



Town Team Project Board Meeting
 Mayor's Parlour and Via MS Teams link
Tuesday 4th October 2022 7.00pm

Present:

		Voting or Advisory Member?	Present (P) or virtually (V) present
Les Allen	Lead Consultant	Advisory	V
Councillor Gary Davis (Chairman)	Torpoint Town Councillor / Chairman Neighbourhood Development Plan	Voting	V
Councillor Mrs. Chris Goodman	Torpoint Town Councillor	Voting	V
Becky Lingard	CHAT (Community Health Around Torpoint)	Voting	V
Catherine Thomson	Cornwall Council – Community Link Officer	Advisory	V
Councillor John Tivnan BEM	Cornwall Councillor for Torpoint	Voting	V
Milly Southworth	Town Clerk and RFO	Advisory	P

		ACTION
150. TTAG	Welcome The Chairman (Councillor Gary Davis) welcomed everyone to the meeting and confirmed the meeting was quorate with 4 voting members present.	
151. TTAG	Apologies for absence Apologies for absence were received from: Adam Birchall - Cornwall Council, Kelly-Jane Brown & Julie Martin – Coppola School of Performing Arts, Mrs. Kim Brownhill – Torpoint Town Partnership representative, Jules Cook - Torpoint Post Office and Shop, Councillor Mrs Kate Ewert - Cornwall Councillor for Rame and St. Germans, Councillor Jon Kidd - Maker with Rame Parish Council, David List – General Manager Tamar Crossings, Sheena Morton - Torpoint Neighbourhood Development Plan William Trinick - Antony Estate, Councillor John Weale - Maker with Rame Parish Council, Rob White Deputy Chairman - Torpoint Neighbourhood Development Plan Louise Wood - Cornwall Council.	

152. TTAG	<p>Minutes of the previous meeting held Tuesday 19th July 2022. The minutes of the previous meeting held on Tuesday 19th July 2022, as circulated, were taken as read and confirmed.</p> <p>i. Terms or reference to be updated – Action Chairman/Clerk.</p>	Cllr Davis/Clerk
153. TTAG	<p>Update on the Lower Fore Street Redevelopment</p> <p>i. Cornwall Council has submitted a One Public Estate: Brownfield Land Release (BLRF2) funding application, supporting phase 1 of the Lower Fore Street redevelopment, there is no further update on the application. Catherine Thomson to check whether the application can be shared.</p>	C Thomson
154. TTAG	<p>Feedback required on Draft Strategic Report Torpoint Regeneration Study</p> <p>The draft strategic report Torpoint Regeneration Study had been previously circulated and was discussed at length. Comments regarding the possibility of an additional Tertiary Hub alongside/behind the current 'Costcutter' store on Trevithick Avenue, were made.</p> <p>Antony Estate has made several comments on the report; Clerk to forward typing corrections to consultant.</p> <p>Action: Consultant to liaise/provide feedback on the draft to Advance Consulting Ltd., final report will then be awaited.</p>	Les Allen
155. TTAG	<p>Action Plans /Contractor Payment</p> <p>Consultant / TTPB next steps/actions:</p> <ul style="list-style-type: none"> i) Prepare briefing note, continue to support levelling up funding bid; ii) Councillors continue to push for support for the town, iii) Work with Cornwall Council Property team, for the benefit of the town, on the renegotiation of the lease on the Police station building; iv) Work with Advance Consulting to finish the draft Strategic Report; v) Review potential costs for completing CORMAC Transport study; vi) Complete and submit an Expression of Interest (EoI) for Shared Prosperity funding, agreed bid would be for £3million, to include all Lower Fore Street redevelopment projects. vii) Letters of support – start to build portfolio of letters of support from key stakeholders. <p>(Catherine Thomson left the meeting at this point.) (Les Allen left the meeting at this point.)</p> <p>All voted to agree to continue to formerly engage the consultant, claim from the existing Purchase Order for future work, consultant to inform Clerk of work undertaken, who will manage payments accordingly.</p>	<p>Les Allen/ Clerk/AI</p> <p>Council</p>
156. TTAG	<p>Neighbourhood Development Plan (NDP) update</p> <p>The Chairman (Councillor G J Davis) briefly highlighted the draft</p>	

	Neighbourhood Plan had been submitted to Cornwall Council, who had undertaken pre-screening. In the opinion of the NDP Planning Officer a Habitats Regulations Assessment and Strategic Environmental Assessment is now required. A grant application for technical support funding will be made to cover the cost of the assessments. The NDP steering group are meeting next week (10 th October) to review recommended changes/amends to the plan and once reviewed the changes will be made to the plan.	Clerk
157. TTAG	Stakeholder and Communications Plan. None required currently.	
158. TTAG	Any other Business <ul style="list-style-type: none"> ➤ Becky Lingard highlighted that costs to maintain the public conveniences at Kingsand/Cawsand had increased and queried whether with an increase in tourism, as a result of these developments, would there be any provision for funding in the parishes. The Chairman was unable to confirm at this stage of the planning. 	
159. TTAG	Date and time of next meeting: To be advised, once more information is known on next steps.	

The meeting closed at 8.17pm.