



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on Monday 1<sup>st</sup> November 2021 at 7.00pm in the Council Committee Room, 4 York Road, Torpoint to which all members of this Committee are summoned to attend.

### **AGENDA**

**1. Apologies for absence.**

**2. Declarations of interest relating to items on the Agenda.**

**3. Minutes of the previous meeting.**

Minutes of the previous meeting held on Monday 4<sup>th</sup> October 2021.

**4. Matters Arising from the minutes**

- a) Council Staffing Report (minute 55-21F&P (a) refers).
  - i) Staff appraisals & CPD update.
- b) Civic Functions (minute 55-21F&P (b) refers).
- c) Regalia proposal and Terms for the awarding of Honorary Freeman/Honorary Burgess (minute 55-21F&P (c) refers).

**5. To consider Policies referred to this Committee**

None.

**6. To consider the Council Risk Management**

- a) Overtime Report (to follow).
- b) Creditors/Debtors (to follow).
- c) Budget Variance – Finance Committee responsibilities (September 2021 Budget Variance Information) (as circulated).
- d) To re-consider any further Budget requirements for 2022-23, 2023-24 and 2024-25.

**7. Items Referred to this Committee**

None.

**8. Planning Applications**

None.

**9. Correspondence**

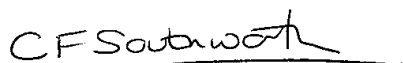
- a) Free of Charge Use application – 2<sup>nd</sup> Torpoint Scouts (as circulated).
- b) Public Sector Deposit Fund - CCLA Fact Sheet 30 September 2021 (as circulated).
- c) Cornwall Pension Fund October 2021 Newsletter – Cornwall Pension Fund (as circulated).
- d) S137 Grant Funding application – St. Columba Rugby Ltd. (as circulated).

**10. Accounts for Payment.**

PAYEE	Invoice Number	Total	TAX	NET	Description
Cornwall Council - Dog Waste Bags	Library Dog Waste Bags	25.02	4.17	20.85	Dog Waste Bags pack of 50 bags x 6
Biffa	Invoice 522C72461	32.83	5.48	27.35	Chambers waste collection 08.10.21
Biffa	Invoice 522C72459	25.15	4.20	20.95	Library waste collection 08.10.21
Biffa	Invoice 522C72458	18.12	3.02	15.10	Library recycling collection 08.10.21
Bigs Brownies & Cakes (S L Brown)	124`	300.00	0.00	300.00	Civic Parade platters

**11. Date of next meeting.**

Monday 29<sup>th</sup> November 2021 (Budget meeting).

**12. Any Business that has been disclosed to the Chairman and members prior to the meeting.**

Mrs C F Southworth Cert (HE), BA (Hons), PSLCC  
Town Clerk and RFO

Tuesday 26<sup>th</sup> October 2021