



**CORNWALL  
COUNCIL**  
*one and all • onen hag oll*

Mrs Milly Southworth  
Torpoint Town Council  
admin@torpointtowncouncil.gov.uk

**Your ref:**  
**My ref:** LMP 2022  
**Date:** 1<sup>st</sup> February 2022

Dear Mrs Milly Southworth,

**Local Maintenance Partnership 2022 - 23.**

Thank you for your continued support with this excellent initiative. I have pleasure in providing you with information for the Local Maintenance Partnership programme for 2022 - 23.

This funding is specifically for the cutting of vegetation that grows along the surface of Public Rights of Way and is calculated at £131.24 per km, per cut for specific Gold paths, £6.56 per cut for specific isolated gates or stiles and a flat rate of £52.49 per km is offered for the overall length of Silver paths in the parish. Currently there is no specific grant for Bronze paths.

Each of the rates above have increased by 4.2% from the previous year, and therefore I am pleased to offer you £536.38 for the cutting of Public Rights of Way (PRoW) in your parish or town council area.

Please note, this figure has been adjusted to take into account any parish boundary changes that were made as part of the Local Governance Review and also annual cutting changes.

These alterations have also been made to the schedules, the large-scale cutting map and the Gold, Silver and Bronze map. It may be that the parish reference number will have changed, and that there may be paths added or removed from the required cutting when compared to previous years.

Due to the number of changes made over the course of this year, we would ask that you check both the maps and the schedules carefully. Should you find any discrepancies, or require any further information, then please contact the Environment Service via email: [imp@cornwall.gov.uk](mailto:imp@cornwall.gov.uk)



\*\*The figures given in the schedule were calculated using a 2% grant increase rather than the 4.2% increase, and so they will be lower than the grant total given above. If you wish to adjust the schedule, multiply the figures in the Grants Payments column by 1.022. The grant offer above is the correct amount\*\*

In addition to this letter, you should find the following documents attached to this email:

- **Parish Schedule** – schedule of cutting lengths and eligible costs.
- **Contractor summary of cutting** – this details cutting lengths only; please copy as necessary and pass to your contractor asking them to note the dates that they undertake each cut and return it to you with their invoice.
- **Digitised Public Rights of Way Maps** - illustrating the Gold, Silver and Bronze path cutting regimes for the Parish. Please make these available to your contractor to use with their schedule so that they can locate areas that require cutting.
- **Information Sheets** - LMP Frequently Asked Questions, Risk Management Note for the Local Maintenance Partnership and Small Works Contract.
- **Invoice Template** – Please use this template when you are ready to submit your invoice.
- **Acceptance of offer form** – To be signed and returned confirming your acceptance.

If you would like to accept this offer, sign your acceptance form and return it to me within one month of the date of this letter to [Imp@cornwall.gov.uk](mailto:Imp@cornwall.gov.uk)

Due to restricted office access, we would ask that you do not send the form back in the post, but via email. If you do not have access to a scanner, then we would accept a photo of the signed form, or an email stating your acceptance.

On receipt of your acceptance, we will send you a Purchase Order in April 2022.

You will need this as a reference to be able to invoice us for the funds once the final cutting is complete. Your invoice must be supported by copies of your contractor invoices and their completed cutting schedule.



In order to aid our finance team, we would request that all of the invoices are submitted no later than 30<sup>th</sup> November 2022.

We look forward to continuing to work in partnership with you. The interim Chair of Cornwall Countryside Access Forum, Nick Jeans, is pleased to support this initiative. The Forum is an organisation which is independent of Cornwall Council and advises the Council on improving access to the countryside. Further information about the Forum is available on the Council's website.

<http://www.cornwall.gov.uk/environment-and-planning/countryside/cornwall-countryside-access-forum/>

If you have any questions about the scheme in general, please do not hesitate to contact me.

Yours sincerely



**Donald Martin**  
**Countryside Team Leader**  
**Natural Environment Service**  
**Cornwall Council**  
[Imp@cornwall.gov.uk](mailto:Imp@cornwall.gov.uk)



## Offer of Grant: Local Maintenance Partnership (LMP) / SWCP Cutting 2022

### Torpoint Town Council Acceptance

We accept Cornwall Council's offer dated 1<sup>st</sup> February and agree to comply with the conditions of the offer.

We wish to undertake: LMP Cutting  SWCP Cutting  (tick as appropriate)

Signed on behalf of Torpoint Town Council

Name in Capitals:.....

Position:.....

Signature:.....

Date:.....

Please return this form via email to [Imp@cornwall.gov.uk](mailto:Imp@cornwall.gov.uk)

- Please **do not** send the form back in the post.

