	10.46	Chambers maintenance
Richards Builders Merchants Ltd	Invoice 836051	2.09	0.35	1.74	Chambers maintenance
Richards Builders Merchants Ltd	Invoice 835757	16.20	2.70	13.50	Parks maintenance
Richards Builders Merchants Ltd	Invoice 835072	18.59	3.10	15.49	Library maintenance
Richards Builders Merchants Ltd	Invoice 835037	26.71	4.45	22.26	Elliot Square maintenance
Richards Builders Merchants Ltd	Invoice 834485	21.95	3.66	18.29	Library maintenance
Richards Builders Merchants Ltd	Invoice 834346	51.25	8.55	42.70	Elliot Square maintenance
Cornwall Council - Garage	Invoice 34190700166	61.32	10.20	51.12	Garage 7 14.11.22 - 11.12.22
RD Johns Ltd	Invoice 175555	156.18	17.96	138.22	Cafe supplies
Westcare Limited	SINV00194111	25.86	4.31	21.55	Stationery
Don Benson	Invoice 32	48.00	0.00	48.00	Clock Winding October 22
Cornish Tea & Cornish	Invoice SL65513	687.80	0.00	687.80	Cafe supplies

Coffee Co Ltd					
Cornish Tea & Cornish Coffee Co Ltd	Invoice SL65512	7.69	0.00	7.69	Cafe supplies
Print Options	INV-13650	922.00	32.00	890.00	Newsletter
Complete Business Solutions Group Ltd	SINV03413454	107.76	17.96	89.80	Stationery
Kathy's Fruit & Veg	Invoice 62	26.29	0.00	26.29	Cafe supplies
RD Johns Ltd	Invoice 165663	147.21	11.35	135.86	Cafe supplies
Every Corner Distribution Ltd	Invoice TTCECD004	630.00	105.00	525.00	Distribution of 3500 newsletters
Biffa	Invoice 522C75667	40.63	6.77	33.86	Waste Collection Council Chambers 05.10.22
Biffa	Invoice 522C75666	22.32	3.72	18.60	Recycling Collection Council Chambers 04.10.22
Biffa	Invoice 522C75665	31.13	5.19	25.94	Waste Collection Library 05.10.22
Biffa	Invoice 522C75664	22.32	3.72	18.60	Recycling Collection Library 04.10.22
Western Web Limited	Invoice 23456	180.00	30.00	150.00	Renewal of Cloud email account 10/11/2022 - 09/11/2023
FOY-AIR Enterprises Ltd T/A LittleMops	Invoice 1872	127.39	21.24	106.15	Cleaning supplies
Cornwall Council - Tennis Courts Bus Rates	Dec-22	55.00	0.00	55.00	Dec-22
Cornwall Council - Bus Rate Library	Dec-22	410.00	0.00	410.00	Dec-22
Cornwall Council - Rm 6 Bus Rates	Dec-22	125.00	0.00	125.00	Dec-22
Cornwall Council - Bus Rate Chambers	Dec-22	1,509.00	0.00	1,509.00	Dec-22
Print Options	INV-13674	160.00	0.00	160.00	Newsletter
Seated Furniture Ltd	INV-051251	1436.29	239.38	1196.91	Outdoor Wooden reading sheds & shelter

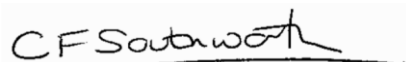
17. Correspondence. None

18. Reports.

- a) Neighbourhood Development Plan.
- b) Torpoint Town Partnership.
- c) Town Team Project Board.
- d) Reports from delegates to outside bodies.
 - i) Torpoint Archives and Heritage Centre, October 2022 (report as circulated)

19. Date of next meeting.

Thursday 17th November 2022.



Mrs C F Southworth Cert (HE), BA (Hons), FSLCC

Friday 11th November 2022



Town Clerk and RFO
