



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 24th February 2022 at 7.00pm in the Council Committee Room, 4 York Road, Torpoint to which members are summoned to attend.

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of interest relating to items on the Agenda.**
- 3. Minutes of the previous meeting.**
Minutes of the previous meeting held on Thursday 27th January 2022.
- 4. Matters arising from the Minutes.**
 - a) Ellis Monument – (minute 90-21AMOC (a) refers).
 - b) All Parks to include Rendel/Sparrow Park/Bénodet Park/ongoing maintenance of devolved play parks – (minute 90-21AMOC (b) refers).
 - i) To include sign for Sparrow Park.
 - c) Electrical 5 year survey Council Chambers (minute 90-21AMOC (d) refers).
 - d) P50 Fire Extinguishers (minute 90-21AMOC (f) refers).
 - e) Christmas lights bolt safety testing (minute 90-21AMOC (g) refers).
 - f) Bunting (minute 92-21AMOC (a) refers).
 - g) Security to protect access to Thanckes Park Top Field (minute 93-21 (c) refers).
- 5. Operational Report.**
Report on any matters relating to council assets, facilities and operations, including the Library and Christmas Lights. (A detailed report on recent activities is circulated from the Operations Manager – as circulated.)
- 6. To consider the Council Business Risk Management Plan.**
 - a) Budget Monitoring – Asset Management & Operations Committee responsibilities (January 2022 Budget Variance as previously circulated refers).
- 7. Items referred this Committee.**
 - a) Request for a 'Skate Park jam, similar to one held last year, the Friends of Thanckes Park group.
- 8. Policies referred to this Committee.**
None.
- 9. Health and Safety.**
 - a) Reports and any new, proposed regulations/legislations and current issues.
- 10. Correspondence.**
 - a) Defibrillator at Costcutter – J Hughes via email (as circulated).
 - b) Holiday lets' and second homes – Chairman of Calstock Parish Council (as circulated).
- 11. Planning Applications.**
 - a) PA22/01432 – New UPVC window to side elevation at ground floor level – 1 Gwithian Close, Torpoint PL11 2QR.

12. Accounts for payment.

Contact Name	Invoice Number	Total	Tax Total	Net	Description
LRM Planning Ltd	Invoice 4032	420.00	70.00	350.00	Initial works towards the NDP.
Cornwall Council - Sea Gull Proof Sacks	Invoice 8100226244	90.00	0.00	90.00	30 Seagull Proof Sacks

13. Date of next meeting.

Thursday 24th March 2022.

14. Any Business that has been disclosed to the Chairman and members prior to the meeting.

C F Southworth

Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk & RFO

Friday 18th February 2022