



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 20<sup>th</sup> October 2022 at 7.00pm in the Committee Room, 4 York Road, Torpoint to which you are summoned to attend.

(An Open Forum will precede the meeting. Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk.)

### AGENDA

#### 1. Apologies for absence.

#### 2. Declarations of Interest relating to matters on the Agenda.

#### 3. Planning Applications.

a) PA22/08689 – Change of use from beauty salon (*sui generis*) to coffee bar (Class E) at ground floor level, and change the use of residential apartments to beauty salon (*sui generis*) at first and second floors, and associated internal works (no external works required) – 5 Fore Street, Torpoint PL11 2AA.

#### 4. Cornwall Council Reports (one as circulated).

#### 5. Police Activity Report (to follow).

#### 6. Minutes of the previous meeting.

Minutes of the previous meeting held on Tuesday 27<sup>th</sup> September 2022 (as circulated).

#### 7. Matters arising from the minutes.

- a) Political Youth programme (previous correspondence from J Nelson) (minute number 106-22 refers).
- b) Community Right to Bid Application, St. John Ambulance Hall, Ferry Road, Torpoint PL11 2AY – update from Cornwall Council (minute number 116-22 (g) refers).

#### 8. Mayor's communications.

#### 9. Minutes of the Personnel Committee.

Minutes of the meeting held on Tuesday 27<sup>th</sup> September 2022, as circulated. **Pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press will leave the meeting for these minutes to be considered, due to the confidentiality of the discussion.**

#### 10. Finance and Operations Committee.

Minutes of the meeting held on Monday 3<sup>rd</sup> October 2022 and to consider the recommendation in the minutes: - 63-22F&O (f) (Cloud Voice proposal from BT Business), as circulated.

#### 11. Minutes of the Development and Localism Committee.

Minutes of the meeting held on Thursday 6<sup>th</sup> October 2022 and to consider the recommendations in the minutes: - 68-22D&L (a) (Purchase of 2 x British made heaters and 2 x Clear sliding front curtains for outside space), 68-22D&L (a) (Waive Financial Regulations 11. Contracts to purchase sliding front curtains), (70-22D&L (b) (Engineering Inspection Insurance renewal – Platform Lift), 72-22D&L (a) (iv) (Purchase CCTV to overlook Thanckes Park Play Park & Tennis Courts), 72-22D&L (a) (iv) (Waive Financial Regulations 11. Contracts for purchase of CCTV), 77-22D&L (a) (Submission of expression of interest for Cornwall Gateway community network highways scheme 2.0), as circulated.

**12. Town Council Meetings Schedule 2023.**

Meetings Schedule 2023 – updated version (as re-circulated).

**13. Town Council Policy Schedule.**

Policy Schedule – October 2023 updated (as circulated).

**14. Question of which notice has been given or notice of motion.**

**15. Torpoint Ferry statistics** (as circulated).

**16. Financial Information.**

September 2022 Budget Variance (as circulated).

**17. Accounts for payment.**

PAYEE	Invoice /Reference No.	GROSS (£)	(VAT) (£)	NETT (£)	REASON
SMP Pipe Systems Limited	Invoice 3812	299.14	49.85	249.29	Remove and replace damaged toilet at Library
Cornwall Council - Garage	Invoice 34190700166	61.32	10.20	51.12	Garage 7 17.10.22 - 13.11.22
RD Johns Ltd	Invoice 149998	83.01	6.86	76.15	Café supplies
Richards Builders Merchants Ltd	Invoice 833868	9.72	1.62	8.10	Public Cons maintenance
Richards Builders Merchants Ltd	Invoice 832746	11.04	1.84	9.20	Public Cons maintenance
Richards Builders Merchants Ltd	Invoice 832599	45.46	7.58	37.88	Public Cons maintenance
Richards Builders Merchants Ltd	Invoice 831958	14.83	2.47	12.36	Public Cons maintenance
Richards Builders Merchants Ltd	Invoice 831956	19.15	3.19	15.96	Public Cons maintenance
Richards Builders Merchants Ltd	Invoice 831691	17.26	2.88	14.38	Parks maintenance
Richards Builders Merchants Ltd	Invoice 831335	11.40	1.90	9.50	Parks maintenance
Corona Energy - Chambers- Gas	DD Invoice 17168005	554.29	92.38	461.91	Gas Usage Council Chambers Sep 2022 - Oct 2022
RD Johns Ltd	Invoice 142276	95.29	4.86	90.43	Café supplies
Duchy Defibrillators*	Invoice JN920	372.00	62.00	310.00	Annual monitoring fee
Duchy Defibrillators*	Invoice JN919	1,780.20	296.70	1,483.50	Fire Station Defib
Cornwall Council - Bus Rate Tennis Courts	802923069	55.00	0.00	55.00	Bus Rates October 2022
Cornwall Council - Rm 6 Bus Rates	802720466	125.00	0.00	125.00	Bus Rates November 2022
Cornwall Council - Library Bus Rates	802715760	410.00	0.00	410.00	Bus Rates November 2022
Cornwall Council - Chambers Bus Rates	802311466	1,509.00	0.00	1,509.00	Bus Rates November 2022

Cornwall Council - Dog Waste Bags	Invoice 8100298464	25.02	4.17	20.85	Dog waste Bags
Cornwall Council	Invoice 8100298744	64,117.82	72.00	64,045.82	Salaries and Mayor's Allowance July to September 2022
James Hallam	29189977/11	503.60	0.00	503.60	Platform Lift Insurance
* Donation expected to cover this expenditure.					

**18. Correspondence.**

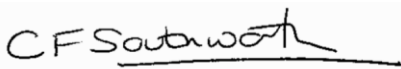
- a) Correspondence received reference A374 Road Traffic Collision: -
  - i) D Ward (as circulated)
  - ii) I Gilbey (as circulated)
  - iii) P Voaden (as circulated).

**19. Reports.**

- a) Neighbourhood Development Plan, minutes of meeting held Monday 10<sup>th</sup> October 2022, (as circulated).
- b) Torpoint Town Partnership.
- c) Town Team Project Board, minutes of meeting held Tuesday 4<sup>th</sup> October 2022 (as circulated).
- d) Reports from delegates to outside bodies.
  - i) Torpoint Archives and Heritage Centre, September 2022 (report as circulated)

**20. Date of next meeting.**

Thursday 17<sup>th</sup> November 2022.



Mrs C F Southworth Cert (HE), BA (Hons), FSLCC  
Town Clerk and RFO

Friday 14<sup>th</sup> October 2022