



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 21<sup>st</sup> April 2022 at 7.00pm in the Council Committee Room, York Road, Torpoint to which you are summoned to attend.

(An Open Forum will precede the meeting. Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk.)

### AGENDA

- 1. Apologies for absence.**
- 2. Declarations of Interest relating to matters on the Agenda.**
- 3. Planning Applications.**
  - a) PA22/03253 Loft conversion and rear extensions – 17 Sydney Road, Torpoint, PL11 2LY.
- 4. Cornwall Council Reports:** (two as circulated).
- 5. Police Activity Report** (as circulated).
- 6. Minutes of the previous meeting.**

Minutes of the previous meeting held on Thursday 17<sup>th</sup> March 2022 (as circulated).
- 7. Matters arising from the minutes.**
  - a) Bus timetable changes from Sunday 10<sup>th</sup> April (minute 209-21 refers).
  - b) Trevol Business Park PL11 2TB (minute 221-21 refers) correspondence (as circulated).
- 8. Mayor's communications.**
- 9. Minutes of the Asset Management and Operations Committee.**

Minutes of the meeting held Thursday 24<sup>th</sup> March 2022 and to consider the recommendations in the minutes: 121-21AMOC (c) (Electrical repairs quotation) and 121-21AMOC (h) (Skate Park Jam 2022), (as circulated).
- 10. Minutes of the Finance and Personnel Committee.**

Minutes of the meeting held Monday 4<sup>th</sup> April 2022 and to consider the recommendations in the minutes: 124-21 (b) (Council Staffing Report [resolved] item), 124-21F&P (b) (ii) (Council Staffing Report – Operations Team), 124-21F&P (c) (Civic Functions – Big Buffet Lunch), 124-21F&P (c) (Civic Functions – RBL Rededication of the Standard Parade) and 128-21F&P (e) (Section 137 Grant application Beat4autism CIC), (as circulated).
- 11. Minutes of the Development and Localism Committee.**

Minutes of the meeting held Thursday 7<sup>th</sup> April 2022 and to consider the recommendations in the minutes: [146-21D&L (a) (Budget Variance Vision Projects)], 151-21D&L (b) (i) (Swimming Pool pre-application to Cornwall Council) and [151-21D&L (a) (Neighbourhood Development Plan)], (as circulated).
- 12. Torpoint Ferry statistics** (as circulated)
  - a) Changes to TamarTag discount to come into operation on 1<sup>st</sup> May 2022 press release.
- 13. Financial Information.**

March 2022 Budget Variance (as circulated).

#### 14. Accounts for payment.

| PAYEE                                  | Invoice No.          | GROSS (£) | (VAT) (£) | NETT (£) | REASON  |
|--|----------------------|-----------|-----------|----------|---|
| Cornwall Council - Rm 6 Bus Rates      | 802720466            | 113.00    | 0.00      | 113.00   | Bus Rates May 2022  |
| Cornwall council - Bus Rate Library    | 802715760            | 346.00    | 0.00      | 346.00   | Library Bus Rates May 2022  |
| Cornwall Council - Bus Rate Chambers   | 802311466            | 1,509.00  | 0.00      | 1,509.00 | Business Rates May 2022   |
| ASG Security                           | Invoice 37950        | 143.30    | 23.88     | 119.42   | Service call out to fire alarm system   |
| Kernow Aerials                         | Invoice 22/154       | 192.00    | 32.00     | 160.00   | Bunting throughout Torpoint town centre. Including removal of bunting when advised. |
| Landscape Works- Cormac                | Invoice IN124563     | 453.65    | 75.61     | 378.04   | Cut and removal of split Acacia Tree in Benodet Park                                |
| Kathy's Fruit & Veg                    | Invoice 68           | 69.60     | 0.00      | 69.60    | Cafe supplies   |
| Richards Builders Merchants Ltd        | Invoice 810075       | 45.29     | 7.55      | 37.74    | Parks maintenance   |
| Richards Builders Merchants Ltd        | Invoice 809587       | 16.60     | 2.77      | 13.83    | Chambers maintenance  |
| Richards Builders Merchants Ltd        | Invoice 808749       | 4.85      | 0.81      | 4.04     | Parks maintenance   |
| ASG Security                           | Invoice 37932        | 201.96    | 33.66     | 168.30   | Annual maintenance fee for FIRE ALARM system  |
| ASG Security                           | Invoice 37931        | 94.67     | 15.78     | 78.89    | Annual maintenance fee for preventative maintenance to CCTV system                  |
| Richards Builders Merchants Ltd        | Invoice 810260       | 39.23     | 6.54      | 32.69    | Parks maintenance   |
| FOY-AIR Enterprises Ltd T/A LittleMops | Invoice 1636         | 168.46    | 28.09     | 140.37   | Cleaning supplies   |
| NABMA                                  | Inovice 22/241       | 384.00    | 0.00      | 384.00   | Annual subscription 2022/23   |
| Complete Business Solutions Group Ltd  | Invoice SINV03152839 | 76.09     | 12.68     | 63.41    | Stationery  |

#### 15. Correspondence.

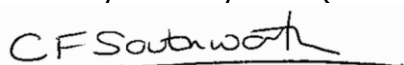
- Joint Local Plan newsletter March 2022 – Plymouth & South West Devon Joint Local Plan News (as circulated).
- Cornish language - a) new development & b) Platinum Jubilee Cornwall Council (as circulated).
- Fundraising Manager letter, Newsletter & Torpoint Parish Key statistics (April to Sept 2021) - Citizens Advice Cornwall (as circulated).
- S73 Application in relation to The Garden Sport and Leisure Club, Antony Road (as circulated).
- Changes to bus services – Mrs. R Pellew (as circulated).

#### 16. Reports.

- Climate Emergency Report (to be deferred).
- Neighbourhood Development Plan to accept the minutes of the steering group meeting held Tuesday 5<sup>th</sup> April 2022 (to follow).
- Torpoint Town Partnership.
- Town Team Project Board to accept the minutes of the meeting held Monday 21<sup>st</sup> March 2022 (as circulated) and Monday 11<sup>th</sup> April 2022 (to follow).
- Reports from delegates to outside bodies.
- Torpoint Archives & Heritage Centre – March 2022 Report (as circulated).

#### 17. Date of next meeting.

Thursday 19<sup>th</sup> May 2022 (Annual Meeting).



Mrs C F Southworth Cert (HE), BA (Hons), FSLCC  
Town Clerk and RFO

Monday 11<sup>th</sup> April 2022