



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 16<sup>th</sup> September 2021 at 7.00pm in the Council Committee Room, York Road, Torpoint to which you are summoned to attend.

(An Open Forum will precede the meeting. Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing to the Clerk.)

### AGENDA

**1. Apologies for absence.**

**2. Declarations of Interest relating to matters on the Agenda.**

**3. Planning Applications.** None.

**4. Cornwall Council Report** (to follow).

**5. Police Activity Report** (as circulated).

**6. Minutes of the previous meeting.**

Minutes of the previous meeting held on Thursday 19<sup>th</sup> August 2021 (as circulated).

**7. Matters arising from the minutes.** None.

**8. Mayor's communications.**

**9. Minutes of the Finance and Personnel Committee**

Minutes of the meeting held on Tuesday 31<sup>st</sup> August 2021 and to consider the recommendations in the minutes: 42-21F&P (a) (Council Staffing Report) this is a CONFIDENTIAL item and the press and public will be excluded and 43-21F&P (a) (Financial Regulations), (as circulated).

**10. Minutes of the Development and Localism Committee**

Minutes of the meeting held on Thursday 2<sup>nd</sup> September 2021 and to consider the recommendations in the minutes: 51-21D&L (c) (Town Council flier/newsletter for residents), 59-21D&L (b) (Issue tender for Play parks Improvements approx. exp. £80,000), 59-21D&L (c) (Work in partnership with LTA to install SmartAccess gate technology at tennis courts, Thanckes Park), 59-21D&L (c) (Undertake informal engagement re installation of gate technology) and 61-21D&L (b) (iii) (Project Initiation Document for the Queen's Platinum Jubilee Event 2022), (as circulated).

**11. Question of which notice has been given or notice of motion.**

"In light of the recent communication by the Cornwall Council Portfolio Holder for Transport, a motion is proposed for Torpoint Town Council to request of Cornwall Council a reduction in the speed limit through Fore Street to 20 mph in an effort to deliver reduced vehicle pollution, encourage cycling and safe walking with low carbon outcomes in the town centre, this could encourage more shoppers into the town centre where they may feel safer." **Proposer:** Deputy Mayor Councillor G J Davis – signed 8<sup>th</sup> September 2021. **Seconder:** Councillor Mrs. L Fellows – signed 9<sup>th</sup> September 2021.

**12. Torpoint Ferry statistics 9<sup>th</sup> August to 3<sup>rd</sup> September 2021** (as circulated).

**13. Financial Information.**

August 2021 Budget Variance (as circulated).

**14. Accounts for payment.**

PAYEE	REASON	Invoice No.	GROSS (£)	(VAT) (£)	NETT (£)
Richards Builders Merchants Ltd	Invoice 787103	6.78	1.13	5.65	Hanging basket maintenance
BT	VP 91196470	422.96	86.29	336.67	Regular charges bundled services 26.03.21 - 31.08.21
Richards Builders Merchants Ltd	Invoice 786061	69.98	11.67	58.31	Supplies to remove graffiti
Western Web Limited	Invoice 22707	54.00	9.00	45.00	Facility to upload up to 2 pdfs in the Events Calendar on website
Cornwall Council - Sea Gull Proof Sacks	Inv 8100167477	90.00	0.00	90.00	Seagull Proof Sacks
Spot On Supplies	Inv 25123803	46.28	7.72	38.56	Cleaning supplies
Spot On Supplies	Inv 21524158	65.27	10.88	54.39	Cleaning supplies
Spot On Supplies	Inv 21524147	37.92	6.32	31.60	Cleaning supplies
Spot On Supplies	Inv 21523802	83.94	13.99	69.95	Cleaning supplies
Spot On Supplies	Inv 21523801	95.92	15.99	79.93	Cleaning supplies
Richards Builders Merchants Ltd	Invoice 785863	55.10	9.18	45.92	Dumpy Bags
Screech Owl Sanctuary	Invoice 1463	216.00	36.00	180.00	Educational visit to Torpoint Library 03/09/2021
RD Johns Ltd	Invoice 579986	13.08	0.73	12.35	Library café supplies
Spot On Supplies	Inv 21524146	94.46	15.74	78.72	Cleaning supplies
Don Benson	Invoice 18	48.00	0.00	48.00	Clock Winding 04.08, 11.08, 18.08 & 25.08.21
Sumup	Inv MSZDEDQR-202108	1.18	0.00	1.18	SumUp fee
Cornwall Council Bus Rates - Room 7	802850097	77.00	0.00	77.00	Bus Rates Room 7 September 2021
Cornwall Council - Rm 6 Bus Rates	802720466	125.00	0.00	125.00	Bus Rates September 2021
Cornwall council - Bus Rate Library	802715760	384.00	0.00	384.00	Library Bus Rates September 2021
Cornwall Council - Bus Rate Chambers	802311466	1,509.00	0.00	1,509.00	Business Rates September 2021
Western Web Limited	Inv 22697	27.00	4.50	22.50	Set up email on admin PC
Western Web Limited	Invoice 22707	54.00	9.00	45.00	Facility to upload up to 2 pdfs in the Events Calendar on website
Tina Morris	Inv Aug/Sep 2021	210.00	0.00	210.00	Admin assistance & training

### 15. Correspondence.

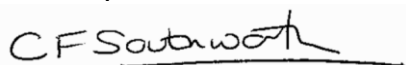
- Housing Resolutions – Bude Stratton Town Council – views and support welcomed (as circulated).
- Campaign to ban the sale of environmentally-damaging body boards – Cornwall Council – support welcomed (as circulated).
- Proposed planning reforms – Bodmin Town Council – views and support welcomed (as circulated).
- Review of Licensed Vehicles, Surveys and Assessment, views welcomed (as circulated).

### 16. Reports.

- Neighbourhood Plan.
- Torpoint Town Partnership.
  - Town Team Project Board. Minutes of meeting held Tuesday 10<sup>th</sup> August 2021 (as circulated).
- Reports from delegates to outside bodies.
  - Torpoint Archives & Heritage Centre (Report 19<sup>th</sup> July to 31<sup>st</sup> August 2021 as circulated)

### 17. Date of next meeting.

Thursday 21<sup>st</sup> October 2021.



Mrs C F Southworth Cert (HE), BA (Hons), PSLCC  
Town Clerk and RFO

Thursday 9<sup>th</sup> September 2021