



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 16th December 2021 at 7.00pm in the Council Committee Room, York Road, Torpoint to which you are summoned to attend.

(An Open Forum will precede the meeting. Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk.)

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to matters on the Agenda.

3. Planning Applications.

- a) PA21/10454 - Construction of new coach house style dwelling with associated services, using existing access off street. Land East Of 14 Fore Street Torpoint Cornwall. (Revised application, additional information as circulated).
- b) PA21/11757 – Single-storey rear extension and internal alterations. 58 North Road, Torpoint Cornwall PL11 2DU.

4. Cornwall Council Reports (as circulated).

5. Police Activity Report (as circulated)

- a) Local update.

6. Minutes of the previous meeting.

Minutes of the previous meeting held on Thursday 18th November 2021 (as circulated).

7. Matters arising from the minutes.

- a) Memorial bench Chapeldown Road – Mrs D Toms (minute 149-21 (a) refers).

8. Mayor's communications.

9. Minutes of the Asset Management and Operations Committee

Minutes of the meeting held on Thursday 25th November 2021, there are no recommendations in the minutes, (as circulated).

10. Minutes of the Finance and Personnel Committee

Minutes of the meeting held on Monday 29th November 2021 and to consider the recommendations in the minutes: 81-21F&P (To consider the Hiring and Letting Charges for the 2022-23 financial year x 3 recommendations), 82-21F&P (To consider the Hiring and Letting Charges for the 2022-23 financial year), 85-21F&P (a) (Pay and Conditions Policy), 85-21F&P (b) (Civic Protocols) and 89-21F&P (d) (S137 Grant Funding application – Beat4Autism CIC), (as circulated).

- a) Budget Report (for Cornwall Council) for consideration (to follow).

11. Minutes of the Development and Localism Committee

Minutes of the meeting held on Thursday 2nd December 2021 PLUS the meeting held Thursday 4th November 2021 and to consider the recommendations in the minutes: 103-21 (a) (Development Plan Strategy) and 86-21D&L b) (Budget requirements for 2022-23 - Allocated Reserves) and 86-21D&L (b) (Unallocated Reserves Skate Park Project 2022-23) (as circulated and previously circulated).

12. Question of which notice has been given or notice of motion.

13. Torpoint Ferry statistics (to follow)

14. Financial Information.

November 2021 Budget Variance (as circulated).

15. Accounts for payment.

PAYEE	Invoice No.	GROSS (£)	(VAT) (£)	NETT (£)	REASON
Cornwall Council	Invoice 98267798	12.00	0.00	12.00	Planning training Liskeard - T Morris 2019 - bill not received in 2019
We Print Lanyards	Invoice 47226	64.50	10.75	53.75	Torpoint Town Council lanyards
Outersight (UK) Ltd*	INV-1765	129.00	19.00	110.00	Generator for Christmas Lights
Little Mops	Invoice 1540	119.22	19.87	99.35	Cleaning supplies
Complete Business Solutions Group Ltd	Inv SINV02986992	33.58	5.60	27.98	A4 paper pk2500 - library
Complete Business Solutions Group Ltd	Inv SINV02986991	33.58	5.60	27.98	A4 paper pk2500
Don Benson	Invoice 21	48.00	0.00	48.00	Clock winding 03.11.21 10.11.21 17.11.21 24.11.21
Westcare Limited	Inv SINV00186617	414.00	69.00	345.00	Lateral flow tests
Kathy's Fruit & Veg	Invoice 72	24.70	0.00	24.70	Cafe provisions
Sports & Play Consulting Ltd	Invoice 006	3,750.00	625.00	3,125.00	Playground re-development
Cornwall Council Bus Rates - Room 7	802850097	77.00	0.00	77.00	Bus Rates Room 7 December 2021
Cornwall Council - Rm 6 Bus Rates	802720466	125.00	0.00	125.00	Bus Rates December 2021
Cornwall council - Bus Rate Library	802715760	384.00	0.00	384.00	Library Bus Rates December 2021
Cornwall Council - Bus Rate Chambers	802311466	1,509.00	0.00	1,509.00	Business Rates December 2021
Vickery Holman	Invoice INV012080	3,000.00	500.00	2,500.00	Inspection and production of a market rent report for Council Chambers
ESP Training & Consultancy	Invoice 6151	50.00	8.33	41.67	Emergency First Aid training – G Hunt
Cornish Tea & Cornish Coffee Co Ltd	Invoice SL55366	309.70	0.00	309.70	Cafe provisions
Richards Builders Merchants Ltd	Inv 799093	36.38	6.06	30.32	Christmas lights provisions
Cornwall Council - Sea Gull Proof Sacks	Invoice 8100197007	90.00	0.00	90.00	Seagull proof sacks
Spot On Supplies	Invoice 21529546	190.80	31.80	159.00	Entrance mats
Richards Builders Merchants Ltd	Inv 797304	7.97	1.33	6.64	Bench maitenance
Richards Builders Merchants Ltd	Inv 797027	37.34	6.22	31.12	Bench maitenance
Richards Builders Merchants Ltd	Inv 796385	16.43	2.74	13.69	Park repairs & maintenance

Richards Builders Merchants Ltd	Inv 796274	33.76	5.64	28.12	Park repairs & maintenance
Spot On Supplies	Invoice 25128100	65.27	10.88	54.39	Compostable sacks
Cornwall Council - Dog Waste Bags	Invoice 8100185646	25.02	4.17	20.85	Dog Waste Bags
Safelincs Ltd.	SL1646930	1206.28	201.05	1005.23	P50 Fire Extinguishers & Signs
Rame Refuse	Invoice 4405	50.00	8.33	41.67	Remove and dispose of pallets, Christmas lights and waste
Western Web Limited	Invoice 22888	54.00	9.00	45.00	Collection and delivery of library printer for out of warranty repair
Cotswold Archaeology	9004743	3,492.00	582.00	2910.00	50% of fee value for production of draft reports for heritage assessment work in support of Neighbourhood Plan.
Print Options	INV-13199	850.00	25.00	825.00	3500 x 8pg A5 booklets
Every Corner Distribution Ltd	Invoice TTCECD002	588.00	98.00	490.00	GPS tracked delivery of up to 3500 leaflets
RD Johns Ltd	Invoice 668418	38.28	2.64	35.64	Café provisions

* Net amount of invoice to be charged to Torpoint Town Partnership

16. Correspondence.

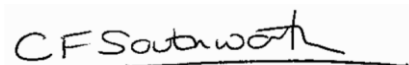
- Employer Newsletter December 2021 – Cornwall Pension Fund (as circulated).
- Springboard documents Posters and map for Torpoint – School for Social Entrepreneurs – via Cornwall Council (as circulated).
- Vacancies to support weddings in local towns and communities – Cornwall Council (as circulated).

17. Reports.

- Climate Emergency Report from the meeting of the Working Party group (as circulated).
- Neighbourhood Plan.
- Torpoint Town Partnership.
- Town Team Project Board. Minutes of meeting held Tuesday 23rd November 2021 (as circulated).
- Reports from delegates to outside bodies.

18. Date of next meeting.

Thursday 20th January 2022.



Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk and RFO

Saturday 11th December 2021