

Agenda 15 i

21/07/22

Milly Southworth

From: Isabelle Risner <Isabelle.Risner@cornwall.gov.uk> on behalf of Training Cornwall ALC <training@cornwallalc.org.uk>
Sent: 13 July 2022 16:49
To: CornwallALC Enquiries; Sarah Mason
Cc: Training Cornwall ALC
Subject: Steve Parkinson Finance Courses - New Training Dates released for Autumn

Information Classification: CONTROLLED

Dear All -

Steve Parkinson has just released the new training dates for all courses from September 2022 to next March 2023, including dates for the popular Procurement, Budgeting and Internal Controls courses, which a number of you have enquired about.

The course dates below are available in Sept/Oct 2022. We will update the CALC training calendar on the CALC website here <https://www.cornwallalc.org.uk/training1.html> with the full list to March 2023 in the next couple of days.

September

6	Tue	10am BST	Finance for Councillors
8	Thu	10am BST	Procurement
13	Tue	10am BST	VAT for unregistered councils (VAT126)
15	Thu	10am BST	Budgeting for clerks and finance staff
20	Tue	10am BST	Budgeting for clerks and finance staff
22	Thu	10am BST	Internal Controls
29	Thu	10am BST	Budgeting for clerks and finance staff

October

6	Thu	10am BST	VAT for VAT registered councils
12	Wed	10am BST	Internal Controls
13	Thu	10am BST	Budgeting for clerks and finance staff
18	Tue	10am BST	Budgeting for clerks and finance staff

If you would like to book any of the above courses please reply to us: training@cornwallalc.org.uk with the following details:

Course Name:

Course Date you require:
Delegate Name(s):
Council Name for invoicing purposes:
Email address for each of the delegate(s):

Please confirm that delegates are willing for their contact details to be shared with CALC or outside training providers, solely for the purposes of this training.

Please note - A minimum of one week's notice is required for all cancellations. Councils will be invoiced for all training by CALC.

All courses are charges at **£30 plus VAT per delegate** and are conducted **online via the Zoom platform.**

Please do get in touch if you have any questions.

Many thanks

Isabelle Risner

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