



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of Torpoint Town Council will be held on Thursday 15th July 2021 at 7.00pm in the Council Committee Room, York Road, Torpoint to which you are summoned to attend.

(An Open Forum will precede the meeting. Additionally, members of the public wishing to put a question to the Council can do so, 24 hours prior to the start of the meeting in writing / via email to admin@torpointtowncouncil.gov.uk.)

AGENDA

1. Apologies for absence.

2. Declarations of Interest relating to matters on the Agenda.

3. Planning Applications.

a) None.

4. Cornwall Council Report (as circulated).

5. Police Activity Report (to follow).

6. Minutes of the previous meeting.

Minutes of the previous meeting held on Thursday 17th June 2021 (as circulated).

7. Matters arising from the minutes.

a) PA20/02211 – Retrospective application for the erection of three commercial buildings on land at Figgard Way, Trevol Business Park (minute 52-21 (a) and minute 36-21D&L (a) refers).

b) Code of Conduct training (minute 52-21 (b) refers).

8. Mayor's communications.

9. Minutes of the Asset Management and Operations Committee

Minutes of the meeting held on Thursday 24th 2021, there are no recommendations in the minutes (as circulated).

10. Minutes of the Finance and Personnel Committee.

Minutes of the meeting held on Monday 28th June 2021 and to consider the recommendations in the minutes, 30-21F&P (d) (Section 137 Grant Application – St. Columba & Torpoint RFC), 31-21F&P (a) (Standing Orders) and 32-21F&P (f) (Report from the Internal Auditor and Exercise of Public Rights as required by the Accounts and Audit Regulations) (as circulated).

11. Minutes of the Development and Localism Committee.

Minutes of the meeting held on Thursday 1st July 2021 and to consider the recommendations in the minutes, 43-21D&L (a) (Tennis Courts – additional works to the total value of £7,150 +VAT), 44-21D&L (c) (Neighbourhood Plan – tender for the completion of the Heritage Statement) and 46-21D&L (c) (Antony, Clarence & Sydney Road Residents' Association – purchase "Children on the way" road signs from Cormac) (as circulated).

a) To consider the proposal from Sports and Play Consulting Ltd. to undertake Stage 1: Assessment, Stage 2: Procurement and Tendering and Stage 3: Project Mangement for Torpoint Playground Project (information as circulated).

12. Question of which notice has been given or notice of motion.

13. Torpoint Ferry statistics (as circulated).

14. Financial Information.

June 2021 Budget Variance (as circulated).

15. Accounts for payment.

PAYEE	REASON	Invoice No.	GROSS (£)	(VAT) (£)	NETT (£)
BT Bar Phone	WW 3411 2427	37.20	6.20	31.00	Bar Area monthly bill July 2021
Western Web Limited	inv 22568	90.00	15.00	75.00	Planning Applications Page for TTC Website
Francis Thomas Mobile Servicing Limited	inv 3788	24.38	4.06	20.32	supply belt for push lawn mower
Hampshire Flag Company	Inv 0000169674	122.87	20.48	102.39	St Piran Flag replacement
Cornish Tea & Cornish Coffee Co Ltd	Inv no SL50917	33.89	0.00	33.89	5 x 100 Cornish Tea tag
Tartendown Nurseries	inv no 4160	158.49	26.42	132.07	Silver birch Tree as chosen
Spot On Supplies	Inv no 21520208	18.72	3.12	15.60	Excel Revolution Mop Head Red
Cornwall Council Bus Rates - Room 7	802850097	77.00	0.00	77.00	Bus Rates Room 7 July 2021
Cornwall Council - Rm 6 Bus Rates	802720466	125.00	0.00	125.00	Bus Rates July 2021
Cornwall council - Bus Rate Library	802715760	384.00	0.00	384.00	Library Bus Rates July 2021
Cornwall Council - Bus Rate Chambers	802311466	1,509.00	0.00	1,509.00	Business Rates July 2021
Spot On Supplies	21520221	139.27	23.24	116.03	Clean & Clever Lotion Soap
LRM Planning Ltd	Inv No 3047	780.00	130.00	650.00	NDP works
Richards Builders Merchants Ltd	Inv 781362	46.80	7.80	39.00	Repair spur park signs
Don Benson	inv 16	60.00	0.00	60.00	Clock winding 02, 09, 16, 23, 30.06.21
Complete Business Solutions Group Ltd	Inv SINV02762359	87.34	14.56	72.78	A5 diary 2022 red
Cornwall Council - Garage	34190700166	58.88	9.82	49.06	Garage Rental 28.06.21 - 25.07.21
Cornwall ALC Limited	Inv no 2122-294	36.00	6.00	30.00	Finance for Councillors Louis Sanderson
BT	Acc no VP91196470	422.96	86.29	336.67	Regular charges bundled services 26.03.21 - 31.08.21
Archers Safety Signs	INVARCH114907	193.80	32.30	161.50	Road Signs and Cones
Biffa	Inv no 522C39671	32.83	5.47	27.36	Chambers general waste collection 04.06.21 18.06.21
Biffa	Inv no 522C39670	18.12	3.02	15.10	Chambers recycling collection 01.06.21 15.06.21

