



TORPOINT TOWN COUNCIL

NOTICE is hereby given that a **VIRTUAL** meeting of the Asset Management and Operations Committee will be held **via Zoom** on Thursday 22nd April 2021 at **7.00pm** to which members are summoned to attend. Members of the public are invited to join/listen to the **Virtual** meeting by one of the following options: - Join Zoom Meeting

<https://us02web.zoom.us/j/83933601153?pwd=ODRuYVdnNXJjUjhMYmVZb3FOeTVaUT09>

Meeting ID: **839 3360 1153**

Passcode: **919798**

One tap mobile

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Dial by your location

+44 208 080 6591 United Kingdom

Meeting ID: **839 3360 1153**

Passcode: **919798**

Find your local number: <https://us02web.zoom.us/j/83933601153?pwd=ODRuYVdnNXJjUjhMYmVZb3FOeTVaUT09>

AGENDA

1. Apologies for absence.

2. Declarations of interest relating to items on the Agenda.

3. Minutes of the previous meeting.

Minutes of the meeting held on Thursday 25th March 2021.

4. Matters arising from the Minutes.

a) Ellis Monument – (minute 117-20AMOC (a) refers).

b) All Parks to include Rendel/Sparrow Park/Bénodet Park – (minute 117-20AMOC (b) refers).

i) To include sign for Sparrow Park.

ii) Rendel Park – dogs on leads signs (minute 118-20AMOC (a) refers).

c) Christmas tree electrical supply (minute 117-20AMOC (c) refers).

d) Request for memorial tree and plaque for Mr M Walmsley (minute 117-20AMOC (d) refers).

e) Skate park benches (minute 117-20AMOC (g) refers).

f) Skate park event (Team Rubicon) (minute 118-20-AMOC (a) refers).

5. Operational Report.

Report on any matters relating to council assets, facilities and operations, including the Library and Christmas Lights. (A detailed report on recent activities is circulated from the Operations Manager.)

6. To consider the Council Business Risk Management Plan.

a) Asset Condition Survey (as circulated).

b) Budget Monitoring – Asset Management & Operations Committee responsibilities (March 2021 Financial Information).

7. Items referred this Committee.

None.

8. Policies referred to this Committee.

None.

9. Health and Safety.

a) Reports and any new, proposed regulations/legislations and current issues.

10. Correspondence.

- a) New Defibrillator purchased – Mr Paul Smith (as circulated).
- b) Barclays Van – Cornwall Council (as circulated).
- c) Electric charging point for Torpoint – Mr Christopher Burns (as circulated).
- d) Circular routes that are mobility scooter friendly – via Cornwall Council (as circulated).
- e) Sparrow Park planting – F Impey (as circulated).
- f) Woodland Way Road Safety – Mrs Prscilla Gulley (as circulated).
- g) Citizens Advice Cornwall Newsletter (as circulated).
- h) Request to plant a tree at Sparrow Park for Diamond Wedding Anniversary – Mr & Mrs Cooper (as circulated).

11. Planning Applications.

- a) PA21/03143 – Detached Garage – 50 Cremyll Road, Torpoint PL11 2DY.
- b) PA21/03636 – Replacing single storey extension – 60 Clarence Road, Torpoint PL11 2LT.

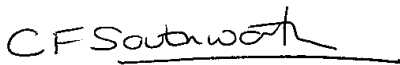
12. Accounts for payment.

Contact Name	Invoice Number	Total	Tax Total	Net	Description
Archer Safety Signs	A116219/1	51.48	8.58	42.90	Road Closure sign
LRM Planning Limited	2866	1140.00	190.00	950.00	Ongoing work on the Neighbourhood Plan. Liaison with Clifton Emery Design & Town Council and submission of draft for review, up to 31 st March 2021.

13. Date of next meeting.

Thursday 24th June 2021.

14. Any Business that has been disclosed to the Chairman and members prior to the meeting.



Mrs C F Southworth Cert (HE), BA (Hons), PSLCC
Town Clerk & RFO

Friday 16th April 2021