



TORPOINT TOWN COUNCIL

MINUTES of a **VIRTUAL** meeting of the Development and Localism Committee held **via Zoom** on Wednesday 5th May 2021 at 7.00pm via the Zoom link:

<https://us02web.zoom.us/j/83868404600?pwd=bjVNeXhwK1ZZbEJEbFARs1ZGbktdz09>

Meeting ID: **838 6840 4600** Passcode: **211845**

Virtually PRESENT: - Councillor Miss R A Evans BEM (Deputy Town Mayor) (Chairman), Councillors Mrs. C E Goodman (Town Mayor), Miss R C Baker, Mrs. J M Martin, C R Sawyer, M G Spurling C R Still and J Tivnan BEM plus the Town Clerk & RFO (Clerk) and the Community Hub and Library Development Manager (CH&LDM).

ALSO Virtually PRESENT: - Councillor Mrs K Brownhill.

	ACTION
<p>01-21D&L Apologies for absence Apologies for absence were submitted on behalf of Councillors G J Davis, Miss L J Hocking, L E Keise and K J Moon.</p>	
<p>02-21D&L Declarations of Interest relating to items on the Agenda a) A NRI (Non-Registerable Interest) was declared by: - Councillor C R Still – (Agenda item 13a. correspondence Woodland Way – as resident).</p>	
<p>03-21D&L The Chairman welcomed Mr S Rickhards from BRL Architects Ltd. to the meeting.</p>	
<p>04-21D&L Community Hub and Library Update: - The Community Hub and Library Development Manager presented the report as previously circulated, adding: -</p> <ul style="list-style-type: none"> ➤ <i>Time for a Cuppa</i> – The tea party to raise funds for Dementia UK is taking place on Friday 21st May, as part of Dementia Awareness Week. ➤ <i>Tuesday 11th May Torpoint Environmental Initiative (TEA)</i> – The Clerk has arranged an informal meeting (to be held outdoors), with the Friends of Thanckes Park and other local volunteers, to consider organising an activity as part of 'The Great British Spring Clean'. ➤ <i>Wednesday 12th May</i> – A meeting with the local Social Prescriber to consider setting up a memory café and look at working with the Awanek Studio, Millbrook. <p>(The Community Hub and Library Development Manager left the meeting at this point.)</p>	
<p>05-21D&L Vision Project - Question and Answer session with the contractor appointed to undertake the Swimming Pool Feasibility Study to be located in Torpoint, Cornwall: - Pursuant to minute 128-20D&L (e) the Chairman proposed and Councillor Mrs. J M Martin seconded the proposition, it was resolved that due to the confidentiality of the initial Swimming Pool Feasibility Study report this item would be considered with Public and Press excluded [see minute 16-21D&L below]. Recorded in the minutes, permission to share the current confidential 'draft' Swimming Pool Feasibility Study report with Strategic Leisure, contracted by Cornwall Council to undertake a Cornwall wide Strategic Review of Leisure. (Mr S Rickhards from BRL Architects Ltd. left the meeting at this point.)</p>	Clerk
<p>06-21D&L Minutes of the previous meeting It was resolved that the minutes of the Virtual Development and Localism Committee meeting</p>	

<p>held on Thursday 1st April 2021 were taken as read, confirmed and will be signed by the Chairman in due course.</p>	
<p>07-21D&L Matters arising from the minutes</p> <p>a) Devolution of a programme of assets/services: -</p> <p>i) Benches, parks equipment & signs, vehicle, grass cutting, tennis court fencing, Park Inspection Reports: -</p> <p>Pursuant to minute 128-20D&L (a) the Mayor (Councillor Mrs. C E Goodman) provided an update on the parks improvements: - There continues to be a delay with the production and delivery of the disabled picnic benches. The vehicle ramps, have arrived. The materials (wood) for the parks signs is due for delivery very soon and the actual park signs are being ordered. The Operations Team will then build and install them. The Mayor continued, unfortunately there have been several problems with the hybrid van, (also reported at the Asset Management and Operations Committee meeting), this has resulted in the council securing a hire vehicle, for every occasion the van has been out-of-action. The tennis court fencing installation is now been completed, although a gate to access the top court was not included in the original tender request. The Clerk to seek a quotation for this gate to be replaced. The Operations Team plan to remove a tree and other bushes/brambles at the site in due course. Thanckes Park Play park – quotations for a trampoline are required. Borough Park Play park – access problems are preventing a quotation from Wicksteed being secured. Cambridge Field – contractor for wall removal is being contacted. Play parks inspection devices are working well. The Council is still awaiting payment of the financial agreement with Cornwall Council, the Clerk will continue to chase for payment of the outstanding monies. It is agreed for the management/reporting on the devolved parks/tennis courts to remain with this Committee, until otherwise advised.</p> <p>ii) Parks Timeline budget update: -</p> <p>The Clerk invited questions on the summary update, there were none.</p> <p>b) Plastic Free: -</p> <p>Pursuant to minute 128-20D&L (b) the Mayor (Councillor Mrs. C E Goodman) explained she has signed up for "Debris Tracking", which is undertaken on the same area, once a month for six months, this is part of a research project. Plastic Free Pledges are awaited from a number of allies, including the Torpoint & Rame Peninsula Lions, CHAT, Torpoint Rowing Club, Torpoint Allotment Association and the Friends of Thanckes Park Group, the Mayor is aware that many organisations have not been able to physically meet to agree the Pledge, due to the pandemic.</p> <p>c) Torpoint Environmental Action (TEA) initiative: -</p> <p>Pursuant to minute 128-20D&L (e) as previously minuted, an informal meeting is being arranged at the Community Hub and Library, to progress this initiative, on Tuesday 11th May 2021.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>08-21D&L To consider the Council Business Risk Management</p> <p>a) Budget Monitoring – Finance Committee Responsibilities: -</p> <p>The Committee considered the March 2021 financial information (as circulated) and the items relevant to this Committee.</p>	
<p>09-21D&L Items Referred to this Committee</p> <p>None.</p>	
<p>10-21D&L Policies referred to this Committee</p> <p>a) Development Plan Strategy: -</p> <p>Work is progressing on the Development Plan Strategy and it is anticipated this will be presented to the first Development and Localism Committee meeting of the new Council.</p>	<p>Cllr Davis</p>

