



TORPOINT TOWN COUNCIL

Father Michael Brown led prayers before the meeting.

Councillor Mrs. K Ewert and PC Jodie Llewellyn were in the public gallery.

MINUTES of the meeting of Torpoint Town Council held on Thursday 21st July 2022 at 7.00pm in the Council Committee Room, 4 York Road, Torpoint.

Present: - Town Mayor (Councillor Miss. R A Evans BEM) (Chairman), Deputy Mayor (Councillor G J Davis), Councillors Mrs. K Brownhill, Mrs. L Fellows, Mrs. C E Goodman, L J Sanderson, C R Sawyer, M G Spurling, C R Still, J Tivnan BEM, R M Willoughby (late arrival), B A Walsh and M Thomson-Neall plus the Town Clerk & RFO (Clerk) and Town Council Support Officer in attendance.

	ACTION
<p>67-22 Apologies for absence: - Apologies for absence were submitted on behalf of Councillors Mrs. J M Martin, L E Keise and R J Newcombe.</p>	
<p>68-22 Declarations of Interest relating to items on the Agenda None.</p>	
<p>69-22 Planning Applications: - a). PA22/06105 – Construction of self-contained guest building – 42 Hamoaze Road, Torpoint PL11 2EF. It is resolved there are no observations or objections.</p>	
<p>70-22 Cornwall Council Reports: - The Mayor (Councillor Miss. R A Evans BEM) thanked Councillor Mrs. K Ewert and Councillor J Tivnan BEM for their written reports for the Council's consideration. The Mayor noted that all the improvement works had been completed at Thanckes Park Top Field.</p>	
<p>71-22 Police Activity Report: - Noted. PC Jodie Llewellyn (Neighbourhood Officer) introduced herself to Members and summarised the recent Police activities in the area.</p>	
<p>72-22 Minutes of the previous meeting: - The minutes of the previous meeting held on Thursday 16th June 2022, as circulated, were taken as read, confirmed and signed by the Mayor (Councillor Miss. R A Evans BEM).</p>	
<p>73-22 Matters arising from the minutes: - a) Bus timetable changes from Sunday 10th April: - Pursuant to minute 52-22 (a), the Mayor (Councillor Miss. R A Evans BEM) advised the public meeting had taken place on Monday 20th June and there had been an additional public engagement session at the street market held on Sunday 26th June. b) Trevol Business Park PL11 2TB: - Noted. Agreed to remove from future agenda.</p>	

74-22 Mayor's Communications

The Mayor (Councillor Miss. R A Evans BEM) thanked members who had attended the recent Civic Service and Parade and was delighted to announce, to those unable to attend, the Civic Award recipients for 2022. The Torpoint Bowling Club was awarded the Organisation of the Year, the Person of Courage Award will be awarded to Maddie Creek at a later date, who was unable to attend the service. The Citizen of the Year Award was presented to Terry Moore, who has volunteered his time as a Town and District Councillor, has been a former Mayor, he is currently the President of the Torpoint Branch of the Royal British Legion and one of the founders of the Torpoint Sea Cadet Unit (TS Ramehead) of which he is currently Vice Chairman. Additionally, the Mayor highlighted the achievements of three young people, who have shown compassion and care in Torpoint. Esme Braddock, who on a recent trip to London recognised the plight of the homeless, rallied to town to save and donate crisp packets, which could be turned into blankets for the homeless. Luke Campbell, who ran a mile a day for the month of May to raise funds for the Tuberous Sclerosis Association, also, Max Domzal for his sterling litter picking efforts in the town. The Mayor continued that the presentations were concluded with commemorative photos presented to all three schools, whose pupils had formed a "70" to commemorate Her Majesty the Queen's 70th Platinum Jubilee.

The Mayor was pleased to announce some future local events, in the hope these will be supported by Members.

- Friday 29th July at Bénodet Park, organised by the Torpoint Environmental Action group, with the Torpoint and Rame Peninsula Lions plus the Friends of Thanckes Parkes group, there will be a Bike-ability event, with balance bikes loaned from Torpoint Nursery and Infant School, plus the opportunity to try an electric bike.

(Councillor R M Willoughby joined the meeting at this point – the Mayor asked Councillor Willoughby for any Declarations of Interest, there were none.)

- Tuesday 2nd August at Torpoint Library and Community Hub will see Drag Queen Story Hour taking place.
- Friday 12th August 'Fake or Fortune' at Torpoint Library and Community Hub – an opportunity to have any valuables valued.

The Mayor concluded her report, reading out a personal message of thanks and much gratitude for and on behalf of Councillor Mrs. J M Martin, her daughter Katie and her family.

75-22 Questions of which notice has been given or notice of motion.

None.

76-22 Minutes of the Finance and Operations Committee

It is **resolved** the minutes of the meeting held on Monday 4th July 2022 are received, and the recommendations in the minutes: 34-22F&O (e) (NALC Local Council Award Scheme), 35-22F&O (b) (Investment Strategy) and 35-22D&O (d) (Section 137 Grant Protocols and Free of Charge Use Policy), as circulated are adopted and implemented.

Prior to the vote being taken on minute number 35-22F&P (b) Investment Strategy, the Clerk advised, having sought advice from the Internal Auditor, that it would be useful to separate the investment amounts into a separate Appendix document (Clerk to action changes and re-circulate/issue).

Councillor Mrs. K Brownhill reminded members there are currently two vacancies on this committee, plus with Standing Orders updated, substitutes can now attend and vote at committee meetings, should a member be unable to attend. It is also suggested that a separate Reserves Policy is compiled for consideration by the Council.

