

# Agenda 9a.

~~© Torpoint Town Council - Free of Charge use of Council Facilities Application Form~~

## TORPOINT TOWN COUNCIL

### Application for permission to use Council facilities at no cost

The Council will **not permit** free of charge use of facilities for the following:-

**Companies, private businesses or organisations seeking to make profit or financial gain for their business or organisations \***

**Individuals seeking to make personal financial gain.**

➤ \*The Town Council might consider an exception for a new organisation wishing to start up and located within the parish. If this is relevant to the application, please speak to the Town Clerk in the first instance.

1.	Name of Organisation or individual	T S RAMHEAD SCC (644) TORPOINT SEA CADETS
2.	Name, Address and Status of Contact	TERRENCE MOORE 44 ANTONY ROAD TORPOINT PL11 2JR STATUS:- VICE CHAIR UNIT MAN. TRUSTEES
3.	Telephone Number of Contact	01752 814216
4.	Reason for the request	TO HOLD MONTHLY U.M.T MEETINGS AND ANNUAL GENERAL MTGS (AGM) AND USE OF THE FACILITIES WITHIN THE COUNCIL OFFICES FOR EVENTS AND PARENT EVENINGS. THE UNIT DOES NOT HAVE A BUILDING OF ITS OWN TO CARRY OUT THE FUNCTIONS LISTED
5.	Please list the beneficiaries from any free use of the facilities	PARENTS OF THE CADETS BECAUSE PARENTS ARE NOT ADMITTED INTO HMS. RALEIGH PUBLIC ADMISSION TO EVENTS STAGED BY T.S. RAMHEAD SCC (644)
6.	Is the organisation a Registered Charity?	T S RAMHEAD SCC (644) CHARITY NUMBER 1179445
7.	If an organisation, please confirm bank statement or accounts are enclosed	
8.	Please confirm the status of the organisation (if applicable)	
9.	Venue and Dates (s) Required	U M T MONTHLY MEETINGS AND AGM MEETING PARENT SUPPORT MEETINGS .
	Notional Value of Hire (To be completed by the Council Officer)	

You may use a separate sheet of paper to submit any other information which you feel will support this application.

By signing this form you are agreeing to provide the Council with a receipts and payments record within 28 days of the event or use and also confirming that no individual is making personal financial gain from the event or use.

Signed..........Date  
15/11/21

**TORPOINT TOWN COUNCIL**







**Torpoint Sea Cadet Unit (No 644)**  
**Affiliation Agreement with Marine Society and Sea Cadets (MSSC)**

Sea Cadet Regulations (including the Sea Cadet Standard Constitution, Sea Cadet policies, procedures and how to guides) are issued by the MSSC Council and is the governing document of Sea Cadet units.

The unit management trustees of Torpoint Sea Cadet Unit, in accepting affiliation to the MSSC, agrees to undertake to comply with, and follow, Sea Cadet Regulations (SCR). It is understood that this affiliation agreement will be renewed every five years.

We agree to work in partnership, individually and collectively, to deliver the Sea Cadet Experience.

<b>The unit will</b>	<b>by the following actions</b>	<b>The MSSC will</b>	<b>by the following actions</b>
Maintain a functioning unit management team to provide for the best possible head start in life for young people who join Sea Cadets	<ul style="list-style-type: none"> <li>- Keeping the key roles filled with the right people, develop them where required</li> <li>- Provide strategic and operational management</li> <li>- Provide resources; funds, equipment, headquarters</li> </ul>	Provide an operational framework to enable each Sea cadet unit to achieve its aims within the Sea Cadet Standard Constitution, policies, procedures and how to guides - collectively known as Sea Cadet Regulations (SCR)	<ul style="list-style-type: none"> <li>- Through updated policies and procedures</li> <li>- Reducing bureaucracy</li> </ul>
Follow Sea Cadet Regulations (SCR) which includes adopting the Sea Cadet Standard Constitution and Sea Cadet policies, procedures and how to guides	<ul style="list-style-type: none"> <li>- Follow the policies and procedures issued by MSSC Council</li> </ul>	To provide support, guidance and governance to help units meet the requirements of charity law, legislation and Sea Cadet policies	<ul style="list-style-type: none"> <li>- Unit management (governance) and quality assurance</li> <li>- Training</li> <li>- Funding opportunities</li> <li>- Property matters</li> <li>- Safeguarding</li> <li>- Insurance</li> <li>- Conflict management and resolution</li> </ul>
Maintain the Authority to Train and deliver the Sea Cadet experience	<ul style="list-style-type: none"> <li>- Appoint a Commanding Officer or Officer in Charge, by identifying the most appropriate uniformed volunteer for the role</li> <li>- Ensuring a succession plan is in place</li> </ul>	Provide quality training to support the delivery of the Sea Cadet Experience	<ul style="list-style-type: none"> <li>- Provide training to all volunteers appropriate to role</li> <li>- provide subject matter experts</li> <li>- provide flexible training</li> </ul>

**From:** registrationapplications@charitycommission.gsi.gov.uk  
**Sent date:** 03/08/2018 - 14:23  
**To:** terrymoore44@btinternet.com  
**Subject:** 20180803 JP TORPOINT SEA CADET UNIT (644) OF SEA CADET CORP : 1179445 CRM:0001102

Dear Applicant

You have applied to register the above organisation as a charity.

We are satisfied that TORPOINT SEA CADET UNIT (644) OF SEA CADET CORP is a charity and it has been entered onto the Register of Charities with the Registered Charity Number 1179445.

#### **Our decision**

The decision to register was based on our assessment of the information supplied during the application process and the declarations given in the trustee declaration form and we are satisfied that TORPOINT SEA CADET UNIT (644) OF SEA CADET CORP is established for charitable purposes only for the public benefit.

The trustee declaration gives a reminder that it is an offence under section 60 of the Charities Act 2011 to provide false or misleading information.

**What to do now** Please ensure all of the trustees read this email.

The charity's details will be publicly available on our website within 48 hours.

It is essential that the trustees check that all the details on the [Register of Charities](#) are accurate and that they are kept up-to-date by requesting a [password](#) to access our online services. With a password they can also obtain a [Registration Certificate](#).

It is the trustees' duty to operate their charity for the public benefit.

In applying to register TORPOINT SEA CADET UNIT (644) OF SEA CADET CORP as a charity we have referred you to our guidance in [What makes a charity \(CC4\)](#). Our guidance explains and links to the Public Benefit Framework and our guidance in Public Benefit: [running a charity \(PB2\)](#) and Public Benefit: [reporting \(PB3\)](#).