

OPERATIONAL UPDATE

Finance and Operations Committee meeting Monday 31st October 2022

FACILITY	PROJECT	STATUS
COUNCIL CHAMBERS	Loose slates – Committee Room roof	Ongoing
	Water leak into Pearn`s passage on continues. Main area of ingress seems to be around route of electric cable, between main building and G&G.	Ongoing
	Some calking around the window needs replacing his could be an entry point.	Ongoing
	Buller Road main door, minor repair completed. 2 contractors have recommended replacement, due to age, wear and warping of door. Door is no longer sealing correctly. Awaiting Quote form Plymouth based company recommended by Councillor Tivnan.	Ongoing
	The boiler room gantry needs painting to prevent further corrosion. 1 fixing has failed but 9 still remain in place.	Ongoing
	TMVs to be serviced and corrosion on pipe in bar area repaired	Completed
LIBRARY & COM HUB	Blocked ladies` toilets in Main Hall, instructed `Just Rods` to service and unblock.	Ongoing
	One window surround has fallen off, water ingress into library when windows were cleaned – reported to CC for action escalated since last meeting.	Ongoing
	Replacement toilet pedestal fitted by contractor due to cracking.	Completed
	ASG serviced fire alarm.	Completed
PARKS	Issue with ant ingress into the library and Kitchens, Pest control called and teams are continuing to monitor. No issues since mid-September	Ongoing
	Bénodet Park Twinning association working on beds in coming weeks	Ongoing
	Water Sewerage leak reported to CORMAC and SW Water	Ongoing
	Mowing. Ongoing.	Ongoing
	Rendel Park Awaiting outcome of Cornwall Council survey proposals on retaining wall. Repairs completed by contractors to benches and boat seats.	Ongoing
Sparrow Park Quote received to pressure wash walls and paved areas from Tamar Clean SW £700, main cost are the biocides to remove the staining from traffic emissions.	Ongoing	
Cambridge Field Damage to wall boundary wall adjacent to Wellington Street, contractor instructed to carry out repairs.	Ongoing	

	Reduction in hedge height and trim completed by Tom Cox Tree surgeon	Completed
PUBLIC CONVENIENCES	<p>2 incidents involving the Disabled toilet Antony Road.</p> <p>1 Caretaker threatened with Violence after asking an Intoxicated gentleman to leave the facility. Reported to the Police. Awaiting possible formal identification.</p> <p>2nd Caretaker discovered a male sleeping in the facility overnight when he opened up in the morning</p> <p>Antony Road development – meeting held – new drawing agreed by Council.</p> <p>Wallgate hand cleaning units in Benodet conveniences in need of service, only option is to sign up for 3-year servicing, £3,680.70 which only covers minor repairs not parts or vandalism. After a conversation with the Chairman the Ops manager is in discussions to see if it is feasible to replace with stainless steel basins and hand driers. Awaiting information from other Parishes with similar issues and agreement from Cornwall Council. Chasing revised quote for service and replacement unit costs.</p>	<p>Ongoing</p> <p>Monitoring</p> <p>Ongoing</p>
TRAINING	<p>Induction of the new Caretaker continues.</p> <p>Operations Manager completed Fire marshal training and awaiting results of IOSH Managing Safely training.</p>	<p>Ongoing</p> <p>Ongoing</p>
BENCHES	<p>Regular cleaning now in progress. Programme of repair started by operations team, weather permitting. All benches have been pressure washed.</p> <p>Permission given, awaiting 2nd quote for Bench Eliot Square/Harvey Hill</p>	<p>Ongoing</p> <p>Ongoing</p>
FOOTPATHS	<p>Visit by Cormac to look at foot bridge on path 4. Work expected to be complete on bridge this month</p> <p>2nd cut on both paths completed. Member of the public contacted Countryside Team “Please pass on our thanks to all concerned as the path alongside HMS RALEIGH has been cut for a second time this year and what a difference. Best it's been for years. Thanks again.”</p> <p>Weed spraying contractor approached to complete 3 sprays next year, awaiting quotation.</p> <p>A resident in the Sycamore Drive area of the town challenged the contractor, leading to him stopping operations in Sycamore, Chestnut and Maple, none of which will be included this round of treatment.</p>	<p>Ongoing</p> <p>Ongoing</p>
JAPANESE KNOTWEED	Operations Manager started dialogue with Cornwall Council about renewing SLA for Knotweed treatment. Town Clerk has chased to have SLA confirmed written confirmation received awaiting agreement	Ongoing
CHRISTMAS LIGHTS	Delivery of motifs from festive lighting expected 7 November, volunteer team has been contacted for support on 20 th November with installation.	
OTHER	<p>St Johns Caravan, listed on Facebook marketplace.</p> <p>Request to alter the railings around the war memorial to facilitate ease of access during the Remembrance service.</p> <p>Quotes being obtained for scaffolding to access town clock and enable repairs. Quote received from NDF Civils to carry out all works using MEWP. Discussions with Church continue to obtain Ecclesiastical Exemption from Listed Building Consent</p> <p>Assist with Market Road closures</p>	<p>Completed</p> <p>Complete</p> <p>Ongoing</p>