



TORPOINT TOWN COUNCIL

MINUTES of a meeting of the Development and Localism Committee held on Wednesday 4th May 2022 at 7.00pm in the Council Committee Room, 4 York Road, Torpoint.

PRESENT: - Councillor G J Davis (Chairman), Miss R A Evans BEM (Town Mayor), Councillors Mrs. L Fellows, Mrs. C E Goodman, J Tivnan BEM and B A Walsh, plus the Town Clerk & RFO (Clerk).

	ACTION
<p>01-22D&L Apologies for absence Apologies for absence were submitted on behalf of Councillors L E Keise, C R Sawyer, C R Still and M J Spurling.</p>	
<p>02-22D&L Declarations of Interest relating to items on the Agenda None.</p>	
<p>03-22D&L Minutes of the previous meeting It was resolved that the minutes of the Development and Localism Committee meeting held on Thursday 7th April 2022 were taken as read, confirmed and signed by the Chairman.</p>	
<p>04-22D&L Matters arising from the minutes a) Plastic Free: - Pursuant to minute 144-21D&L (a) Councillor Mrs. C E Goodman explained the visit to the Sea Cadets has been postponed until 12th May and a visit to the local Youth Centre is being planned. Of the businesses who have signed up, two have completed the objectives, and two others are on their way to completion. All that remains is to then organise the final Steering Group meeting. b) Pledge to Paint YMCA Community Centre, Torpoint: - Pursuant to minute 153-21D&L (d) the Clerk has been progressing the support being given by the Town Council with the co-ordinator from the YMCA in Plymouth. The council has shared supplier contact details, the YMCA will then issue a correspondence seeking firms to sign up to give their support. It is anticipated that improvements to the YMCA in Torpoint, will be scheduled for the Summer, more than likely during August. The Clerk explained the Town Council will also provide support, from employees and it is hoped Members will join the 'Pledge to Paint'.</p>	Clerk/ All
<p>05-22D&L Community Hub and Library: - a) The Clerk presented the report on behalf of the Community Hub and Library Manager as previously circulated, highlighting: ➤ <i>Opening times</i> – Following discussions with the staff, a decision has been made to open on the last Sunday of every month, to coincide with street market day. The Community Hub and Library Manager has spoken to the owner of Kardkadia who has not expressed any concerns about the library and café being open at the same time. The first date to open is being agreed and should this be a success, it will open regularly on the last Sunday, when the market is running. b) Income (as circulated 010422 – 270422): - The income summary is noted, which details the comparison with last years' café income and expenditure and shows the number of weeks included in the report.</p>	
<p>06-22D&L To consider the Council Business Risk Management a) Budget Variance – Finance Committee Responsibilities: - The Committee considered the March 2022 financial information, as previously circulated and the items relevant to this Committee, there were no concerns.</p>	

07-22D&L Items Referred to this Committee

None.

08-22D&L Policies referred to this Committee

a) None.

09-22D&L Devolution of the four Play Parks and tennis courts

a) Report on the devolved sites from the Clerk: -

FACILITY	CURRENT STATUS/ACTIVITY
BOROUGH PLAY PARK	i. Programme of works undertaken inspected 26/04/22 with Sports and Play Consulting. All improvement works can now be re-opened to the public. ii. Anti-social behaviour - on the heras fencing which was there as part of the improvements.
CAMBRIDGE FIELD	i. Wayne Bowden now instructed to undertake partial removal of wall to install a gate and ramp, to enable a second access (disabled). Works commenced, gate delivered, contractor expected to install within the next five working days. ii. Programme of works undertaken inspected 26/04/22 with Sports and Play Consulting. All improvement works can now be re-opened to the public. iii. Anti-social behaviour overnight on Friday/Saturday 22/23 April reported to the Police. Heras fencing damaged and port-a-loo upturned. ACTION Consider CCTV?
CHESTNUT CLOSE PLAY PARK	i. Operations Team to measure and price the rail fencing.
THANCKES PARK PLAY PARK	i. Programme of works undertaken inspected 26/04/22 with Sports and Play Consulting. All improvement works can now be re-opened to the public. ii. Anti-social behaviour - on the heras fencing which was there as part of the improvements. iii. Replacement swings ordered.
TENNIS COURTS	i. Purchase order for replacement steps placed with contractor. ii. LTA – Clerk and Operations Manager are meeting with LTA on 27/04/22 to instruct CIA to undertake the LITE gate installation/improvements. Slightly more complicated than previously anticipated. iii. Tennis Hut ACTION
OTHER ACTIVITIES	i. Mowing is continuing across all parks.

