



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Finance and Personnel Committee will be held on TUESDAY 31st August 2021 at 7.00pm in the Council Committee Room, 4 York Road, Torpoint to which all members of this Committee are summoned to attend.

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. Minutes of the previous meeting.

Minutes of the previous meeting held on Monday 28th June 2021.

4. Matters Arising from the minutes

- a) Council Staffing Report (minute 30-21F&P (a) refers).
 - i) Confidential staffing report (as circulated).
- b) Civic Functions (minute 30-21F&P (b) refers).
- c) Regalia proposal and Terms for the awarding of Honorary Freeman/Honorary Burgess (minute 30-21F&P (f) refers).
- d) Millbrook Parish Council – Service Level Agreement (minute 32-21F&P (e) (Clerk & FRO to update).
- e) Update on Hirers and Lettings (Clerk & RFO to update).

5. To consider Policies referred to this Committee

- a) Financial Regulations (revised using the NALC model as circulated).

6. To consider the Council Risk Management

- a) Overtime Report (to follow).
- b) Creditors/Debtors (as circulated).
- c) Budget Variance – Finance Committee responsibilities (June, July 2021 Budget Variance Information) (both previously circulated).

7. Items Referred to this Committee

None.

8. Planning Applications

- a) PA21/07299 – Proposed repairs and cleaning works to Listed Monument – Ellis Monument, Fore Street, Torpoint.
- b) PA21/07499 – Store over existing garage – 14 Chapeldown Road, Torpoint PL11 2HT.
- c) PA21/07278 – First floor extension over front porch – 90 Carbeile Road. Torpoint PL11 2NN.

9. Correspondence

- a) PA21/07299 – Proposed repairs and cleaning works to Listed Monument – Ellis Monument, Fore Street, Torpoint, from Torpoint Town Council. Acknowledgement of Submission to Cornwall Council (as circulated).
- b) Four Lanes Project Group – 2021 stamp appeal (as circulated).
- c) Free of Charge Use application – J Vigus-Huggins, Torpoint (as circulated).
- d) Free of Charge Use application – Torpoint Town Partnership (Dog Show) (as circulated).
- e) Free of Charge Use application – Torpoint Town Partnership (Tea hut Fundraiser) (as circulated).
- f) Public Sector Deposit Fund Factsheet (as circulated).
- g) Employer Newsletter Julye 2021 – Cornwall Pension Fund (as circulated).
- h) Overview of Local Government and Cornwall Council Finance (presentation) (as circulated).

10. Planning Applications

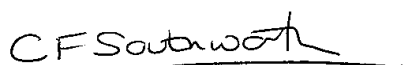
11. Accounts for Payment.

PAYEE	Inv Number	GROSS (£)	(VAT) £	NET (£)	REASON
HSS Hire	Inv No 60427161	436.8	72.8	364	Hire of Sweeper 1 week
TTC Staff - Phil Griffiths Reimbursement	ATS Invoice	36.12	6.02	30.1	Mower tyre repair
AMS Fabrications Ltd	INV-2351	2220	370	1850	Remove rubble & stone walling, rebuild foundation for new section of wall - tennis court
HSS Hire	Inv 60425143	78	13	65	Delivery of sweeper
Spot On Supplies	INV 25122555	27.14	4.52	22.62	Vileda Micro tuff cloths green pack 5
Hampshire Flag Company	Inv 0000170692	18.59	3.1	15.49	20m (length) Flagpole Halyard - Suitable for 10m Flagpoles
JR PAT Testing Ltd	Inv No 3676	301.2	50.2	251	PAT Testing of appliances - Council Chambers
Spot On Supplies	Inv 21522950	129.32	21.56	107.76	Uniwipe Disinfectant Midi-Wipes x 200
Spot On Supplies	Inv 21522921	31.4	5.25	26.15	Domestos Power Ocean Fresh toilet cleaner x 6 bottles
Complete Weed Control	Inv No SW - 3174	1512	252	1260	2nd Treatment - July 2021
Security Dynamics	Inv no 1461	350.1	0	350.1	Supply body worn Camera as per estimate + Dash cam

12. Date of next meeting.

Monday 4th October 2021.

13. Any Business that has been disclosed to the Chairman and members prior to the meeting.



Mrs C F Southworth Cert (HE), BA (Hons), PSLCC
Town Clerk and RFO

Friday 20th August 2021