

## TORPOINT NEIGHBOURHOOD DEVELOPMENT PLAN

MINUTES of a meeting of the Steering Group for the Torpoint Neighbourhood Development Plan (NDP) held in the Committee Room, 4 York Road, Torpoint on Monday 21<sup>st</sup> June 2021 at 5.30pm.

**PRESENT:** Councillor Gary Davis (Chairman and Deputy Town Mayor), Councillor Mrs. Lizeta Fellows, Councillor Mrs. Chris Goodman, Sheena Morton and the Town Clerk - Milly Southworth (Clerk).

3-21NDP Introductions	ACTION
Il introductions were made.	
4-21NDP Apologies for absence	
pologies for absence were submitted on behalf of Councillor Miss Rachel Evans BEM	
Town Mayor), Councillor Mrs Kate Ewart, Rob White (Deputy Chairman), John Tivnan	
EM.	
lso apologies were submitted from Miss Roz Baker and Keiran Moon.	
5-21NDP Declarations of Interest relating to matters on the agenda	
lone.	
6-21NDP Minutes of the Steering group meeting	
he minutes of the previous steering group meeting held on Tuesday 25 <sup>th</sup> May 2021 were	
aken as read, confirmed and accepted.	
7-21NDP Matters arising from the minutes	
) Terms of Reference:	
The revised Terms of Reference have been circulated.	
) Declarations of Interest Forms (for completion by non-council steering group	
members):	
The Chairman explained the need for steering group members, who are not councillors	<b>j</b>
to complete a Declaration of Interest Form and return to the Clerk.	
) Minutes of the virtual Local Green Space protection meeting held Monday 7 <sup>th</sup> June 2021.	
The minutes of the virtual Local Green Space protection meeting held Monday 7 <sup>th</sup> June 2021 were taken as read, confirmed and accepted.	
) Recruitment / advertising for new steering group members/volunteers.	
Posters have been distributed around the town, with no other applicants coming	
forward.	
<b>8-21NDP</b> Update on the next steps for the development of the <b>Neighbourhood</b>	
Development Plan	
he Chairman summarised the work still to be completed, including the	
nowledge/evidence base; final draft of information for green space protection plus the	
eritage statement.	1
eritage statement.	
eritage statement.	

clarification of the green space information, as previously discussed at the meeting held	
on Monday 7th June 2021 either for protection or not (Vec/Ne);	
on Monday 7 <sup>th</sup> June 2021, either for protection or not ( <b>Yes</b> /No):	
i. Trevithick Avenue Woodland – ( <b>Yes</b> )	
ii. Land owned by Antony Estate which is part of the future development proposals	
(No)	
iii. Torpoint Woodland ( <b>Yes</b> )	
<ul> <li>iv. Numbers 6 and 7 on the map (Yes) Clerk to seek clarification of the area known as the Fields in Trust (from the Friends of Thanckes Park group). Agreed need to include the Skate Park, Bénodet Park, Thanckes Park Play Park, Tennis courts, plus the Bowling Club. With number 7 (Thanckes Park) may not require designation.</li> </ul>	Clerk
v. Sydney Road allotments ( <b>No</b> ) – Leased from Antony Estate by Torpoint Allotment Association, already protected	
vi. Rendel Park – ( <b>No</b> )	
vii. Cremyll Road green space – ( <b>Yes</b> )	
viii. North and south green spaces on Chapeldown Road (Yes)	
ix. Football club site – ( <b>Yes</b> ) Clerk to seek clarification from Torpoint AFC on the	
specific area within the football club site for green protection.	
x. Numbers 4 and 11 – excluded as MOD land.	
The final edits of the 'draft' document are being undertaken by the consultant.	
<b>19-21NDP</b> Update on the recent meeting of <b>Town Team Project Board</b> , which is	
supporting the delivery of the Strategic Outline Case to progress the Lower Fore Street	
Redevelopment Project.	
The Chairman explained the Town Team Project Board (TTPB) has been set up following a	
submission by Torpoint Town Council to Cornwall Council for Town Vitality Funding. The	
fund has been established to support the development of investment proposals for towns	
in Cornwall, with the maximum amount of funding defined by town population, with the	
maximum sum permitted for Torpoint being £50,000. Torpoint successfully secured this	
funding and the Town Council is now working with a consultant to progress the Torpoint	
Lower Fore Street Development Strategic Outline Case. The consultant on this project is	
nominated as Les Allen of L & R Diverse Solutions Ltd., who is already	
employed/contracted by Cornwall Council and who is undertaking similar works, which	
include work on the £150m Langarth development in Truro.	
<b>20-21NDP</b> An update on the collation of Evidence	Clark
The Chairman explained it will be for the Council to ensure this work is prioritised, as a	Clerk
matter of urgency.	
21-21NDP Heritage Statement	
The Chairman explained the position with the heritage statement and following debate the	Chairman
	Chairman
Development and Localism Committee, that the council issues a tender/scope of works to contract a specialist consultant to create the heritage statement for the NDP.	
22-21NDP Correspondence/Publicity	
Future meetings to be advertised on social media.	Clerk
23-21NDP AOB	
a) Following a question posited, the Chairman explained there is still the possibility of a	
Charrette being run in the town.	
24-21NDP Date of next meeting	
Monday 19 <sup>th</sup> July 2021, 5.30pm in the Committee Room.	

The meeting closed at 7.00pm.