The Clerk explained all the parks' works have been completed, inspected and re-opened to the public. Unfortunately there has been some anti-social behaviour in Cambridge Field and Thanckes Park, during the works and the trampoline at Thanckes Park Play Park has had to be closed off due to damage. The second entrance at Cambridge Field is complete, which means that works to the tennis court steps, being undertaken by the same contractor, will soon start. A quotation to repair

<p>the wall at Cambridge Field is being sought. Following the rise in anti-social behaviour, the Clerk is seeking quotations to install CCTV at Cambridge Field, plus an additional camera for Bénodet Park, where the memorial bird bath has been sited.</p>	Clerk
<p>The Clerk again highlighted the continued complications with arranging the installation of the LITE gate at the tennis courts. A meeting is being planned with the Chairman (Councillor G J Davis), the Operations Manager and a local trader to progress the project to make improvements to the tennis court hut. The Clerk concluded the report with the news that unfortunately Cornwall Council is charging business rates for the tennis courts and tennis hut (which unfortunately the council was not aware of) and these have been backdated to the original hand over date in January 2021. The Clerk is endeavouring to seek a discount on the business rates, as the courts were closed for a significant period of time, in the last financial year.</p>	Clerk
<p>10-22D&L Planning Applications a) PA22/02277 – Change of use of store to dwelling – 33 North Road, Torpoint PL11 2DH (deferred from Asset Management and Operations Committee meeting 28/04/22). Members reviewed the development in relation to the surrounding/existing properties and it is resolved, there are no objections and the only observation is that the proposed development includes a small self-contained amenity/outdoor space and bin store.</p>	
<p>11-22D&L Localism a) Town Team Project Board (TTPB): - Pursuant to minute 151-21D&L (a) the Chairman (Councillor G J Davis) explained there is nothing further to report from the Town Team Project Board. b) Vision and other Projects. i) Swimming Pool Feasibility Study to be located in Torpoint, Cornwall: - Pursuant to minute 151-21D&L (b. i.) Councillor J Tivnan BEM explained the Swimming Pool Next Steps Working Party is meeting next Wednesday 11th May 2022 at 5.00pm. ii) Torpoint Environmental Action (TEA) initiative: - Pursuant to minute 151-21D&L (b. ii) Councillor Mrs. C E Goodman provide the following update on the TEA initiative: -</p> <ul style="list-style-type: none"> ➤ Feedback given in relation to the Earth Day and the bicycle repairs. Torpoint & Rame Peninsula Lions sponsored 10 places and repairs were undertaken by Cycle Action, Torpoint. It is hoped a similar activity will be held again in the future. ➤ Feedback from the Clean Cornwall virtual meeting – the response relating to bin strategy has not been received yet and therefore there was no update provided. Discarded fishing nets can be reported on Report Ghost Gear and the fishing nets are recycled to make litter picking equipment and sunglasses. The next Clean Cornwall meeting is scheduled for 1st June 2022. ➤ The group has been in contact with the Plympton based litter picking group, Clean Our Patch, with a view on working together and would like to provide some cards, to advertise the work of the group. The cards could be distributed at the Torpoint Markets and the Library and Community Hub. ➤ Feedback from the litter picking group is that the litter has been found to be particularly bad at the Trevol Business Park. ➤ Future dates: - Friday 4th June 2022 Litter pick by TEA group following the Jubilee Event, Friday 10th June 2022 World Oceans Day and Friday 29th July 2022, cycle event at Bénodet 	

Park.

- The group has been active and in production for five months, Terms of Reference will now need to be drawn up.
- The group would now wish to move forward with the Torpoint Repair Café initiative.
- There is no update from the Climate Change group.

The Chairman (Councillor G J Davis) thanked Councillor Goodman for the detailed update on the group.

c) Neighbourhood Development Plan: -

The Chairman (Councillor G J Davis) explained meetings are currently taking place with the planning consultant about progressing the Neighbourhood Development Plan.

