



Town Team Project Board Meeting
 Mayor's Parlour, Buller Road and Via MS Teams link
Monday 21st March 2022 6.00pm

Present:

		Voting or Advisory Member?	Present (P) or virtually (V) present
Les Allen	Consultant	Advisory	V
Mrs. Kim Brownhill	Torpoint Town Partnership representative	Voting	V
Councillor Gary Davis (Chairman)	Torpoint Town Councillor / Chairman Neighbourhood Development Plan	Voting	P
Councillor Mrs Kate Ewert	Cornwall Councillor for Rame and St. Germans	Voting	P
Julie Martin	Substitute for Coppola School of Performing Arts	Voting	V
Sheena Morton /Rob White	Substitute and Deputy Chairman Torpoint Neighbourhood Plan	Voting	P/V
Councillor John Tivnan BEM	Cornwall Councillor for Torpoint	Voting	V
Milly Southworth	Town Clerk and RFO	Advisory	P

		ACTION
119. TTAG	Welcome The Chairman (Councillor Gary Davis) welcomed everyone to the meeting.	
120. TTAG	Apologies for absence Apologies for absence were received from: - Adam Birchall - Cornwall Council (Head of Sustainable Development), Kelly-Jane Brown – Coppola School of Performing Arts, Jules Cook - Torpoint Post Office and Shop, Councillor Mrs. Chris Goodman - Torpoint Town Councillor, Councillor Jon Kidd - Maker with Rame Parish Council, Becky Lingard CHAT (Community Health Around Torpoint) David List – General Manager Tamar Crossings, Catherine Thomson - Cornwall Council – Community Link Officer Councillor, William Trinick - Antony Estate John Weale - Maker with Rame Parish Council, Louise Wood - Cornwall Council (Service Director for Planning & Sustainable Development).	
121. TTAG	Minutes of the previous meeting held Wednesday 2nd March 2022.	

	The minutes of the previous meeting held on Wednesday 2 nd March 2022, as circulated, was taken as read and confirmed.	
122. TTAG	<p>Matters Arising from previous minutes: -</p> <ul style="list-style-type: none"> i. One page document for MP – this is still awaited, Lead Consultant agreed to chase completion of the same; ii. Instruct Advance Consulting Ltd. to produce a Transport Regeneration Strategy Report – the Clerk explained there has been a delay in placing the purchase order and anticipates this will be completed in the next week. 	Consultant
123. TTAG	<p>Review DRAFT Strategic Outline Case - Lead Consultant.</p> <p>The consultant gave a presentation and outlined the following: -</p> <ul style="list-style-type: none"> ➤ Cornwall Council 'sponsor' will continue to be Louise Wood. ➤ Adam Birchall will be part of the NDP/Housing Policy team. ➤ Has spoken to Arcadis, who have agreed to refresh all the figures within the Jetty feasibility Project study (free of charge). ➤ All Government Levelling Up funding information has been downloaded and shared with Chairman and Clerk. ➤ Other funding opportunities were discussed. <p>Members were given the opportunity to add/make comments to the draft and with no further comments forthcoming, the Chairman thanked the consultant for completing the DRAFT Strategic Outline Case (SOC), highlighting it is an exceptional piece of work. Following a proposal by the Chairman (Councillor G J Davis), which was seconded by Councillor Mrs. K Ewert, it is resolved to adopt the DRAFT Strategic Outline Case, in preparation for submission to Cornwall Council.</p> <p><i>Next steps</i></p> <p>The discussions led to the Chairman inviting the consultant to give an overview of the next steps for the Project and explained a fully costed proposal would be required. The Chairman explained one of the new tasks will be to oversee the report/work procured with Advance Consulting. The consultant explained he is planning to liaise with the Transport team regarding their costings. Agreed a 'next steps' meeting, to include Louise Wood/Adam Birchall should be called, Councillor Mrs. K Ewert, agreed to take this action forward.</p>	<p>Council</p> <p>Consultant</p> <p>Clr Ewert</p>
124. TTAG	<p>Discussion – Action Plans</p> <p>As previously minuted.</p>	
125. TTAG	<p>Neighbourhood Development Plan (NDP) update.</p> <p>The Chairman (Councillor G J Davis) explained that progress is continuing with the NDP, there is a meeting scheduled to review the updates to the policies, as LRM Planning have now integrated the Heritage and Transport proposals. An updated NDP will be circulated in due course.</p>	
126. TTAG	<p>Stakeholder and Communications Plan.</p> <p>The Chairman (Councillor G J Davis) explained there are plans to shortly prepare and distribute a newsletter to the residents, an update from the TTPB</p>	

	will be included.	
127. TTAG	Any other Business None.	
128. TTAG	Date and time of next meeting: Monday 11 th April 2022, 6.00pm, hybrid meeting, Rob White submitted his apologies in advance.	

The meeting closed at 7.15pm.