



**Town Team Project Board Meeting**  
Via MS Teams link ONLY  
**Tuesday 20<sup>th</sup> July 2021 6.00pm**

**Present:**

		<b>Voting or Advisory Member?</b>
Les Allen	Consultant	<b>Advisory</b>
Mrs. Kim Brownhill	Torpoint Town Partnership representative	Voting
Jules Cook	Torpoint Post Office and Shop	Voting
Councillor Gary Davis (Chairman)	Torpoint Town Councillor / Chairman Neighbourhood Development Plan	Voting
Councillor Mrs Kate Ewert	Cornwall Councillor for Rame and St. Germans	Voting
Councillor Mrs. Chris Goodman	Torpoint Town Councillor	Voting
Becky Lingard	CHAT (Community Health Around Torpoint)	Voting
Catherine Thomson	Cornwall Council – Community Link Officer	Advisory
Councillor John Tivnan BEM	Cornwall Councillor for Torpoint	Voting
Milly Southworth	Town Clerk and RFO	Advisory

		<b>ACTION</b>
48. TTAG	<b>Welcome</b> The Chairman (Councillor Gary Davis) welcomed everyone to the meeting.	
49. TTAG	<b>Apologies for absence</b> Apologies for absence were received from: - Adam Birchall - Cornwall Council (Head of Sustainable Development) Kelly-Jane Brown – Coppola School of Performing Arts, Si Jones - Ferry Operations Manager - Tamar Crossings. Councillor Jon Kidd - Maker with Rame Parish Council (Vice Chairman) David List - General Manager - Tamar Crossings William Trinick – Antony Estate Councillor John Weale - Maker with Rame Parish Council (Chairman) Rob White - Deputy Chairman Neighbourhood Development Plan Louise Wood - Cornwall Council (Service Director for Planning & Sustainable Development).	
50. TTAG	<b>Minutes of the previous virtual meeting.</b> The minutes of the previous meeting held on Tuesday 6 <sup>th</sup> July 2021, as	

	<p>circulated, were taken as read and confirmed. Catherine Thomson reported that a meeting with Tamar Crossings has been arranged and a separate meeting with the Chairman of Maker with Rame PC is also coordinated.</p>	
51. TTAG	<p><b>Lead Consultants presentation.</b> The lead consultant narrated a PowerPoint presentation (as circulated). According to the Powerpoint slide header: -</p> <p><i><u>This is the internal Cornwall Council Governance Process to achieve a November Cabinet report</u></i> – explained. This highlighted the priority to invite Cornwall Council Cabinet members to visit Torpoint. It is agreed for Cllr John Tivnan BEM plus Cllr Kate Ewert to work with the Clerk and Consultant to prepare an agenda/invitation to immediately forward to CC inviting four key Cabinet members. Format for the Cabinet meeting: Cornwall Councillors to welcome, Chairman of the TTPB Councillor Gary Davis to provide an update on the work towards the Neighbourhood Development Plan, this will be followed by the presentation from the consultant and then a tour of Lower Fore Street. Additional invitees include: Louise Wood, Adam Birchall, Catherine Thomson, plus Cllr Gary Davis as Chairman of the TTPB, and the Town Clerk. Venue for the meeting to be agreed.</p> <p>(Consultant on leave 14<sup>th</sup> August to 30<sup>th</sup> August.) <i><u>Stakeholder Spreadsheet</u></i> – are there any others? The spreadsheet will be shared by the Clerk, any additions to the stakeholder list are welcomed. This will then be used to formulate a communications plan.</p> <p><i><u>Q1. What are the critical success factors for the TTPB?</u></i> Key responses included:  <ul style="list-style-type: none"> <li>➤ Positive communication and engagement with the community;</li> <li>➤ Gateway to Cornwall – a destination, a place to go;</li> <li>➤ Economic regeneration, consumers spending in Torpoint;</li> <li>➤ Linking Torpoint with the villages around the Rame Peninsula;</li> <li>➤ Fore Street to be a focal point, customers wanting to shop – both residents’ and visitors.</li> </ul> </p> <p><i><u>Q2. What are the drivers for change that the TTPB see?</u></i> Key responses included:  <ul style="list-style-type: none"> <li>➤ Improvements to Fore Street and the Gateway to Cornwall;</li> <li>➤ Current high levels of deprivation – Clerk to forward current statistics to Consultant;</li> <li>➤ Provide improved accommodation and housing;</li> <li>➤ Remove backlog maintenance from existing old buildings</li> <li>➤ Environmental landscaping, currently Rendel Park used by residents’</li> </ul> </p>	<p>Cllr Tivnan/ Cllr Ewert/ Clerk/Consultant</p> <p>All</p> <p>Clerk</p>



52. TTAG	<b>Discussion Topics as required.</b> None.	
53. TTAG	<b>Neighbourhood Development Plan update</b> The Chairman detailed the Council has approved to issue a tender for the works to undertake the Heritage Statement and has engaged the services of the existing consultant to assist with completion of the scope of works for this tender. It is anticipated the results of the tender will be considered at the September 2021 Council meeting and a decision made at this meeting to instruct a contractor. This will result in a delay in the work on the Neighbourhood Development Plan (NDP), whilst the knowledge/evidence base is still to be completed.	Clerk
54. TTAG	<b>Decisions required</b> None.	
55. TTAG	<b>Stakeholder and Communications Plan</b> The consultant is compiling a stakeholder map, this will be circulated for members to add to the stakeholder list.	All/Clerk
56. TTAG	<b>Any other Business</b> None.	
57. TTAG	<b>Date and time of next meeting:</b> Tuesday 10 <sup>th</sup> August, 6.00pm, virtual meeting via MS Teams. The Clerk submitted apologies for this meeting.	

The meeting closed at 7.11pm.