

## TORPOINT TOWN PARTNERSHIP

**MINUTES** of the Torpoint Town Partnership Committee held on Thursday 13<sup>th</sup> June 2013 at 7.30pm in the Committee Room of the Torpoint Council Chambers, 4 York Road, Torpoint.

**PRESENT:-** Councillor M Pearn MBE – Chairman, Councillor E H Andrews, Mr J Tivnan – Torpoint Community Events Ltd, Mrs K Brownhill – Torpoint Community Events Ltd, Councillor Mrs R Southworth, Councillor Mrs J Martin, Mrs M Hall – Friends of Thanckes Park, Mr M Jeavons – The Lions, Mrs L Jeavons – Chamber of Commerce, Councillor B Hobbs, Councillor Miss J Kinsman, Councillor G Davis and the Town Administrator.

Councillor M Pearn welcomed all to the meeting and informed members that the meeting was being recorded.

### **1. APOLOGIES**

Apologies were submitted on behalf of Mr A Martin and the Reverend Mrs L Parker.

### **2. GORSEDH 2014 – The Grand Bard of Cornwall, Mrs Maureen Fuller and Marshal Mr Mike Millard.**

The Grand Bard presented guidance notes and answered any questions concerning the planning of the Gorsedh. The Main points are as follows:-

- . The Main ceremony is on the first Saturday of September followed by a religious service the next day at 3pm.
- . The local organising committee is not expected to bear any financial costs.
- . Income will come from the sale of tea and concert tickets.
- . The Bards complete an order form detailing their requirements and send it to the local organising committee together with a cheque.
- . A ceremonial booklet will be provided by the Gorsedh and sold for £1. The Cornish translation is provided in the booklet and it is imperative that they are available to purchase on the day of the ceremony.
- . Stalls and the sale of mugs bring in money. The Bards order form for the pre-order of mugs, concert and tea tickets will be submitted by mid-July.
- . The artwork on the tickets, programs, mugs, etc should be matching and designed locally.
- . The inside of the program will be provided by the Gorsedh and local organising committee will provide the cover.
- . A week of events should be planned before the Gorsedh weekend.
- . Thanckes Park has been approved as the site for the event.
- . The circle should be 130ft in diameter, marked out by chairs.
- . The stage is provided and erected by the Gorsedh organisation, which can be decorated.
- . The entrance to the circle should be 10ft wide and 12ft long.
- . The Grand Bard's chair has to be collected from Truro cathedral by the organising committee.
- . Approximately 330 chairs will be required.

- . The Old Cornwall Society will need to contact the Federation Secretary regarding the number of banner bearers that will require seats and refreshments.
- . Accommodation for robbing will hopefully take place at the Community College.
- . Toilet facilities, tea, disabled facilities, male and female bards large room each, smaller room for initiates and their stewards, a room for Lady of Cornwall and dancers, refreshments and changing area for banner bearers, will all need to be provided.
- . A large hall will be required for the Tea for approx. 250 people.
- . The evening concert could be held at St James church in the evening.
- . A letter will be sent to the school requesting the use of it's facilities for the weekend of the Gorsedh.
- . 8 metal signs are available to direct visitors to the Gorsedh.
- . Car parking must be available for Bards, approx 300, Old Cornwall Society and visitors.
- . Stalls require a permission slip from the Gorsedh.
- . A sound technician is provided by the Gorsedh.
- . In the event of wet weather a decision will be made by the Gorsedh at 9am and accommodation must be provided to hold an indoor modified ceremony.
- . Jennifer Lowe is the contact regarding stalls.
- . Lady of Cornwall (age 16/18) and two boy attendants (age 10/11) must be chosen by local organising committee.
- . Mrs K Brown will provide the dancers to perform the Flower Dance. The dance steward, Terri Jones will provide costumes, directions, etc. approx 24 dancers will be required.
- . The civic procession could happen during the morning of event if required.
- . The W.I. will normally provide the Bards tea, approx 250. This is pre-booked on the booking form at a cost of £5/6. The local treasurer will collect money and provide tickets. Cutoff date middle of July. The Deputy Grand Bard should be informed of final numbers.
- . Grace cards must be in Cornish. The design should follow in the tickets, cover for booklets, etc. A local school could design the logo for the event, blue being the prominent colour.
- . Local publicity is very important.
- . The Gorsedh provides 500 ceremonial booklets for sale in Cornish and English.
- . Lots of stewards need to be available on the day of the event.
- . The local organising committee will provide a venue for the concert. Ross Williams of the Gorsedh will organise the concert of local talent.
- . The Gorsedh Chaplain (Jane) will organise the church service.
- . An up-dated version of the 'checklist' will be e-mailed to the committee from the Grand Bard.
- . A brief history of the town and a detailed map should also be available.

### **3. MINUTES OF THE PREVIOUS MEETING AND MATTERS ARISING**

The Minutes of the previous meeting held on the 9<sup>th</sup> May 2013 were taken as read.

- a) Carnival – Arrangements are in place for setting up on the Saturday morning with the help of the rugby club and members of the TTP. Unfortunately, the Town will not be participating in the Saltash Regatta this year due to the clash of events.

The money made from the sale of the commemorative coins will be split between the Town Council and the TTP.

**4. GARDENS**

Congratulations were given to Mr J Tivnan for the lovely display of flowers in the various gardens.

**5. CHRISTMAS LIGHTS**

Mr J Tivnan informed members that the scaffolding will cost £480 and ordered through the Town Council to enable VAT to be claimed back and then become a Town Council asset – to be approved at next Full Council meeting.

**6. COASTAL COMMUNITY FUND**

Funding will be applied for at the next opportunity to do so.

**7. ANY OTHER BUSINESS**

Councillor G Davies add to circulation list.

**8. DATE OF NEXT MEETING**

The date of the next meeting will be Thursday 11<sup>th</sup> July 2013 at 7.30pm in the Committee Room of the Council Chambers.

Meeting closed 9.05pm.....Chairman