Either:

- Print and complete the form, scan it, and then send via email
- Print and complete the form and take a digital photo of the signed form and send via email
- Or we will accept an email stating that you wish to undertake the cutting, indicating

**2022/2023: Torpoint**  
**Parish Paths Cutting Schedule: Gold Paths Requiring 1 Cut per Year**

Parish Number	Status	Path Number	Link Number	SSSI	Length (m)	Grant Payments	Notes
639	Footpath	1	2	no	241.48	£31.01	
639	Footpath	3	1	no	148.91	£19.12	
639	Footpath	6	12	no	242.78	£31.18	

**2022/2023: Torpoint**  
**Parish Paths Cutting Schedule: Gold Paths Requiring 2 Cuts per Year**

Parish Number	Status	Path Number	Link Number	SSSI	Length (m)	Grant Payments	Notes
639	Footpath	1	2	no	267.77	£68.77	
639	Footpath	4	1	no	1181.23	£303.35	
639	Footpath	7	1	no	278.07	£71.41	

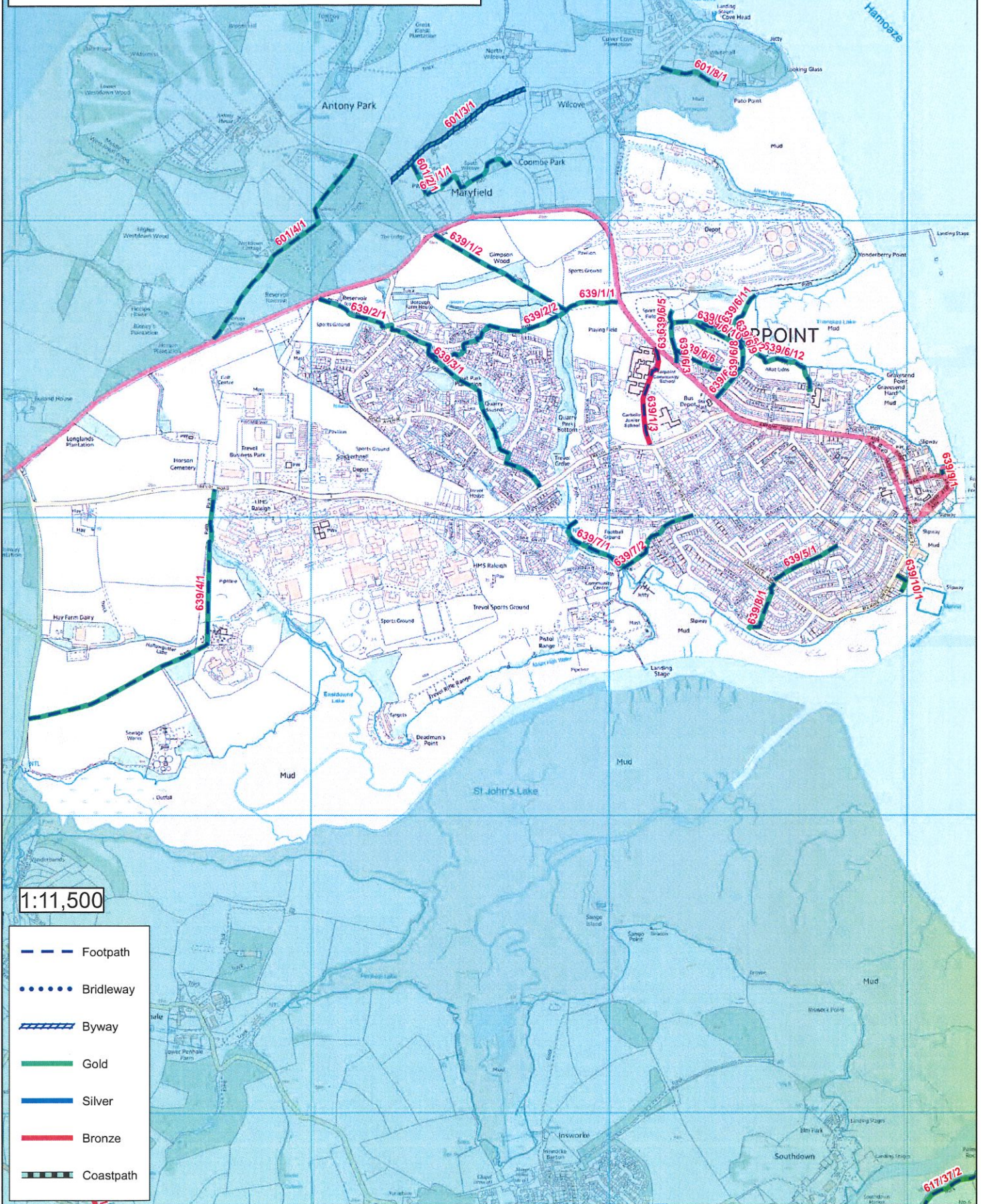
# The Parish of Torpoint

This map is provided for information purposes only and is not the Definitive Map of Public Rights of Way for the area.





