



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a meeting of the Asset Management and Operations Committee will be held on Thursday 24th June 2021 at 7.00pm in the Council Committee Room, 4 York Road, Torpoint to which members are summoned to attend.

AGENDA

- 1. Apologies for absence.**
- 2. Election of Chairman for the Civic Year 2021-22.**
- 3. Election of Vice Chairman for the Civic Year 2021-22.**
- 4. Declarations of interest relating to items on the Agenda.**
- 5. Minutes of the previous meeting.**
Minutes of the previous virtual meeting held on Thursday 22nd April 2021.
- 6. Matters arising from the Minutes.**
 - a) Ellis Monument – (minute 4-21AMOC (a) refers).
 - b) All Parks to include Rendel/Sparrow Park/Bénodet Park/ongoing maintenance of devolved play parks – (minute 4-21AMOC (b) refers).
 - i) To include sign for Sparrow Park.
 - c) Christmas tree electrical supply (minute 4-21AMOC (c) refers).
 - d) Skate park benches (minute 4-21AMOC (e) refers).
 - e) Skate park event (Team Rubicon) (minute 4-21AMOC (f) refers).
 - f) Defibrillator purchase by resident (Mr P Smith) (minute 10-21AMOC (a) refers).
 - g) Planting of Diamond Wedding Anniversary tree (Mr & Mrs Cooper) (minute 10-21AMOC (g) refers).
 - h) Verge cutting (from council meeting correspondence).
 - i) Correspondence from Mr T Gulley.
 - ii) Demonstration of the "Grillo machine".
- 7. Operational Report.**
Report on any matters relating to council assets, facilities and operations, including the Library and Christmas Lights. (A detailed report on recent activities is circulated from the Operations Manager.)
- 8. To consider the Council Business Risk Management Plan.**
 - a) Asset Condition Survey (as circulated).
 - b) Budget Monitoring – Asset Management & Operations Committee responsibilities (May 2021 Financial Information as previously circulated).
- 9. Items referred this Committee.**
None.
- 10. Policies referred to this Committee.**
None.

11. Health and Safety.

a) Reports and any new, proposed regulations/legislations and current issues.

12. Correspondence.

a) See 6 h i.

b) 'Let's Talk Homes' Consultation of the Housing Strategy Barclays Van – Cornwall Council (as circulated).

13. Planning Applications.

a) PA21/05584 – Demolish existing single storey outbuilding and construct two storey extension – same footprint – 10 Kempton Terrace, Torpoint PL11 2DQ.

14. Accounts for payment.

Contact Name	Invoice Number	Total	Tax Total	Net	Description
Sustainable Furniture (UK) Limited	Inv no SFO-43654	5435.00	905.84	4529.16	picnic benches, fittings and delivery
CORSERV Ltd	Inv no IG002307	108.00	18.00	90.00	Traffic Man Training Staff

15. Date of next meeting.

Thursday 22nd July 2021.

16. Any Business that has been disclosed to the Chairman and members prior to the meeting.

C F Southworth

Mrs C F Southworth Cert (HE), BA (Hons), PSLCC
Town Clerk & RFO

Friday 18th June 2021