



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that the **VIRTUAL** meeting of Torpoint Town Council will be held **via Zoom** on **Thursday 15<sup>th</sup> April 2021 at 7.00pm** to which you are summoned to attend. Members of the public are invited to join/listen to the **Virtual** meeting by one of the following options:

Join Zoom Meeting

<https://us02web.zoom.us/j/85040832651?pwd=d3dZeHlua2cxLzdgVWJ1OHhCaXp0QT09>

Meeting ID: **850 4083 2651**

Passcode: **088344**

One tap mobile

+442034815240,,85040832651#,,,,\*088344# United Kingdom

Dial by your location

+44 203 481 5240 United Kingdom

Meeting ID: **850 4083 2651**

Passcode: **088344**

Find your local number: <https://us02web.zoom.us/u/kck8BF4cj1>

Members of the public wishing to put a question to the Council must do so 24 hours prior to the start of the Virtual meeting in writing / via email to [admin@torpointtowncouncil.gov.uk](mailto:admin@torpointtowncouncil.gov.uk).

### AGENDA

#### 1. Apologies for absence.

#### 2. Declarations of Interest relating to matters on the Agenda.

#### 3. Planning Applications.

None.

#### 4. Cornwall Council Report.

#### 5. Police Activity Report (as circulated), plus an update.

#### 6. Minutes of the previous meeting.

Minutes of the previous VIRTUAL meeting held on Thursday 18<sup>th</sup> March 2021 (as circulated).

#### 7. Matters arising from the minutes.

a) PA20/02211 – Retrospective application for the erection of three commercial buildings on land at Fisgard Way, Trevol Business Park (minute 185-20 (d) refers).

b) Verge cutting (minute 189-20 (b) refers).

#### 8. COVID-19 Update.

a) Update on COVID-19 (Report as circulated).

#### 9. Mayor's communications.

a) Report from Local Community Markets.

#### 10. Minutes of the Asset Management and Operations Committee.

Minutes of the meeting held on Thursday 25<sup>th</sup> March 2021 and to consider the recommendations in the minutes: - 117-20AMOC (c) (Christmas tree lights electrical works), 117-20AMOC (f) (Proposed legal agreement with Cornwall Council and developer to develop the Antony Road public conveniences), 118-20AMOC (Skate park event – hosted by Team Rubicon) and 121-20AMOC (a) (Data Protection / Data Retention Policy), as circulated.

### 11. Minutes of the Finance and Personnel Committee.

Minutes of the meeting held on Monday 29<sup>th</sup> March 2021 and to consider the recommendations in the minutes: - 111-20F&P (a) (Business Risk Management Plan – 2021), 111-20F&P (b) (Financial Risk Assessment - 2021), 111-20F&P (c) (Section 137 protocols plus Free of Charge), 112-20F&P (c) (Budget Monitoring – unspent Section 137 grant funding), 113-20F&P (Section 137 grant protocols amendment), 113-20F&P (f) (Section 137 Grant application – YMCA Plymouth – Torpoint & Rame Community Sports Centre) and 113-20F&P (g) (Ring-fencing for Section 137 grant funding already agreed), as circulated.

i) To note the report on Rateable Valuations and Business rates (as circulated).

### 12. Minutes of the Development and Localism Committee.

Minutes of the meeting held on Thursday 1<sup>st</sup> April 2021 and to consider the recommendations in the minutes: - 135-20D&L (a) (International Festival of Rowing - Expression of Interest) and 135D&L (e) (Installation of bollard – on a pavement – Pentire Road), as circulated.

### 13. Question of which notice has been given or notice of motion.

### 14. Torpoint Ferry statistics (as circulated).

### 15. Financial Information.

a) March 2021 Financial Information (as circulated).

### 16. Accounts for payment.

Contact Name	Invoice Number	Total	VAT	NET	Description
Cornwall Council - Garage	34190700166	36.28	7.25	43.53	Garage Rental 14.03.21 - 04.04.21
Cornish Tea & Cornish Coffee Co Ltd	Inv SL47758	17.80	0.00	17.80	Café Stock
The Play Inspection Company	Inv 46522	295.00	59.00	354.00	Play Inspection App and Back Office Training - Remote Operations Manager
RD Johns Ltd	Inv 421938	8.83	2.70	11.53	Stock Library Cafe
RD Joh+7:11ns Ltd	Inv 421938	8.83	2.70	11.53	Kulana Orange Juice Cartons 27 x 200ml
Cornwall Council Bus Rates - Room 7	802850097	77.00	0.00	77.00	Bus Rates Room 7 May 2021
Cornwall Council - Rm 6 Bus Rates	802720466	125.00	0.00	125.00	Bus Rates May 2021
Cornwall council - Bus Rate Library	802715760	384.00	0.00	384.00	Library Bus Rates May 2021
Cornwall Council - Bus Rate Pub Con	802385084	147.00	0.00	147.00	Public Conveniences Business Rates May 2021
Complete Business Solutions Group Ltd	Inv SINVO2667843	54.92	10.98	65.90	Stationery
BT Bar Phone	WW 34112427	31.00	6.20	37.20	Bar Area monthly bill April 2021
ASG Security	inv no 35858	165.16	33.03	198.19	Annual Maintenance Fee Fire Alarm Library
ASG Security	Inv no 35857	77.42	15.48	92.90	Annual Maintenance fee CCTV at Library
Don Benson	inv no 13	60.00	0.00	60.00	Clock winding 03, 10, 17, 24, 31.03.21
The Play Inspection Company	Inv no 46264	1200.00	240.00	1440.00	Play Inspection App Licence Fee 01.04.21 to 31.03.22

Cornwall ALC Limited	Inv 2122-193	1995.57	311.77	2307.34	CALC & NALC Subscription 2021-22
Cornwall Council - Sea Gull Proof Sacks	Inv 8100113760	150.00	0.00	150.00	Seagull Proof Sacks
Torpoint Town Council Staff	Mileage March 2021	21.50	1.00	22.50	Mileage claim March 2021 Paul Stinchcombe
Spot On Supplies	Inv no 21514507	49.50	9.90	59.40	Cleaning stock
D J W Window Cleaning	inv 0030	38.00	0.00	38.00	Cleaning of internal and external windows Library
Francis Thomas Mobile Servicing Limited	Inv 3335	51.36	10.27	61.63	Repair to leaf blower
D J W Window Cleaning	Inv no 0032	18.00	0.00	18.00	Bus shelter cleaning x 6
D J W Window Cleaning	Inv no 0031	18.00	0.00	18.00	Bus shelter cleaning x 6
Cornwall Council - Bus Rate Chambers	802311466	1509.00	0.00	1509.00	Business Rates May 2021

### 17. Correspondence.

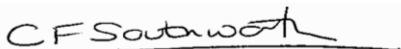
- a) European Sities Mitigation Supplementary Planning Document (SPD) Linked to the Cornwall Local Plan – Cornwall Council – four week consultation period (as circulated).
- b) Memorial bench request for Mrs Jean Blake (née Sleep) – Mr J Blake (via email as circulated).
- c) Community-led housing seminar – Wednesday 14<sup>th</sup> April – Cornwall Council (as circulated).

### 18. Reports.

- a) Neighbourhood Plan.
- b) Torpoint Town Partnership.
- c) Reports from delegates to outside bodies.

### 19. Date of next meeting.

Thursday 20<sup>th</sup> May 2021 (Annual Meeting).



Mrs C F Southworth Cert (HE), BA (Hons), PSLCC  
Town Clerk and RFO

Saturday 10<sup>th</sup> April 2021