



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 18th November 2021 at 7.00pm in the Council Committee Room, York Road, Torpoint to which you are summoned to attend.

(An Open Forum will precede the meeting. Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk.)

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to matters on the Agenda.

3. Planning Applications.

- a) PA21/10373 – Single storey extension to rear of property – 14 Carbeile Road, Torpoint PL11 2EB.
- b) PA21/10454 - Construction of new coach house style dwelling with associated services, using existing access off street. Land East Of 14 Fore Street Torpoint Cornwall.

4. Cornwall Council Reports (as circulated).

5. Police Activity Report (as circulated)

- a) Local update.
- b) Police and Crime Commissioner's Police and Crime Plan – weblink
<https://devonandcornwall.s3.amazonaws.com/Documents/Our%20information/Key%20document/Police%20&%20Crime%20Plan%202021-25.pdf>.

6. Minutes of the previous meeting.

Minutes of the previous meeting held on Thursday 21st October 2021 (as circulated).

7. Matters arising from the minutes. None.

8. Mayor's communications.

9. Minutes of the Asset Management and Operations Committee

Minutes of the meeting held on Thursday 28th October 2021 and to consider the recommendations in the minutes: 62-21AMOC (b) (Electrical quotation for 5 year survey of Council Chambers), 63-21AMOC (c) (Budget requirements for 2022-23 – Town Clerk repairs) and 66-21AMOC (a) (P50 Fire Extinguisher's), (as circulated).

10. Minutes of the Finance and Personnel Committee

Minutes of the meeting held on Monday 1st November 2021 and to consider the recommendations in the minutes: 73-21F&P (d) (Section 137 Grant funding - St. Columba Rugby Ltd.), (as circulated).

11. Minutes of the Development and Localism Committee

Minutes of the meeting held on Thursday 4th November 2021 and to consider the recommendations in the minutes: 83-21D&L (c) (Local Devolution Fund spending), 83-21D&L (d) (Lease on the Library building), 86-21D&L (b) (Budget requirements for 2022-23 - Allocated Reserves), 86-21D&L (b) (Unallocated Reserves Skate Park Project 2022-23), 88-21D&L (a) (Development Plan Strategy) and 89-21D&L (a) (Tender for Parks Improvement – as issued by Sports and Play Consulting) (as circulated).

12. Question of which notice has been given or notice of motion.

13. Torpoint Ferry statistics (to follow)

14. Meetings Schedule 2022 (as circulated).

15. Financial Information.

October 2021 Budget Variance (as circulated).

16. Accounts for payment.

PAYEE	Invoice No.	GROSS (£)	(VAT) (£)	NETT (£)	REASON
C F Southworth - Reimbursement	Co-op repayment	19.45	3.24	16.21	Cafe Supplies
Complete Business Solutions Group Ltd	SINV02943098	81.34	13.56	67.78	Stationery supplies
Complete Business Solutions Group Ltd	Invoice SINV02943097	49.38	8.23	41.15	Stationery supplies
Cornwall Council - Garage	Invoice 34190700166	58.88	9.82	49.06	Garage Rental 15.11.21 - 12.12.21
Corner News	Invoice 10195	62.40	0.00	62.40	Newspapers for the library
D J W Window Cleaning	Invoice 0041	18.00	0.00	18.00	Bus shelter window cleaning
Western Web Limited	Invoice 22832	36.00	6.00	30.00	Swimming Pool feasibility study page added to website
Spot On Supplies	Invoice 21528484	7.02	1.17	5.85	Cleaning supplies
Spot On Supplies	Invoice 21528482	26.11	4.35	21.76	Cleaning supplies
SMP Pipe Systems Limited	Invoice 3675	450.00	75.00	375.00	Boiler servicing and gas safety checks
Macwhirter Western Ltd	Invoice 003566	293.86	48.98	244.88	Air conditioning repairs
C F Southworth - Reimbursement	Cabinet meeting	20.00	0.00	20.00	Air conditioning repairs
Torpoint Sea Cadets	Invoice 2	100.00	0.00	100.00	Sea Cadet Band for Civic
KF Bartlett Ltd	Invoice 157397	108.84	18.14	90.70	Warming oven repairs
Corner News	Account 10361	52.00	0.00	52.00	Newspapers for the library
Cornwall Council Bus Rates - Room 7	802850097	77.00	0.00	77.00	Bus Rates Room 7 November 2021
Cornwall Council - Rm 6 Bus Rates	802720466	125.00	0.00	125.00	Bus Rates November 2021
Cornwall council - Bus Rate Library	802715760	384.00	0.00	384.00	Library Bus Rates November 2021
Cornwall Council - Bus Rate Chambers	802311466	1,509.00	0.00	1,509.00	Business Rates November 2021
Don Benson	Invoice 20	48.00	0.00	48.00	Clock Winding 06.10.21 13.10.21 20.10.21 27.10.21
ITEC	Invoice 635869	136.07	22.67	113.40	ITEC Monthly fee Gold Support
Spot On Supplies	Invoice 25128100	65.27	10.88	54.39	Cleaning supplies
WPS Hallam Insurance	Invoice 510596874	481.84	0.00	481.84	Allianz Engineering Insurance 30.10.21 - 29.10.22
PPL PRS Ltd	Invoice SIN1860576	405.48	67.58	337.90	Music license fees
Carew Lodge 1136 Club Account	Invoice 15102021	634.50	0.00	634.50	Refreshments for Freedom & Civic
Richards Builders Merchants Ltd	Invoice 794097	13.34	2.22	11.12	Bench repairs

17. Correspondence.

a) Memorial bench request, Chapeldown Road – Mrs Doreen Toms (as circulated).

b) Safe38 is declaring an A38 Road Safety Emergency – Call to Action! – Chairman of Safe38 (as circulated).

c) Clean Cornwall – Let’s Talk Rubbish! Short survey (as circulated).

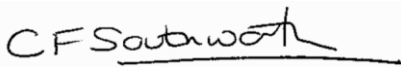
- d) Planning training for Local Councils: 30th November 9.30-10.30am – Cornwall Council (as circulated).
- e) Parish and Town Council Precepts for the 2022/23 Financial Year including Council Tax Support Grant (as circulated).
- f) Climate Emergency Development Plan Document (DPD) Update – Climate Emergency DPD Team, Cornwall Cornwall (as circulated)
- g) Previous request for Financial Assistance for the all weather-pitch, update – Torpoint and Rame Active Community Sports Network (as circulated).
- h) Framework Convention for the Protection of National Minorities (FCNM) – how it is being implemented – J Fox & A Angove (Researchers) (as circulated).
- i) Monitoring Officers Meeting – update from the Chairman of the Standards Committee at Cornwall Council, Councillor Paul Wills – Cornwall Council (as circulated).
- j) Latest news at Cornwall Buildings at Risk (as circulated).
- k) Warning Sirens – H M Naval Base Devonport (as circulated).
- l) Wellbeing hub drop-in Torpoint Library and information – Jessica Hirons (as circulated).

18. Reports.

- a) Climate Emergency Report from the inaugural meeting of the Working Party group (as circulated).
- b) Neighbourhood Plan.
- c) Torpoint Town Partnership.
- d) Town Team Project Board. Minutes of meeting held Wednesday 20th October 2021 (to follow).
- e) Reports from delegates to outside bodies.

19. Date of next meeting.

Thursday 16th December 2021.

A handwritten signature in black ink that reads 'C F Southworth' with a horizontal line underneath.

Mrs C F Southworth Cert (HE), BA (Hons), FSLCC
Town Clerk and RFO

Friday 12th November 2021