



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 16<sup>th</sup> June 2022 at 7.00pm in the Committee Room, 4 York Road, Torpoint to which you are summoned to attend.

(An Open Forum will precede the meeting. Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk.)

### AGENDA

#### **1. Apologies for absence.**

#### **2. Declarations of Interest relating to matters on the Agenda.**

#### **3. Planning Applications.**

a) PA22/04976 – Proposed enlargement of existing balcony and associated internal alterations – 14 King Street, Torpoint PL11 2AT.

#### **4. Cornwall Council Reports** (both as circulated).

#### **5. Police Activity Report** (as circulated).

#### **6. Minutes of the previous meeting.**

Minutes of the previous Annual meeting held on Thursday 19<sup>th</sup> May 2022 and the Adjourned meeting held on Thursday 26<sup>th</sup> May 2022 (as circulated).

#### **7. Matters arising from the minutes.**

- a) Bus timetable changes from Sunday 10<sup>th</sup> April (minute 31-22 (a) refers).
- b) Trevol Business Park PL11 2TB (minute 31-22 (b) refers).
- c) Standing Orders (as previously circulated) (minute 36-22 (a) refers).

#### **8. To approve the Annual Return and Accounts for 2021-2022.**

- a) Annual Governance Statement (as circulated) (minute 32-22 refers).
- b) Accounts Information/Financial Statements and Internal Audit Report (as circulated) (minute 32-22 refers).

#### **9. Mayor's communications.**

#### **10. Minutes of the Finance and Operations Committee.**

Minutes of the meeting held on Monday 30<sup>th</sup> May 2022 and to consider the recommendations in the minutes: - 22-22F&O (a) (Code of Conduct), 22-22D&O (b) (Terms of Reference Finance & Operations), 23-22F&O (d) (Payment of Mayoral Allowance), 27-22F&O (a) (Section 137 Grant – Citizens Advice Cornwall), 27-22F&O (b) (Section 137 Grant – Cornwall Air Ambulance) and 27-22F&O (g) (Defibrillator to be installed at Torpoint Fire Station), as circulated.

#### **11. Minutes of the Development and Localism Committee.**

Minutes of the meeting held on Wednesday 1<sup>st</sup> June 2022, and to consider the recommendations in the minutes: - 22-22D&L (c) (Expression of Interest for CIL Application, letter of support for Torpoint & Rame Active Community Network), as circulated.

## 12. Minutes of the Personnel Committee.

Minutes of the meeting held on Thursday 9<sup>th</sup> June 2022 – there are no recommendations in the minutes, as circulated.

a) Appoint an additional Member to the Personnel Committee.

## 13. Question of which notice has been given or notice of motion.

## 14. Torpoint Ferry statistics (to follow).

## 15. Financial Information.

May 2022 Budget Variance (as circulated).

## 16. Accounts for payment.

PAYEE	REASON	Invoice /Reference No.	GROSS (£)	(VAT) (£)	NETT (£)
Richards Builders Merchants Ltd	Invoice 818114	48.88	8.16	40.72	Parks maintenance
Richards Builders Merchants Ltd	Invoice 817438	25.95	4.33	21.62	Parks maintenance
Richards Builders Merchants Ltd	Invoice 817174	1.90	0.32	1.58	Road Closure Sign maintenance
Duchy Defibrillators	Invoice JN836	228.00	38.00	190.00	Annual monitoring fee for Costcutter
Cornwall Council - Sea Gull Proof Sacks	Invoice 8100266390	96.00	0.00	96.00	Seagull proof sacks
High Street Safari	Invoice 242	529.00	0.00	529.00	AR Storytrail - The Queen's Platinum Jubilee Beacon Trail
Security Dynamics	INV-0026	690.00	115.00	575.00	Renewal of 12 month maintenance contract
Vent-Clenz Ltd	Invoice KCC20222139	468.00	78.00	390.00	Kitchen Vent maintenance
Cornish Pod	Invoice iz632	850.00	0.00	850.00	Platinum Big Lunch
FOY-AIR Enterprises Ltd T/A LittleMops	Invoice 1713	103.19	17.20	85.99	Cleaning supplies
Andy Campfield	Invoice Platinum	70.00	0.00	70.00	Photographer for Platinum Jubilee
Mr Bounce Bouncy Castles	Invoice 1218	650.00	0.00	650.00	Hire of bouncy castle and assault course for Platinum Jubilee
Sea Cadets	Invoice 24	100.00	0.00	100.00	Band display for Jubilee Beacon Lighting
Outer Stage	INV-0125	2,620.00	0.00	2,620.00	Stage SL50 2 day weekend
Milly Southworth TTC	Platinum Jubilee supplies	36.89	6.15	30.74	Platinum jubilee supplies
Cornwall Council	Invoice 8100262102	262.45	0.00	262.45	Torpoint Town Council election uncontested recharge
Don Benson	Invoice 27	48.00	0.00	48.00	Clock winding 04.05.22 , 11.05.22 , 18.05.22 , 25.05.22
RD Johns Ltd	Invoice 868429	41.40	2.40	39.00	Big Lunch supplies

Paul Thomas - Traditional Signwriter	Invoice 828	68.00	0.00	68.00	Honours board
Richards Builders Merchants Ltd	Invoice 819604	40.57	4.98	35.59	Platinum jubilee supplies
Western Web Limited	Invoice 23200	36.00	6.00	30.00	Website management
Print Options	INV-13411	240.00	15.00	225.00	Platinum postcards
Hudson Accounting Limited	Invoice 642	450.00	0.00	450.00	Internal Audit for Financial Year 2021-22
Cornwall Council - Dog Waste Bags	Invoice 8100261676	25.02	4.17	20.85	Dog waste bags
Cornwall Council - Rm 6 Bus Rates	802720466	125.00	0.00	125.00	Bus Rates July 2022
Cornwall Council - Bus Rate Library	802715760	346.00	0.00	346.00	Bus Rates July 2022
Cornwall Council - Bus Rate Chambers	802311466	1,509.00	0.00	1,509.00	Bus Rates July 2022
Kathy's	Invoice 66	47.92	0.00	47.92	Café supplies
Torpoint Town Partnership	Invoice Platinum	400.00	0.00	400.00	Deposit for fireworks
Wayne Bowden	Invoice tennis courts	2,000.00	0.00	2,000.00	Renew and repair steps and handrail
Painty Faces	Invoice Platinum	315.00	0.00	315.00	Face painting for Platinum Jubilee

**17. Correspondence.**

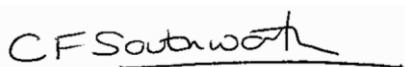
- a) Cornwall Active Travel Challenge 6<sup>th</sup> June to 1<sup>st</sup> July – Cornwall Council (as circulated).
- b) Buildings at risk summer update – Cornish 'Buildings at risk project' (as circulated).
- c) Cornwall AONB Management Plan 2022-2027 – Cornwall AONB Unit (as circulated).
- d) Defra village hall grant scheme – Cornwall Council (as circulated).

**18. Reports.**

- a) Climate Emergency Report.
- b) Neighbourhood Development Plan.
- c) Torpoint Town Partnership.
- d) Town Team Project Board.
- e) Reports from delegates to outside bodies.
  - i) Torpoint Archives and Heritage Centre – May 2022.

**19. Date of next meeting.**

Thursday 21<sup>st</sup> July 2022.



Mrs C F Southworth Cert (HE), BA (Hons), FSLCC  
Town Clerk and RFO

Friday 10<sup>th</sup> June 2022