Biffa	Inv 522C39669	25.15	4.19	20.96	Library general waste collection 04.06.21 18.06.21
Biffa	Inv 522C39668	18.12	3.02	15.10	Library recycling collection 01.06.21 15.06.21
Torpoint Town Council - Staff	Staff Uniform	9.00	1.50	7.50	staff Uniform - leggings reimburse
Spot On Supplies	Inv no 21519799	238.63	39.79	198.84	Excel Revolution Mop Head Red
Cornish Tea & Cornish Coffee Co Ltd	Inv no SL50766	277.40	0.00	277.40	A30 PPC Charge
Kathy's Fruit & Veg	Inv no 77	20.70	0.00	20.70	Cafe provisions
RD Johns Ltd	Inv no 494117	34.24	2.01	32.23	Caster Sugar 1kg
Cornwall Council - Sea Gull Proof Sacks	Inv 8100143834	150.00	0.00	150.00	Seagull Proof Sacks
Richards Builders Merchants Ltd	Inv 780183	27.53	4.59	22.94	Wood preserver park signs
Cornwall ALC Limited	Inv no 2122-268	36.00	6.00	30.00	Finance for Councillors Lizeta Fellows
Richards Builders Merchants Ltd	Inv 779646	39.42	6.57	32.85	7/16" Q rel& lock arbour
D J W Window Cleaning	inv0035	18.00	0.00	18.00	Bus Shelter cleaning 11.06.21
Richards Builders Merchants Ltd	Inv 777640	3.07	0.51	2.56	M8 x 60mm hex bolts
Richards Builders Merchants Ltd	inv 777256	29.48	4.91	24.57	hex bolts
D J W Window Cleaning	Inv 0034	18.00	0.00	18.00	Bus shelter cleaning 24.05.21
D J W Window Cleaning	Inv 0033	18.00	0.00	18.00	Bus shelter cleaning 24.05.21

16. Correspondence.

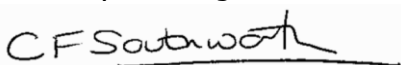
a) Section 137 Grant Application for the installation of a defibrillator storage cabinet to property on Cremyll Road plus three year monitoring cost - Mr P Smith (as circulated).

17. Reports.

- a) Neighbourhood Plan.
 - i) Minutes of steering group meeting Monday 21st June 2021 (as circulated).
- b) Torpoint Town Partnership.
- c) Town Team Project Board.
 - i) Minutes of meeting held Tuesday 6th June 2021 (to follow).
- d) Reports from delegates to outside bodies.

18. Date of next meeting.

Thursday 19th August 2021.



Mrs C F Southworth Cert (HE), BA (Hons), PSLCC
Town Clerk and RFO

Friday 9th July 2021