



**MINUTES** of the Torpoint Town Partnership (TTP) meeting held on Wednesday 15<sup>th</sup> January 2020 at 7.00pm in the Torpoint Library and Community Hub.

**PRESENT:** Cllr Mrs Chris Goodman - The Mayor (Chair), Cllr Mrs Kim Brownhill - Treasurer, Paul Smythe - Community Hub and Library Development Manager (CHLDM), Cllr Mrs Julie Martin, Cllr Gary Davis, Cllr Marlon Spurling, Mr Richard Pimm, Mrs Gaynor Spurling, Mr Andrew Driver, Katie Martin, Mr Ray Skelly.

		<b>ACTION</b>
<b>1.</b>	<b>Welcome - Chairman</b> The Chairman welcomed all members to the meeting.	
<b>2.</b>	<b>Apologies for absence</b> Apologies were submitted on behalf of Cllr Rachel Tanner BEM, Laura Chapman, Jules Cook, Jenny Hughes, Lyn Murray, Mr Andy Martin, Alex Orr, Christine Roper, Mr Matt Spurling, Torpoint Archives.	
<b>3.</b>	<b>Declarations of interest relating to items on the Agenda</b> None declared.	
<b>4.</b>	<b>Congratulations and Appreciations</b> Cllr Chris Goodman thanked Cllr Rachel Tanner BEM for chairing the previous meeting in her absence, before thanking everyone involved in providing the Christmas tree, and the planning and organisation of the Christmas Lights Switch-On and Lantern Making Workshop events. Without their input, events like these would not happen.	
<b>5.</b>	<b>Minutes of the previous meeting held on Wednesday 20th November 2019</b> The minutes for the previous meeting were read and accepted as an accurate record of the last meeting.	
<b>6.</b>	<b>Report from the Treasurer</b> Cllr Kim Brownhill stated that current funds amounted to £3,181.44. A sum of £371.08 is ring-fenced for the defibrillator, leaving a working balance of £2810.36. This figure is not reconciled at the bank as there are four cheques not cashed.	

7.	<p><b>VE Day 75 - Friday 8<sup>th</sup> May 2020 (Bank Holiday)</b>  Unfortunately, Cllrs Julie Martin and Rachel Tanner, had been unable to speak with local pub landlords since the last meeting, regarding their part in the VE Day 75 celebrations. However, Cllr Julie Martin was confident that they were well aware and keen to take part. Cllr Chris Goodman reiterated this by saying that the pubs were onside and up for it.</p> <p>Cllr Julie Martin gave a brief breakdown of the main events over the VE Day 75 weekend, before confirming that Mr Andy Martin and his team were available for the Friday only. It was suggested that a stage be erected by Cornerstone Church, and that a generator would be required if agreed. Proceedings would begin at 12 noon, and Cllr Gary Davis suggested that organisers only put tables in place, allowing all those attending to bring their own chairs.</p> <p>Cllr Julie Martin said she would ask Mr Andy Martin to calculate how many tables would be needed to allow coverage from one end of the street to the other, in one long line. Some of the tables required could be obtained from Council Chambers, with the remainder required being hired. Cllr Chris Goodman stressed the urgency of ensuring that sufficient tables would be available, and wondered whether table cloths used for The Queen's 90th birthday celebrations in 2016 were still available for use. Cllr Kim Brownhill said that Cllr John Tivnan had contact with a piper, who would hopefully be available to play Battle's O'er at 3pm.</p> <p>Cllr Kim Brownhill suggested that 7pm would be a good time to finish proceedings, as it would follow on nicely from the Cry for Peace Around the World event, scheduled to begin five minutes earlier.</p> <p>Cllr Kim Brownhill said it was unlikely that St James Church would agree to a Service of Celebration and Commemoration being held there on Sunday 10<sup>th</sup> May, as the RBL had been unsuccessful with a similar request on the same day. Cllr Chris Goodman said she was due to meet with Father Brown shortly, and would raise the matter with him then. Rendel Park was mentioned as an open air alternative.</p> <p>Cllr Chris Goodman reminded everyone that a road closure application would need to be submitted, and Mr Ray Skelly recommended that road closures for the Carnival and Christmas Lights Switch-On events, be included on the same application. Cllr Chris Goodman asked Cllrs Kim Brownhill and Julie Martin to submit an application requesting that the road be closed all day.</p> <p>Mr Richard Pimm informed everyone that The Black Prince Flower Boat May Day Procession was also due to be held on Friday 8<sup>th</sup> May, so support from The Torpoint &amp; Rame Peninsula Lions Club would be limited. Mr Andrew Driver mentioned that assistance from HMS Raleigh could not yet be confirmed, as they were still awaiting notification of what official service requirements they have to commit to.</p>	<p><b>Cllr Julie Martin</b></p> <p><b>Cllr Chris Goodman</b></p> <p><b>Cllr Kim Brownhill Cllr Julie Martin</b></p>
8.	<p><b>Plotting the Planner - Events with specific note to action dates</b>  Cllr Chris Goodman informed those attending that Sunday 14<sup>th</sup> June was a provisional date for HMS Raleigh to organise take part in a Freedom of Torpoint Parade, and asked the CHLDM to plot the date on the TTP planner.</p>	<p><b>CHLDM</b></p>

<p><b>9</b></p>	<p><b>Any other Business</b>  Cllr Kim Brownhill said that the RBL have asked whether the TTP wanted to buy their gazebo, and said that if so, it would cost £500.00. Cllr Julie Martin advised that whenever two stages required erecting, a gazebo would be required. Mr Ray Skelly asked where the gazebo would be stored, as there is currently no free space within the Council buildings area.</p> <p>In reply to a question raised by Mr Richard Pimm, Cllr Kim Brownhill confirmed that the money collected in buckets at the Christmas Lights Switch-On event was subject to a street collection licence held by TTP.</p>	
<p><b>10.</b></p>	<p><b>Date of Next Meeting</b>  Wednesday 12<sup>th</sup> February 2020.</p>	