11-21D&L Localism

a) Town Vitality Fund: -

Pursuant to minute 129-20D&L (d), all areas of the Town Vitality Fund were **resolved** at the meeting of the Finance and Personnel Committee, held on Tuesday 4th May 2021. This will now become a standing agenda item on this Committee.

b) Vision Projects.

i) Tamar River Links / Jetty Project / Lower Fore Street Re-development: -

No further updates on the Tamar River Links / Jetty Project.

c) Neighbourhood Plan: -

Councillor G J Davis explained the steering group is planning a meeting for Tuesday 25th May 2021, at which the Chairman and Deputy Chairman for the Civic Year 2021/22 will be elected. The Clerk will circulate a social media post, in advance of this meeting, inviting any residents to join the group, to work towards the continuation of the Neighbourhood Development Plan.

Clerk

12-21D&L Planning Applications: -

None.

13-21D&L Accounts for payment: -

Contact Name	Invoice Number	Total	Tax Total	Net	Description
Cornwall Council	Inv No 8100122844	54,254.40	76.00	54,178.40	Employee Salary Jan - Mar 2021 + Mayoral Allowance
Clear Sight Window Cleaners	Inv no 20-E	70.00	0.00	70.00	Council Chambers windows cleaned inside and out April 2021
Tartendown Nurseries	Inv no 4103	340.80	56.80	284.00	Mark Walmsley Memorial tree
Mole Valley Farmers	IN200926755	38.99	6.50	32.49	Landscape bark chipping 100l bags for sparrow park
Direct 365 Ltd	Acc Ref 701760	268.80	44.80	224.00	Grit Bin 200L x 2
Direct 365 Ltd	Acc Ref 701760	122.69	20.45	102.24	Baby Changer
Don Benson	Inv 14	48.00	0.00	48.00	Clock winding April 2021
Westcare	SINV00180667	47.58	7.93	39.65	Stationery
AMS Fabrication Ltd	INV-2294	14,100.00	2,350.00	11,750.00	Tennis Court Fencing

14-21D&L Correspondence: -

a) Community Network Area Highways Schemes Update March 2021: -

i) Consider the correspondence regarding Woodland Way (as previously discussed at the Asset Management & Operations Committee Meeting held 22.04.21)

The Community Network Area Highways Schemes update March 2021 is noted.

<p>Members debated, at length, the correspondence received (and considered the similar correspondence from residents in close proximity to Adela Road at the same time) highlighting and agreeing with the concerns expressed about the excessive traffic speed in many locations in the town. It was identified there should be a clear list of priorities made, and any expressions of interest to the Community Network Area Highways Scheme, should not be considered in isolation. As it is not known whether the Highways Scheme is continuing, it is agreed to delay any decision making on this until the new Council is in place.</p>	Clerk
<p>(Councillor C R Still was placed in the Zoom meeting room for this agenda item.) b) Incidents occurring on Adela Road – Several residents from Thanckes Drive: - Members debated, at length, (see minute number 14-21D&L (a) the issues identified, highlighting that Adela Road is an unadopted road and therefore, it is not classed as a Highway. It is suggested for the residents to liaise with the local Antony, Clarence, Sydney Road Residents' Association, to endeavour to work together to find a solution to the problem.</p>	Clerk
<p>c) Facebook post – E Bonsor: - The Chairman (Councillor Miss R E Evans BEM – Deputy Mayor) explained the correspondence had been received in response to a social media post which had used an emotive word. The Communications Officer has now had the opportunity to re-read the council's Communications Policy and the Social Media Policy and will effectively ensure, non-emotive posts are published in the future and the correspondent advised the same.</p>	Clerk
<p>d) Trough installation, War Memorial, Eastern side of St. James Church: - The Chairman was delighted with the proposals for the trough installation, and Members agreed. Councillor J Tivnan BEM was pleased to highlight that a scaled down commemoration of the 100th Anniversary of the Royal British Legion is being organised, with a presentation of photos and RBL items are being placed in Pricebusters, Fore Street in the next week and a small commemoration taking place at the war memorial on Saturday 15th May.</p>	
<p>15-21D&L Date of next meeting Thursday 3rd June 2021.</p>	
<p>16-21D&L It was resolved the information to be considered is of a sensitive nature, these items are considered with the public and press excluded and is contained in the confidential annex to these minutes (Public Bodies (Admission to Meetings) Act 1960 1(2)).</p>	
<p>17-21D&L Any Business that has been disclosed to the Chairman and members prior to the meeting.</p> <ul style="list-style-type: none"> ➤ S.O.S. Saltash Open Spaces Work and Learning programme (information to be circulated) (Groundwork South) are looking to set up a similar scheme (similar to the one advertised in the poster) in Torpoint – Officers to make contact with correspondent; noted. ➤ Councillor Mrs. J M Martin highlighted to all Members this is the last virtual meeting of the council, re-iterating her personal thanks for the patience, understanding and support of all involved with the running of virtual meetings. Councillor Miss R C Baker minuted her thanks for all the support given to her during her term of office on the council. 	Clerk
<p>Meeting closed at 8.35pm _____ Chairman</p>	