



**Town Team Project Board Meeting**  
 Committee Room, York Road and Via MS Teams link  
**Tuesday 19<sup>th</sup> July 2022 7.00pm**

**Present:**

		<b>Voting or Advisory Member?</b>	<b>Present (P) or virtually (V) present</b>
Les Allen	Lead Consultant	Advisory	V
Mrs. Kim Brownhill	Torpoint Town Partnership representative	Voting	V
Councillor Gary Davis (Chairman)	Torpoint Town Councillor / Chairman Neighbourhood Development Plan	Voting	V
Councillor Mrs Kate Ewert	Cornwall Councillor for Rame and St. Germans	Voting	V
Councillor Mrs. Chris Goodman	Torpoint Town Councillor	Voting	V
Catherine Thomson	Cornwall Council – Community Link Officer	Advisory	V
Councillor John Tivnan BEM	Cornwall Councillor for Torpoint	Voting	V
Rob White	Deputy Chairman - Torpoint Neighbourhood Plan	Voting	P
Milly Southworth	Town Clerk and RFO	Advisory	P

		<b>ACTION</b>
139. TTAG	<b>Welcome</b> The outgoing Chairman (Councillor Gary Davis) welcomed everyone to the meeting.	
140. TTAG	<b>Apologies for absence</b> Apologies for absence were received from: Adam Birchall - Cornwall Council, Kelly-Jane Brown & Julie Martin – Coppola School of Performing Arts, Jules Cook - Torpoint Post Office and Shop, Councillor Jon Kidd - Maker with Rame Parish Council, Becky Lingard - CHAT (Community Health Around Torpoint) David List – General Manager Tamar Crossings, Sheena Morton - Torpoint Neighbourhood Plan William Trinick - Antony Estate, Councillor John Weale - Maker with Rame Parish Council, Louise Wood - Cornwall Council.	

141. TTAG	<p><b>Election of Chairman for the Civic Year 2022-23.</b></p> <p>The outgoing Chairman (Councillor Gary Davis) called for nominations for the position of Chairman for the Civic Year 2022-23. Councillor Mrs Kate Ewert proposed that Councillor Gary Davis is elected to serve as Chairman for the Civic Year 2022-23. Rob White seconded the proposition and there being no other nominations the motion was put and Councillor Gary Davis was duly elected as Chairman for the Civic Year 2022-23.</p>	
142. TTAG	<p><b>Agree/Accept Terms of Reference for the Civic Year 2022-23.</b></p> <p>The Chairman explained the Terms of Reference need updating, Clerk and Chairman action.</p>	Cllr Davis/Clerk
143. TTAG	<p><b>Minutes of the previous meeting held Monday 11<sup>th</sup> April 2022.</b></p> <p>The minutes of the previous meeting held on Monday 11<sup>th</sup> April 2022, as circulated, were taken as read and confirmed.</p>	
144. TTAG	<p><b>Update on the Lower Fore Street Redevelopment (one page document as circulated),</b></p> <p>The Chairman explained: -</p> <ul style="list-style-type: none"> <li>i. The one page document has been completed and distributed to key stakeholders within Cornwall Council. Rob White commended the document, highlighting that it is concise and informative.</li>   <li>ii. Following a meeting between the two Cornwall Councillors (Kate Ewert and John Tivnan BEM) and the new Portfolio Holder for Economy, Councillor Louis Gardner, a meeting was then arranged for him to visit Torpoint to learn about the funding needed and recent work undertaken for the Lower Fore Street re-development opportunities. This meeting took place earlier today. The meeting involved discussions around the one page document, the presentation which was delivered at the Cabinet visit last October, plus the current funding proposals. The Chairman continued that although Councillor Gardner appeared cautious about the amount of funding needed, which is up to £2 million, he was keen to consider/suggest a staged delivery of the projects therein. The Chairman explained the proposals for the future allocation of Shared Prosperity Funding (SPF), part of the UK Government’s Levelling Up agenda, will be put to (Cornwall Council) Cabinet tomorrow. Once Cabinet approval has been received, more information about how to submit an expression of interest/funding application will be available on the Cornwall Council website. The Chairman minuted thanks to the Cornwall Councillors for securing the visit with the Portfolio Holder and thanked the consultant for preparing the presentation slides. The consultant added, information regarding the SPF criteria has been emailed to Catherine Thomson.</li> </ul>	

	<p>iii. The Chairman explained the immediate next step is to 'deliver' the one page document to Sheryll Murray MP. Councillor Tivnan replied, explaining a meeting is being planned for this Friday (22<sup>nd</sup> July) with the Portfolio Holder, it is hoped support will be given. Catherine Thomson agreed to ensure conversations continue internally within Cornwall Council.</p>	Cllr Tivnan
145. TTAG	<p><b>Next Steps/update from the Consultant.</b></p> <p>i) Following the instruction of Advance Consulting Ltd. to produce a Transport Regeneration Strategy Report, the consultant will establish the status of the production of the report.</p> <p>ii) Brownfield Release Funding (part of the One Public Estate), the consultant briefly detailed this other funding opportunity, which Cornwall Council may be considering submitting an application for.</p> <p>iii) The consultant advised he will be liaising with Cormac about the next level of data.</p>	Les Allen
146. TTAG	<p><b>Neighbourhood Development Plan (NDP) update.</b></p> <p>The Chairman (Councillor G J Davis) briefly highlighted the recent problems which had occurred with the planning consultant; Catherine Thomson highlighted the importance of keeping in touch with the Cornwall Council NDP Planning Officer, action the Clerk to arrange a meeting to establish next steps with the Cornwall Council NDP Planning Officer. This means there is a delay in submitting the NDP to Cornwall Council. The next meeting of the NDP steering group is scheduled for tomorrow (Wednesday 20<sup>th</sup> July). The consultant highlighted the significant weight an NDP has and suggested a statement confirming the current status, may be needed from Cornwall Council.</p>	Clerk
147. TTAG	<p><b>Stakeholder and Communications Plan.</b></p> <p>i) Councillor Kate Ewert is planning for the Chairman to update the local parishes on the Lower Fore Street developments and the next Rame Cluster meeting.</p> <p>ii) Catherine Thomson explained that 'endorsements' from other parishes, to the planned funding proposals, can be sought at the next Community Network Area meeting, scheduled for Wednesday 14<sup>th</sup> September.</p>	Cllr Davis  Catherine Thomson
148. TTAG	<p><b>Any other Business</b></p> <p>➤ The consultant suggested letters of support for the project could be obtained, for example the Police, Fire Service, Antony Estate and other key stakeholders. Agreed to review the current stakeholders list, with a view to emailing all with a request for a 'letter of support'.</p>	Cllr Davis/Clerk
149. TTAG	<p><b>Date and time of next meeting:</b></p> <p>To be advised, once the draft report from Advance Consulting Ltd. is ready.</p>	

The meeting closed at 7.56pm.