

## DEVOLVED PARKS & TENNIS COURTS UPDATE

D&LC Meeting Date .....Thursday 6<sup>th</sup> October 2022 (report as at 30<sup>th</sup> September 2022)

FACILITY	CURRENT STATUS/ACTIVITY
BOROUGH PLAY PARK	Removal and repair of safety matting, which had been discarded over the hedge into the woods.
CAMBRIDGE FIELD	<p>i. Operations Manager considering reducing height of hawthorn hedge to allow greater visibility into the park as a way of reducing anti-social behaviour.  <b>Update:</b> Quotation received to engage a suitable contractor to carry out the works.                      Tom Cox Tree Surgery: -</p> <ul style="list-style-type: none"> <li>➤ -Reduce hedge to 1.5m in height and trim both sides back hard. £450 + vat.</li> <li>➤ -Remove hedge completely £1250 + vat.</li> <li>➤ -Grind stumps (after removal of hedge) £620 + vat.</li> </ul> <p>ii. Contractual arrangements for the cleansing of ALL parks, plus an additional bin are being confirmed. Revised quotation expected from Biffa and once received, Purchase order will be placed.                      Additional litter bin (1 x 120ltr) being ordered for Cambridge Field. Cost for new Bin £355.00+VAT, plus materials for concrete base (to match existing).</p> <p>iii. Boundary wall repairs to be undertaken, contractor instructed.</p>
CHESTNUT CLOSE PLAY PARK	<p>i. Operations Team to measure and price the rail fencing. Inspection report 2022 suggests a risk assessment as an alternative to replacing fence (can be considered at the next asset tour).</p> <p>ii. Power washing and deep clean of play park equipment. Hedge Trimming.</p> <p>iii. Issue with bird fouling on the play park swings/frame.</p>
THANCKES PARK PLAY PARK	<p>i. The Friends of Thanckes Park are looking to cut back the willow tunnel, to allow regeneration.</p> <p>ii. CCTV quotation to increase the coverage at this park and the tennis courts received. Supply, installation and commissioning of additional cameras to the existing CCTV System at Bénodet Park to cover the tennis courts and play park. Security Dynamics (existing provider), £1,601.40 + £320.28 VAT = £1,921.68. <b>(ACTION REQUIRED)</b>.</p> <p>iii. "No Dogs Allowed" sign installed at the entrance.</p> <p>iv. Musical instrument 'drumstick' missing.</p> <p>v. Entrance gate had initial inspection by third party contractor, following alleged personal injury; awaiting written results of inspection, however initial thoughts indicate the initial installation was suspect.</p> <p>vi. Trampoline temporarily dismantled to remove litter from underneath.</p> <p>vii. Recently installed cradle swings, damage occurred to the seat of one swing.</p>
TENNIS COURTS and TENNIS HUT	<p>i. Tennis Hut. <b>ACTION</b></p> <p>ii. Disability access tour now undertaken, also a visit for the LTA has highlighted there could be funding available to install disabled access at the top court. Investigations on this are continuing.</p>

OTHER ACTIVITIES	<p>i. Mowing has continued and is up to date for this time of the year.</p> <p>ii. Community Hub &amp; Library - CCTV quotation received. For the Supply, installation and commissioning of additional cameras to the existing CCTV system at Torpoint Library. Security Dynamics (existing provider of CCTV at parks) £889.60 + £177.92 VAT = £1,067.52</p> <p>iii. Operations Team, to install the Reading Sheds in Bénodet Park for the Community Hub and Library Devolution Improvements by October half term.</p> <p>iv. Broken bench outside Borough Play Park, has been repaired by Cormac.</p>
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Torpoint Town Council  
1-3 Buller Road  
Torpoint  
Cornwall  
PL11 2LD

QU-0038

## **S P E C I F I C A T I O N**

### **TORPOINT LIBRARY**

#### **CAMERA ONE**

A white analogue turret style camera with a 2.8mm fixed lens and infra-red capabilities for night time viewing is to be installed in a position to be agreed under the new gazebo and is to view the general area

#### **CAMERA TWO**

A white analogue turret style camera with a 2.8mm fixed lens and infra-red capabilities for night time viewing is to be installed in a position to be agreed and is to cover the communal seating and entrance to the library

