



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 19<sup>th</sup> August 2021 at 7.00pm in the Council Committee Room, York Road, Torpoint to which you are summoned to attend.

(An Open Forum will precede the meeting. Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing / via email to [admin@torpointtowncouncil.gov.uk](mailto:admin@torpointtowncouncil.gov.uk).)

### AGENDA

1. **Vote to Re-sume Standing Order 15.n.** (*A Member shall stand when speaking unless authorised to remain seated by the Chairman – due to the relaxation of Covic-19 guidelines*).
2. **Apologies for absence.**
3. **Declarations of Interest relating to matters on the Agenda.**
4. **Planning Applications.**
  - a) PA21/07207 - Application for non material amendment (1) following grant of planning permission PA19/06740 dated 29.11.2019. Amendment sought Removal of timber cladding to front elevations. An entrance ramp up to the front door. French doors to rear in lieu of sliding doors and French doors to front carers bedroom in lieu of window. Rear garden to be turf, not astro turf - 36 Chapeldown Road, Torpoint, PL11 2HU.
  - b) PA21/05087 - Change of Use from Class E to Residential Flat - Salon And Premises 69 Fore Street, Torpoint, PL11 2AA.
  - c) PA21/07076 - Construction of Two Storey Side Extension with associated works - 21 Langdon Down Way, Torpoint, PL11 2HH.
  - d) PA21/07375 - Construction of new dwelling - Land West Of 17 Moor View, Moor View, Torpoint, Cornwall.
5. **Cornwall Council Report** (as circulated).
6. **Police Activity Report** (as circulated).
7. **Minutes of the previous meeting.**

Minutes of the previous meeting held on Thursday 15<sup>th</sup> July 2021 (as circulated).
8. **Matters arising from the minutes.**
  - a) PA20/02211 – Retrospective application for the erection of three commercial buildings on land at Figard Way, Trevol Business Park (minute 74-21 refers).
9. **Mayor’s communications.**
10. **Minutes of the Asset Management and Operations Committee**

Minutes of the meeting held on Thursday 2<sup>nd</sup> July 2021, there are no recommendations in the minutes (as circulated).
11. **To consider the tender quotations to undertake the Heritage Assessment for the draft Torpoint Neighbourhood Development Plan** (to follow).
12. **Question of which notice has been given or notice of motion.**

### 13. Torpoint Ferry statistics (to follow).

### 14. Financial Information.

July 2021 Budget Variance (as circulated).

a) **Appointment of member** (Non-signatory and non Chairman) to verify bank reconciliation (on a quarterly basis).

### 15. Accounts for payment.

PAYEE	REASON	Invoice No.	GROSS (£)	(VAT) (£)	NETT (£)
Cornwall Council Bus Rates - Room 7	802850097	77.00	0.00	77.00	Bus Rates Room 7 August 2021
Cornwall Council - Rm 6 Bus Rates	802720466	125.00	0.00	125.00	Bus Rates August 2021
Cornwall council - Bus Rate Library	802715760	384.00	0.00	384.00	Library Bus Rates August 2021
Cornwall Council - Bus Rate Chambers	802311466	1509.00	0.00	1509.00	Business Rates August 2021
CORSERV Ltd	Inv IG002431	54.00	9.00	45.00	Training Traffic Management - Councillor
Kathy's Fruit & Veg	Ref 76	17.60	0.00	17.60	Cafe provisions
RD Johns Ltd	535737	41.99	4.06	37.93	Café Stock
Cornish Tea & Cornish Coffee Co Ltd	Inv SL51944	187.15	0.00	187.15	Café Stock
Biffa	Inv 522C47631	84.43	14.07	70.36	Chambers general waste collection plus annual transfer note
Biffa	Inv 522C47630	60.66	10.11	50.55	Chambers Recycling & Annual waste transfer note
Biffa	Inv 522C47629	76.75	12.79	63.96	Library General waste collection plus annual waste transfer note
Biffa	Inv 522C47628	69.72	11.62	58.10	Library recycling waste collection plus annual waste transfer note
Spot On Supplies	Inv No 21521617	80.89	13.49	67.40	Cleaning supplies
Cornwall Council - Garage	REF 34190700166	58.88	9.82	49.06	Garage Rental 26.07.21 - 22.08.21
Cornwall Council - Sea Gull Proof Sacks	Inv no 8100153774	150.00	0.00	150.00	Seagull Proof Sacks
ITEC	INV 588788	79.45	13.24	66.21	Print copies 18.06.21 - 18.07.21
ITEC	Inv 588787	142.08	23.68	118.40	Print copies 18.05.21 - 18.06.21
ITEC	Inv 588786	164.41	27.40	137.01	Print copies 15.04.21 - 18.05.21
BT Chambers Maintenance Account	WW 36491759	73.99	12.33	61.66	rental / maintenance charges Jan - Mar 2021
Clifton Emery Design Ltd	Inv SI-3050	1080.00	180.00	900.00	NDP Amendments
Don Benson	INV 17	48.00	0.00	48.00	Clock winding July 21

Richards Builders Merchants	INV 782583	3.06	0.51	2.55	Safety Hasp
Richards Builders Merchants	INV 784168	25.51	4.25	21.26	Plumbing requirements x 4
Richards Builders Merchants	INV 784987	15.26	2.54	12.72	Broom & Patio Filler
Tina Morris	July/Aug 21	760.00	0.00	760.00	Admin Consultancy & Training
Sports and Play Consulting Ltd	PO-0173	3750.00	0.00	3750.00	Playground re-development

### 16. Correspondence.

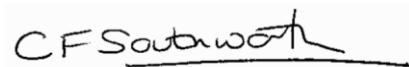
- a) Cornwall Climate Change Working group representative sought – Cornwall Council (as previously circulated/attached).
- b) Climate literacy training for local councils – offer of two free Learning Hub accounts – Cornwall Council (as previously circulated/attached).

### 17. Reports.

- a) Neighbourhood Plan.
- b) Torpoint Town Partnership.
- c) Town Team Project Board.
  - i) Minutes of meeting held Tuesday 20<sup>th</sup> July 2021 (as circulated).
- d) Reports from delegates to outside bodies.

### 18. Date of next meeting.

Thursday 16<sup>th</sup> September 2021.



Mrs C F Southworth Cert (HE), BA (Hons), PSLCC  
Town Clerk and RFO

Friday 6<sup>th</sup> August 2021