



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 25th November 2021 at 7.00pm in the Council Committee Room, 4 York Road, Torpoint to which members are summoned to attend.

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of interest relating to items on the Agenda.**
- 3. Minutes of the previous meeting.**
Minutes of the previous meeting held on Thursday 28th October 2021.
- 4. Matters arising from the Minutes.**
 - a) Ellis Monument – (minute 60-21AMOC (a) refers).
 - b) All Parks to include Rendel/Sparrow Park/Bénodet Park/ongoing maintenance of devolved play parks – (minute 60-21AMOC (b) refers).
 - i) To include sign for Sparrow Park.
 - c) Christmas tree electrical supply (minute 60-21AMOC (c) refers).
 - d) Verge cutting (minute 60-21AMOC (d) refers).
 - e) Grit Bin Refill Delivery 2021 Cormac (Ops Manager) (minute 60-21AMOC (e) refers).
 - f) Canopy owner (Ops Manager) (minute 62-21AMOC (a) refers).
 - g) Electrical 5 year survey Council Chambers (minute 62-21AMOC (b) refers).
 - h) Quinquennial Survey Council Chambers (minute 63-21AMOC (c) refers).
 - i) P50 Fire Extinguishers (minute 66-21AMOC (a) refers).
- 5. Operational Report.**
Report on any matters relating to council assets, facilities and operations, including the Library and Christmas Lights. (A detailed report on recent activities is circulated from the Operations Manager – to follow.)
- 6. To consider the Council Business Risk Management Plan.**
 - a) Budget Monitoring – Asset Management & Operations Committee responsibilities (October)
- 7. Items referred this Committee.**
None.
- 8. Policies referred to this Committee.**
None.
- 9. Health and Safety.**
 - a) Reports and any new, proposed regulations/legislations and current issues.
- 10. Correspondence.**
 - a) Ash Die Back Works, Torpoint – Cornwall Council correspondence (as circulated).
 - b) Wildanet Torpoint Open Day 27th November – Wildanet (as circulated).
 - c) Thanckes Park works (copy) – from K Moon for an on behalf of the Friends of Thanckes Park Group.

11. Planning Applications.

None.

12. Accounts for payment.

Contact Name	Invoice Number	Total	Tax Total	Net	Description
Spot On Supplies	Invoice 21529546	190.80	31.80	159.00	Entrance mats
SMP Pipe Systems Limited	Invoice 3702	1,736.29	289.38	1,446.91	Heating works carried out at Council Chambers
Complete Weed Control	Invoice SW-3261	1,512.00	252.00	1,260.00	3rd Treatment - October/November 21
The Old Rowing Club	Invoice 001	56.70	0.00	56.70	Cabinet meeting refreshments

13. Date of next meeting.

Thursday 27th January 2022.

14. Any Business that has been disclosed to the Chairman and members prior to the meeting.

C F Southworth

Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk & RFO

Saturday 20th November 2021