12-22D&L Accounts for payment: -

Contact Name	Invoice Number	Total	Tax Total	Net	Description
Kathy's Fruit & Veg	Invoice 67	38.05	0.00	38.05	Café supplies
Sutcliffe Play	Invoice 6472	11,700.00	1,950.00	9,750.00	Borough Park Improvements *2.5% retention for 12 months
Sutcliffe Play	Invoice 6471	11,568.96	1,928.16	9,640.80	Thanckes Park Play Park Improvements *2.5% retention for 12 months
Sutcliffe Play	Invoice 6470	76,921.64	12,820.27	64,101.37	Cambridge Field Phase One Improvements *2.5% retention for 12 months
Cornwall Council - Garage	Invoice 34190700166	61.32	10.22	51.10	Garage Rental 02.05.22 - 29.05.22
FOY-AIR Enterprises Ltd T/A LittleMops	Invoice 1663	28.07	4.68	23.39	Cleaning supplies Chambers
FOY-AIR Enterprises Ltd T/A LittleMops	Invoice 1662	60.00	10.00	50.00	Cleaning supplies Public Con
FOY-AIR Enterprises Ltd T/A LittleMops	Invoice 1661	125.32	20.89	104.43	Cleaning supplies Library
RD Johns Ltd	Invoice 805040	60.50	0.84	59.66	Café supplies
Wayne Bowden	Invoice 29-04-22	980.00	0.00	980.00	Works to removal wall and install gate at Cambridge Field
Bodmin Nursery	Invoice -0394	37.54	6.26	31.28	Balance outstanding for plants
SMP Pipe Systems Ltd.	Invoice 3702	60.00	10.00	50.00	Investigate failed pressure at Council Chambers and investigate beacon burner

<p>13-22D&L Correspondence: -</p> <p>a) NALC (National Association of Local Councils) Direct Funding Survey – Via CALC (Cornwall Association of Local Councils): - Noted.</p> <p>b) Copies of correspondence to Cornwall Council - Cllr A Percy Chairman Cubert Parish Council: - Noted.</p> <p>c) St Austell China Clay Restoration & Tipping Strategy – Cornwall Council Planning & Housing: - Noted.</p> <p>d) Community Network Area Highways Programme update – Cornwall Council: - Noted.</p> <p>e) Press release from the Government and from Cornwall Council about the Shared Prosperity Fund award for Cornwall of £132m over 3 years: - Noted.</p> <p>f) Cambridge Field Annual Inspection 2022: -</p> <p>g) Thanckes Park Play Park Annual Inspection 2022: -</p> <p>h) Thanckes Park Tennis Courts Annual Inspection 2022: -</p> <p>i) Borough Farm Annual Inspection 2022: -</p> <p>j) Chestnut Close Annual Inspection 2022: -</p> <p>All the above Annual Inspection reports are referred to the Operations Manager for review and action as required.</p> <p>k) Town Council Stock Valuation all Parks and Tennis Courts 2022: - Noted.</p>	<p>Ops Mgr</p>
<p>14-22D&L Date of next meeting <i>Wednesday 1st June 2022.</i></p>	
<p>15-22D&L Any Business that has been disclosed to the Chairman and members prior to the meeting.</p> <ul style="list-style-type: none"> ➤ The Clerk explained, applications now open for Landmark Tree Planting for the 2022-2023 season – information recently circulated from Cornwall Council advises any local council, who has not already applied for a free Landmark Tree, can do so now to receive a tree to plant in winter 2022/23. Deadline for completion of the online application need to be submitted by 5.00pm on 30th June 2022. The Clerk will work with the Operations Manager to seek a suitable location for tree planting. ➤ The Leader of Cornwall Council, Councillor Linda Taylor, is planning a series of “meet the Leader” meetings across Cornwall. The sessions will begin in May and run through until October, with Torpoint on the list of towns she will be visiting. ➤ Following discussion, regarding Cornwall Council’s opportunity to submit an Expression of Interest (EoI) to apply for Community Infrastructure Levy funding, it is agreed to arrange a meeting to include the Friends of Thanckes Park, the play park consultant and the Town Mayor (Councillor Miss R A Evans BEM), Councillors G J Davis, Mrs. L Fellows, Mrs. C E Goodman and J Tivnan BEM, to progress the possibility of submitting an EoI. 	<p>Clerk/ Ops Mgr</p> <p>Clerk</p>
<p>Meeting closed at 8.05pm _____ Chairman</p>	