

**TORPOINT TOWN COUNCIL**

**Application for permission to use Council facilities at no cost**

The Council will **not permit** free of charge use of facilities for the following:-

**Companies, private businesses or organisations seeking to make profit or financial gain for their business or organisations \***

**Individuals seeking to make personal financial gain.**

➤ \*The Town Council might consider an exception for a new organisation wishing to start up and located within the parish. If this is relevant to the application, please speak to the Town Clerk in the first instance.

1.	Name of Organisation or individual	Torpoint Community Cinema
2.	Name, Address and Status of Contact	C/O Jenny Hughes 27 Kingsley Avenue Torpoint PL11 2HF
3.	Telephone Number of Contact	07870453641
4.	Reason for the request	To hold a charitable event for Breast Cancer Now
5.	Please list the beneficiaries from any free use of the facilities	Breast Cancer Now
6.	Is the organisation a Registered Charity?	The TCC isn't but Breast Cancer Now is
7.	If an organisation, please confirm bank statement or accounts are enclosed	No but available on request
8.	Please confirm the status of the organisation (if applicable)	Community group
9.	Venue and Dates (s) Required	Torpoint Council Chambers 3pm to 7pm
	Notional Value of Hire (To be completed by the Council Officer)	

You may use a separate sheet of paper to submit any other information which you feel will support this application.

By signing this form you are agreeing to provide the Council with a receipts and payments record within 28 days of the event or use and also confirming that no individual is making personal financial gain from the event or use.

Signed.....Jenny Hughes....Date...30/06/2022