Always refer to the Definitive Map and Statement for conclusive information as to the position and classification of recorded public rights of way.

This plan has been produced specifically to supply an individual with value added Local Authority Information, it remains the property of Cornwall Council and must not be copied.

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1:11,500

-  Footpath
-  Bridleway
-  Byway
-  Gold
-  Silver
-  Bronze
-  Coastpath

617/37/2

## The Local Maintenance Partnership (LMP) Frequently Asked Questions

### 1) What is the LMP?

The LMP is a scheme where Cornwall Council provide funding to parish/town councils for the trimming of the surface of public rights of way.

### 2) What is the benefit to the Parish of being involved in the LMP?

Parish/town councils are in a good position to administer this work as they are based locally and can source good local contractors to carry out the work and monitor cutting requirements should there be unusual growth through the year.

### 3) What are 'Gold, Silver and Bronze' Paths?

In order to carry out the required maintenance on Cornwall's Rights of Way, the Council devised a system of prioritising works to those paths that are the most well used, linked places of interest and were most accessible to the largest number of people – these are the gold paths. Most of the gold paths in the county have been improved under the 'Public Paths Improvement Programme' (PPIP). Silver and bronze paths are of a lower priority.

### 4) How much grant does the parish or town council get?

The funding is for paths and isolated gates or stiles on gold paths that require cutting either once or twice a year.

All silver paths in the parish receive flat rate funding regardless if cutting is required or not. This is because there has been no major programme of improvement on silver paths (unlike on gold paths). Parishes can decide where the silver funding is used.

Once the cutting regime is agreed the following formula is applied to calculate the funding.

- A. Gold paths - £131.24 per km per cut for length requiring cutting.
- B. Isolated gates and stiles - £6.56 per point per cut.
- C. Silver paths - £52.49 per km for entire silver network within the parish.

### 5) What if we need to do more cutting though the year?

Weather changes and unexpected circumstances arise. Before undertaking additional cutting, you should contact the Countryside Partnerships Officer to review the cutting requirements.

### 6) How do we go about employing a Contractor to carry out the work?

Using the cutting map and the 'Parish Path Cutting List for Contractors' sheets the parish should ask interested contractors to give quotes or tenders stating charges per kilometre for cutting. The quote or tender should also outline how they are going to do the work and when and also how they are going to ensure that their work is carried out safely with minimal risk to both themselves and members of the public. They should also give details of their public liability insurance, employers liability insurance (if they employ other staff) and any relevant qualifications they have for operating machinery such as brush cutters and chainsaws.

Some parishes also add other works to the contractor quotation/tender documents in order to get better value for money. This works well, however, this extra work is not then eligible for payment under the LMP scheme and must be funded from elsewhere.



### **7) Our Parish contractor does not have the correct training, can we still employ them?**

All parishes need to satisfy themselves that their contractors are working as safely as possible so that both they and members of the public are not going to be put at risk as a result of footpath maintenance.

The most common way of getting that assurance is by ensuring that the contractor has the appropriate training in the use of their tools, the ability to carry out risk assessments, etc. It is difficult for professional, commercial contractors to get work these days without these qualifications and normally contractors incorporate the cost of training into their work rates.

### **8) When is the best time of year to carry out cutting of our footpaths?**

For most parishes, the ideal time for a first cut would be at the beginning of the season during May/June. For many paths this would be sufficient. A second cut may be required later in August if vegetation growth starts to encroach on the path.

*Note that vegetation growing from the side and overhanging the path is legally the responsibility of the landowner. However, if the landowner is difficult to locate we can appreciate that the Parish Council will carry this out as part of the LMP – we would like to know if the parish is cutting a lot of side and overhang growth as in effect, the council tax payer is paying for a landowner's responsibility. We would like to explore ways of ensuring landowners carry out their legal responsibility as we would like the LMP budget to be used for what it is meant for – footpath maintenance and cutting, not paying for what landowners should be paying for.*

As a guide, footpaths should be trimmed to a width of 1.5 metres and bridleways should be thinned to a width of 2.5 metres and trimmings should be disposed of neatly on site.

### **9) What if the path to be cut runs through a Site of Special Scientific Interest (SSSI)?**

The cutting map highlights where paths run through SSSIs and the contractors cutting list also highlights if any paths run through a SSSI. Cutting could be a Potentially Damaging Operation as it may harm the plants and wildlife that live there.

You or your contractor needs to contact your local Natural England Office or through [www.naturalengland.org.uk](http://www.naturalengland.org.uk) and they will advise you on how to proceed.

***Undertaking works without their authorisation could result in prosecution.***

Useful information on Public Rights of Way can be found on Cornwall Council Website  
<http://www.cornwall.gov.uk/environment-and-planning/countryside/public-rights-of-way>