



## TORPOINT TOWN COUNCIL

NOTICE is hereby given that a **VIRTUAL** meeting of the Asset Management and Operations Committee will be held **via Zoom** on Thursday 25<sup>th</sup> March 2021 at **7.00pm** to which members are summoned to attend. Members of the public are invited to join/listen to the **Virtual** meeting by one of the following options: - Join Zoom Meeting

<https://us02web.zoom.us/j/88518142971?pwd=QTgzMFFMT3V6VHp4QXExbXhJNkw0dz09>

Meeting ID: **885 1814 2971**

Passcode: **727436**

One tap mobile

+442039017895,,88518142971#,,,,\*727436# United Kingdom

Dial by your location

+44 203 901 7895 United Kingdom

Meeting ID: **885 1814 2971**

Passcode: **727436**

Find your local number: <https://us02web.zoom.us/j/88518142971?pwd=QTgzMFFMT3V6VHp4QXExbXhJNkw0dz09>

## AGENDA

### 1. **Apologies for absence.**

### 2. **Declarations of interest relating to items on the Agenda.**

### 3. **Minutes of the previous meeting.**

Minutes of the meeting held on Thursday 25<sup>th</sup> February 2021.

### 4. **Matters arising from the Minutes.**

a) Ellis Monument – (minute 102-20AMOC (a) refers).

b) Rendel/Sparrow Parks/Bénodet Parks – (minute 102-20AMOC (b) refers).

i) To include sign for Sparrow Park.

c) Christmas Lights and Christmas tree electrical supply (minute 102-20AMOC (c) refers).

d) Request for memorial tree and plaque for Mr M Walmsley (minute 102-20AMOC (d) refers).

e) Roof repairs 'Pearn's Passage' (minute 102-20AMOC (e) refers).

f) Proposed legal agreement / Antony Road public conveniences (minute 102-20AMOC (f) refers) (revised information anticipated and will be circulated when received).

g) Skate park benches (minute 103-20AMOC (a) refers).

### 5. **Operational Report.**

Report on any matters relating to council assets, facilities and operations, including the Library and Christmas Lights. (A detailed report on recent activities is circulated.)

### 6. **To consider the Council Business Risk Management Plan.**

a) Asset Condition Survey (any updates).

### 7. **Items referred this Committee.**

None.

**8. Policies referred to this Committee.**

a) Data Protection Policy / GDPR (to follow).

**9. Health and Safety.**

a) Reports and any new, proposed regulations/legislations and current issues.

**10. Correspondence.**

a) Land Adjoining St John's Ambulance Hut, Marine Drive – Antony Estate (as circulated).

**11. Planning Applications.**

None.

**12. Budget Monitoring Report.**

February 2021 Financial Information (as previously circulated).

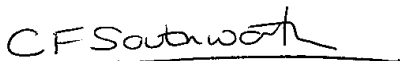
**13. Accounts for payment.**

Contact Name	Invoice Number	Total	Tax Total	Net	Description
WPS Hallam Insurance	Inv No 505796188	94.94	0.00	94.94	Fleet insurance addition of Ride on Mower
ITEC	Inv No 363024	81.95	13.66	68.29	Print copies 18.02.21 to 17.03.21
Atlas Graphics (South West) Ltd	Inv No 16880	336.00	56.00	280.00	TTC livery to transit van design, supply and fit
Don Ruffles	Inv no 533543	315.00	52.50	262.50	Foot-Operated Hand Sanitising Station x 3 Council Chambers
ASG Security	Inv no 35700	642.74	107.12	535.62	Fire alarm upgrade council chambers

**14. Date of next meeting.**

Thursday 22<sup>nd</sup> April 2021.

**15. Any Business that has been disclosed to the Chairman and members prior to the meeting.**



Mrs C F Southworth Cert (HE), BA (Hons), PSLCC  
Town Clerk & RFO

Friday 19<sup>th</sup> March 2021