



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Monday 28<sup>th</sup> February 2022 at 7.00pm in the Council Committee Room, 4 York Road, Torpoint to which all members of this Committee are summoned to attend.

**(A presentation will be given at 6.30pm by St. Columba Rugby Ltd.,  
to which all Members are invited to attend).**

### AGENDA

- 1. Apologies for absence.**
- 2. Declarations of interest relating to items on the Agenda.**
- 3. Minutes of the previous meeting.**  
Minutes of the previous meeting held on Monday 31<sup>st</sup> January 2022.
- 4. Matters Arising from the minutes**
  - a) Photocopier lease (minute 96-21F&P refers)
  - b) Council Staffing Report (minute 96-21F&P (a) refers).
    - i) NALC Local Council Award Scheme
  - c) Civic Functions (minute 96-21F&P (e) refers).
- 5. To consider Policies referred to this Committee**
  - a) None.
- 6. To consider the Council Risk Management**
  - a) Overtime Report (as circulated).
  - b) Creditors/Debtors (to follow).
  - c) Budget Variance – Finance Committee responsibilities (January 2022 Budget Variance Information) (as previously circulated).
  - d) To consider the results of the tender for the Three-year Insurance Renewal (1 April 2022 – 31 March 2025 (information as circulated) and the results of the vehicle insurance renewal (information as circulated).
  - e) Internal Controls and Scrutiny undertaken financial year 2021/22 (information to follow).
- 7. Items Referred to this Committee**
  - a) None.
- 8. Planning Applications**
  - a) None.
- 9. Correspondence**
  - a) Free of Charge Use application – Torpoint Town Partnership (as circulated).
  - b) Public Sector Deposit Fund - CCLA Fact Sheet 31 January 2022 (as circulated).
  - c) Cornwall Pension Fund February 2022 Newsletter – Cornwall Pension Fund (as circulated).

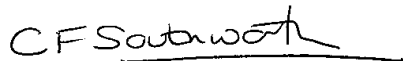
**10. Accounts for Payment.**

PAYEE	Invoice Number	Total	TAX	NET	Description
Richards Builders Merchants Ltd	Invoice 803617	51.34	8.56	42.78	Parks maintenance
FOY-AIR Enterprises Ltd T/A LittleMops	Invoice 1590	35.76	5.96	29.80	Cleaning supplies

**11. Date of next meeting.**

Monday 4<sup>th</sup> April 2022.

**12. Any Business that has been disclosed to the Chairman and members prior to the meeting.**



Mrs C F Southworth Cert (HE), BA (Hons), FSLCC  
Town Clerk and RFO

Friday 18<sup>th</sup> February 2022