#### **CAMERAS THREE - SIX**

The existing cameras are to be connected to the new Digital Video Recorder

#### **RECORDING EQUIPMENT**

An 8 channel 4TB Digital Video Recorder is to be installed to replace the existing recorder

The existing monitor is to be connected to the new DVR

#### **NOTES**

Remote viewing will require a minimum of 1MB upload speed if online, this is out of Security Dynamics control

The CCTV System is to be checked on a regular basis to ensure it is recording in a satisfactory manner



# QUOTE

Torpoint Town Council  
1-3 Buller Road  
Torpoint  
Cornwall  
PL11 2LD

**Date**  
7 Sep 2022

**Expiry**  
5 Oct 2022

**Quote Number**  
QU-0038

**Reference**  
Torpoint Library CCTV

**VAT Number**  
409885553

Security Dynamics  
8 New Road  
CALLINGTON  
Cornwall  
PL17 7BE  
UNITED KINGDOM

Description	Quantity	Unit Price	Amount GBP
Supply, installation and commissioning of additional cameras to the existing CCTV System at Torpoint Library	1.00	889.60	889.60
		Subtotal	889.60
		TOTAL VAT 20%	177.92
		<b>TOTAL GBP</b>	<b>1,067.52</b>

## Terms

All prices quoted are valid for 28 days only

A 50% deposit is required upon acceptance of this quotation  
Bank transfer details  
Account No: 39264968  
Sort code: 30-67-79



Torpoint Town Council  
1-3 Buller Road  
Torpoint  
Cornwall  
PL11 2LD

QU-0039

## **S P E C I F I C A T I O N**

### **BENODET PARK TENNIS COURTS AND PARK**

#### **CAMERA ONE**

A 2mp white analogue bullet style camera with a 2.8mm fixed lens and infra-red capabilities for night time viewing is to be installed on a pole for the general view of the playpark

#### **CAMERA TWO**

A 2mp white analogue bullet style camera with a 2.8mm fixed lens and infra-red capabilities for night time viewing is to be installed on a pole for the general view of the gate to the tennis courts

#### **CAMERA THREE**

A 2mp white analogue bullet style camera with a 2.8mm fixed lens and infra-red capabilities for night time viewing is to be installed on a pole for the general view of the new disabled access to the tennis courts

#### **RECORDING EQUIPMENT**

The existing recorder in Benodet Park is to be utilised but the hard drive will be replaced with a 6TB one to account for the additional camera

#### **CAMERA MOUNTING**

A 4.5m modular fixed square section pole with lockable access is to be installed in the right hand corner of Benodet Park (this is to be supplied by Security Dynamics)

**NOTES**

A concrete base is to be supplied and installed by others at NO cost to Security Dynamics

Ducting is to be supplied and installed from the tea hut to the camera pole base by others at NO cost to Security Dynamics. Alternatively at an additional cost, Security Dynamics can place conduit along the wall.

The three new cameras are to be connected to the existing system

The CCTV System is to be checked on a regular basis to ensure it is recording in a satisfactory manner



# QUOTE

Torpoint Town Council  
1-3 Buller Road  
Torpoint  
Cornwall  
PL11 2LD

**Date**  
7 Sep 2022

**Expiry**  
5 Oct 2022

**Quote Number**  
QU-0039

**Reference**  
Tennis court/park CCTV

**VAT Number**  
409885553

Security Dynamics  
8 New Road  
CALLINGTON  
Cornwall  
PL17 7BE  
UNITED KINGDOM

Description	Quantity	Unit Price	Amount GBP
Supply, installation and commissioning of additional cameras to the existing CCTV System at Benodet Park to cover the Tennis Courts and Playpark	1.00	1,601.40	1,601.40
		Subtotal	1,601.40
		TOTAL VAT 20%	320.28
		<b>TOTAL GBP</b>	<b>1,921.68</b>

## Terms

All prices quoted are valid for 28 days only

A 50% deposit is required upon acceptance of this quotation  
Bank transfer details  
Account No: 39264968  
Sort code: 30-67-79