Clerk

Clerk/
Clr Brownhill

77-22 Minutes of the Development and Localism Committee

It is **resolved** the minutes of the meeting held on Thursday 7th July 2022 are received, and the recommendation in the minutes: 38-22D&L (a) (Update on the formation of a Disabled Working party, advert for disabled residents' to join Torpoint Diverse Advisory Panel and undertaking an access audit), as circulated is adopted and implemented,

Prior to the vote being taken, some suggestions were put and it is agreed to amend the wording on the advert to join the Torpoint Diverse Advisory Panel to say 'living with a disability'.

Clerk

78-22 Questions of which notice has been given or notice of motion.

None.

79-22 Torpoint Ferry statistics

The Torpoint Ferry availability statistics were noted and the Mayor (Councillor Miss R A Evans BEM) minuted thanks to the Torpoint Ferry officer for providing the statistics.

80-22 Financial Information

It is **resolved** that the June 2022 Budget Variance Income and Expenditure (as circulated) is received and adopted.

81-22 Accounts for Payment

Contact Name	Invoice Number	Total	VAT	NET	Description
Bigs Brownies & Cakes	Invoice 164	300.00	0.00	300.00	Civic refreshments
Cornish Pod	Invoice iz691	1,153.80	0.00	1,153.80	Civic refreshments
SMP Pipe Systems Limited	Invoice 3771	254.50	42.41	212.09	Bathroom repairs Library
Armada Electrical	Invoice 3222	496.00	0.00	496.00	Chambers repairs
Armada Electrical	Invoice 3122	113.20	0.00	113.20	Chambers repairs
RD Johns Ltd	Invoice 930888	63.90	6.27	57.63	Civic supplies
RD Johns Ltd	Invoice 930659	101.54	11.88	89.66	Cafe supplies
RD Johns Ltd	Invoice 930654	135.37	16.37	119.00	Civic supplies

Torpoint Carpets	INV-6454	526.84	87.81	439.03	Library improvements
Print Options	INV-13485	144.00	24.00	120.00	Platinum framed prints
FOY-AIR Enterprises Ltd T/A LittleMops	Invoice 1762	81.76	13.63	68.13	Cleaning supplies
Richards Builders Merchants Ltd	Invoice 821977	50.69	8.44	42.25	Parks maintenance
Richards Builders Merchants Ltd	Invoice 821966	14.24	2.37	11.87	Chambers maintenance
Richards Builders Merchants Ltd	Invoice 821788	78.74	13.12	65.62	Parks maintenance
Richards Builders Merchants Ltd	Invoice 821432	74.53	12.42	62.11	Bench installation
Richards Builders Merchants Ltd	Invoice 821431	10.45	1.74	8.71	Parks tools
Richards Builders Merchants Ltd	Invoice 820885	11.99	2.00	9.99	Parks tools
Richards Builders Merchants Ltd	Invoice 819838	58.87	9.82	49.05	Bench installation
Caradon Tool and Plant Hire Ltd	Invoice 221677	372.00	62.00	310.00	TOWER LIGHT Platinum
Don Benson	Invoice 28	60.00	0.00	60.00	Clock winding June 2022
Kernow Training Ltd	Invoice 5334	395.00	0.00	395.00	Lantra Combined Mowers training
Brandon Hire Station	Invoice 11209176	1,430.40	238.40	1,192.00	Platinum toilets
Cornwall Council - Bus Rate Library	802715760	410.00	0.00	410.00	August 22

Cornwall Council - Bus Rate Rm 6	802720466	125.00	0.00	125.00	August 22	
Cornwall Council - Bus Rate Chambers	802311466	1,509.00	0.00	1,509.00	August 22	
Cornwall Council - Bus Rate Tennis Court	802923069	55.00	0.00	55.00	August 22	
James Hallam Insurance	Client ref 19579800	17.21	1.85	15.36	Amendments to council insurance	
<p>82-22 Correspondence</p> <p>a) Support and introduction to The People Hub – The People Hub: - Noted.</p> <p>b) Memorial bench request including photos – Mrs. P Powles: - It is resolved to delegate to the Clerk to: -</p> <ul style="list-style-type: none"> i. Seek permission from Cornwall Council to locate a memorial bench on Marine Drive ii. Purchase a memorial bench on behalf of Mrs. Powles, in memory of her husband iii. Install a memorial bench on Mrs. Powles behalf and charge accordingly iv. Once installed add the memorial bench to the councils fixed asset register v. Maintain the bench on behalf of Mrs Powles. <p>c) Appointment to Cornwall Council’s Standards Committee – Cornwall Council: - Noted.</p> <p>d) Employer Newsletter July 2022 - Cornwall Pension Fund: - Noted.</p> <p>e) Public Sector Deposit Fund 30 June 2022 Fact Sheet – CCLA: - Noted.</p> <p>f) Parking in Chapeldown Road – H M Napp: - It is agreed the Clerk will correspond to explain the parking situation is beyond the control of council.</p> <p>g) Event information – Cornwall AONB: - Noted.</p> <p>h) Planning Training for local councils – Cornwall Council: - Noted.</p> <p>i) Steve Parkinson Finance Courses - New Training Dates released for Autumn – CALC: - Noted.</p> <p>j) Grants available for Projects to reduce antisocial behaviour in Cornwall – Friends of Thanckes Park group: - It is resolved to approve for the Friends of Thanckes Park group to submit a funding application, for a consultation project on the skate park.</p>						Clerk
<p>83-22 Reports</p> <p>a) Climate Emergency Report: - Councillor Mrs. C E Goodman explained the group had met the previous day and started to update the draft Action Plan. A further meeting of the group has been scheduled to finish updating the Action Plan next Wednesday 27th July, at 6.00pm.</p>						

