



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 22nd July 2021 at 7.00pm in the Council Committee Room, 4 York Road, Torpoint to which members are summoned to attend.

AGENDA

- 1. Apologies for absence.**
- 2. Declarations of interest relating to items on the Agenda.**
- 3. Minutes of the previous meeting.**
Minutes of the previous meeting held on Thursday 24th June 2021.
- 4. Matters arising from the Minutes.**
 - a) Ellis Monument – (minute 22-21AMOC (a) refers).
 - b) All Parks to include Rendel/Sparrow Park/Bénodet Park/ongoing maintenance of devolved play parks – (minute 22-21AMOC (b) refers).
 - i) To include sign for Sparrow Park.
 - c) Christmas tree electrical supply (minute 22-21AMOC (c) refers).
 - d) Planting of Diamond Wedding Anniversary tree (Mr & Mrs Cooper) (minute 22-21AMOC (g) refers).
 - e) Verge cutting (minute 22-21AMOC (h)).
- 5. Operational Report.**
Report on any matters relating to council assets, facilities and operations, including the Library and Christmas Lights. (A detailed report on recent activities is circulated from the Operations Manager.)
- 6. To consider the Council Business Risk Management Plan.**
 - a) Budget Monitoring – Asset Management & Operations Committee responsibilities (June 2021 Financial Information as previously circulated).
- 7. Items referred this Committee.**
None.
- 8. Policies referred to this Committee.**
None.
- 9. Health and Safety.**
 - a) Reports and any new, proposed regulations/legislations and current issues.
- 10. Correspondence.**
None.
- 11. Planning Applications.**
None.

12. Accounts for payment.

Contact Name	Invoice Number	Total	Tax Total	Net	Description
Drgrounds	inv no 143	355.00	0.00	355.00	Cut back footpath from Raleigh to St. John & Weed spraying
C Burchell UPVC Window & Door Care	Inv No 001	205.00	0.00	205.00	Repair to windows council hall and Room 7
Spot On Supplies	Inv No 21521111	7.69	1.28	6.41	Mop Sweeper Sleeve 28" for chambers
EDF Energy	Acc no 2944568161	104.57	4.98	99.59	Christmas Lights 2020-21
Cornwall Council	Inv No 8100152981	59,624.89	72.00	59,552.89	Employee Salary Apr - Jun 2021
Francis Thomas Mobile Servicing Limited	Inv No 3812	39.60	6.60	33.00	Deck belt mower
Cornwall ALC Limited	Inv No 2122-322	72.00	12.00	60.00	Finance training for Councillors x 2

13. Date of next meeting.

Thursday 23rd September 2021.

14. Any Business that has been disclosed to the Chairman and members prior to the meeting.

C F Southworth

Mrs C F Southworth Cert (HE), BA (Hons), PSLCC
Town Clerk & RFO

Friday 16th July 2021